

## **Unpaid Work Experience/Internship/Volunteer Work**

### **Definition of Unpaid Work Experience for credit:**

These classes are offered through Cuyamaca College and may or may not be directly related to field of study. The hours are listed in the school catalog and each class can vary depending on the subject.

### **Eligibility:**

Student must be enrolled on a full-time status for one full academic year and maintain a 2.0 or higher during the duration of your studies at Cuyamaca College.

### **Procedures for:**

#### *Student*

- Submit a completed petition to the International Student Counselor
- Submit approved petition to International Admissions and Immigration Advisor together with a letter from the employer confirming number of hours/week requested and that no compensation is given to student

#### *International Admissions and Immigration Advisor*

- Review petition and employer letter and if approved file in students folder



### **Definition of Unpaid Internship/Volunteer Work:**

This can be any work experience offered to international students on or off campus. Student cannot receive any kind of compensation. Unpaid Internship/Volunteer work can provide valuable work experience and provide an opportunity to put classroom theory into practice.

**No petition or approval needed from Cuyamaca College.**

**IMPORTANT: Make sure no compensation is received!**