

## Proposed CHPC Guidance for Reviewing Frozen and Vacant Positions

September 2021

Position Status	CHPC Approach
Existing vacant position due to SERP	Note: SERP positions not already set to be replaced must remain vacant for 5 years
Existing position vacant for more than 1 year (not due to COVID hiring freeze)	Review per regular process
Existing vacant position that was previously funded but became frozen due to COVID hiring freeze	Do not review for this cycle. If still frozen in 2021-22, then review per regular process in 2022
New position (not previously in existence but job description and position classification exists within the District)	Review per regular process