Online Instructors Forum
August 13, 2013

Agenda

• Objectives of the Forum
• Distance Education (DE) At A Glance
• Accreditation - DE vs. CE
• What You Can Do
• Best Practices Checklist
• Training & Resources
• Q & A
Objectives of the Forum

You will be able to:

• Identify the differences between distance education (DE) and correspondence education (CE)
• Articulate the consequences of not knowing the difference
• Describe three things you can do to ensure your courses are not correspondence courses
• Identify resources available to you to improve your online courses
• Identify items ACCJC will be looking for during the Accreditation site visit in the fall
• Describe the Best Practices Checklist and how it can help you design your classes
DE At a Glance

- Where can I find information on DE at Cuyamaca College?

http://www.cuyamaca.edu/teachingonline/
DE At a Glance

How many courses are approved to be offered online (as of April 2012)?

212
DE At a Glance

How many degrees and certificates are available at 50% or more through the distance education mode at Cuyamaca College?

55 Degrees
18 Certificates of Achievement
17 Certificates of Specialization
DE At a Glance

How many Online Sections Were Offered in 2011-2012 (51% or more online)?

185
DE At a Glance

What was the FTES generated by online courses in 2011-2012?

628.09
DE At a Glance

What percentage of all enrollments (both on-campus and distance education) occurred in 100% online sections in 2011-2012?

12%
DE At a Glance

Disparity in success rates between distance education and face-to-face (F2F) courses in the fall of 2012?

8.5% (64.78% in DE and 73.29% in F2F)
DE At a Glance

Are there any degrees offered 100% online at Cuyamaca College?

No.

There is no degree offered which is 100% online due to the lab and/or Exercise Science requirements of the General Education package not being offered online.

However, several degrees and certificates offer all other units online:

- 19 Degrees – Required Units 100% online*
- 18 Certificates of Achievement - Required Units 100% online*
- 17 Certificates of Specialization – Required Units 100% online*
Accreditation

• Separate Document required from ACCJC:

Substantive Change Report Evaluating DE and CE – March 2013

http://www.cuyamaca.edu/in/accreditation/2013/distance-ed.asp
Accreditation

• What will the Site Visit Team be looking for?
  • Student and Faculty Preparation
  • SLOs
  • Accessibility
  • Comparable Services
  • Student Authentication
  • Student Achievement Data
  • State Authorization
  • DE vs. CE (Correspondence Education)
Accreditation

• Distance Education (DE) vs. Correspondence Education (CE)

• What’s the Difference and Why Should I Care?
DE or CE?

Test Your Knowledge!

Are the following practices more characteristic of DE or CE?
DE or CE?

1. Instructor takes a course cartridge from a publisher and uploads it to Blackboard.
DE or CE?

2. All assignments are automatically graded by Blackboard.
DE or CE?

3. At least some assignments are graded by the instructor with individual feedback to students.

DE
DE or CE?

4. The instructor holds virtual office hours via the Blackboard chat feature or via CCCConfer.
DE or CE?

5. Students post comments to the discussion board for other students to respond to without instructor facilitation or involvement.

CE
DE or CE?

6. All assignments are posted at the beginning of the semester and are due by the end of the semester.
DE or CE?

7. The instructor posts weekly announcements that focus the students on the module for the week.
DE or CE?

8. The instructor creates and posts electronic lectures or podcasts throughout the course.

DE
DE or CE?

9. In a hybrid course, where between 1 and 99% of the course is offered online, the instructor has the Blackboard system automatically grade all online assignments and provides no individual feedback.

CE
DE or CE?

10. In a hybrid course, where between 1 and 99% of the course is offered online, the instructor posts questions to the discussion board and facilitates the discussion between him/her and the students.

DE
Accreditation

*Distance Education* is defined, for the purposes of accreditation review as a formal interaction which uses one or more technologies to deliver instruction to students who are separated from the instructor and which supports *regular and substantive interaction between the students and instructors*, either synchronously or asynchronously. Distance education often incorporates technologies such as the internet; one-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices; audios conferencing; or video cassettes, DVSs, and CD-ROMS, in conjunction with any of the other technologies.
Accreditation

**Correspondence Education** means:

1. *Education provided through one or more courses by an institution under which the institution provides instructional materials, by mail or electronic transmissions, including examinations on the materials, to students who are separated from the instructor;*

2. *Interaction between the instructor and the students is limited, is not regular and substantive, and is primarily initiated by the students;*

3. *Correspondence courses are typically self-paced; and,*

4. *Correspondence education is not distance education.*
Accreditation

• Main Differences Are:
  • Regular and Substantive Contact
  • Student-initiated vs. Instructor-initiated Interaction

• Without proper interaction, courses could be declared as CE – with federal financial aid implications.
Accreditation

• Why We Care

Without proper interaction and use of technologies, courses could be declared as CE – with federal financial aid implications.

St. Mary of the Woods Told to Return $42-Million in Federal Student Aid
What You Can Do

• Three Basic Things You Can Do to Ensure Your DE Courses are NOT CE Courses:

1. Post weekly announcements focusing student work.
2. Have some assignments graded by you with individual feedback.
3. Strict due dates throughout the semester - not just at the end.
Best Practices Checklist

• 8 General Standards in the Rubric
  ➢ Course Overview and Introduction
  ➢ Student Learning Outcomes (Competencies)
  ➢ Assessment and Measurement
  ➢ Resources and Materials
  ➢ Regular and Effective Contact and Authentication
  ➢ Course Technology
  ➢ Learner Support
  ➢ Accessibility
Online Instructors Forum

Training & Resources

• Training Opportunities
  • Blackboard by fall 2013
  • Accessibility by fall 2013
  • SDICCCA DE Subcommittee in discussions on sharing resources
  • Contact Brian Josephson for Assistance with Accessibility
  • Contact Rhonda Bauerlein for Assistance with Blackboard
  • Don’t forget resources on http://www.cuyamaca.edu/teachingonline/
State Academic Senate Update

- 19.06 S13 Certification of Faculty to Teach Distance Education Courses
- 9.03 S13 Conditions of Enrollment for Online Instruction
Questions?