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**Program Review**

**ANNUAL UPDATE**

**Student Services Programs**

**Reflection on 2016-2017 and Planning for 2018-2019**

**Service Area(s) Reviewed:** Click here to enter text.

**Lead Author and Collaborators:** Click here to enter text.

**Manager:** Click here to enter text.

1. **Service Area Update (Required)**

Please summarize the changes, additions, and achievements have occurred in your service area since the last program review annual update:

Click here to enter text.

1. **Student Learning Outcomes/Student Services Outcomes Assessment Reflection (Required)**
2. Please provide a summary of your service area’s student learning outcome (SLO) and student services outcome (SSO) assessment efforts and findings from 2016/17.

Click here to enter text.

1. How did (or will) your service area use its 2016/17 SLO and SSO assessment findings to advance student success and improve services to students?

Click here to enter text.

1. What are your service area’s assessment plans (i.e., which SLOs and/or SSOs will be assessed) for 2017/18?

Click here to enter text.

1. **Student Achievement and Institutional Effectiveness (Required)**

Cuyamaca College is committed to equity in student access and success, and the College has set goals for equity and improvement in student achievement. Consider how your service area will help the College reach these success and equity goals.

* 1. Please review any research data and/or reports for your service area and summarize the findings and implications for practice.

Click here to enter text.

* 1. What steps will the service area take to improve services and/or outcomes (e.g., course success, persistence, degree/certificate completion, or transfer) for the College’s disproportionately impacted student groups?

Click here to enter text.

1. **Previous Goals: Update (If Applicable)**

If you set goals you set in your last Comprehensive Program Review, please provide a status update, a summary of key action steps, and the results of these actions (if applicable).

**Goal 1:** Click here to enter text.

Link to [College Strategic Goal](http://www.cuyamaca.edu/college-info/about/files/strategic-plan/2016-2022-Strategic-Plan-Cuyamaca.pdf): ○ Acceleration ○ Guided Student Pathways

 ○ Student Validation and Engagement ○ Organizational Health

Rationale: Click here to enter text.

Action Steps (Previously “Activities”): Click here to enter text.

Status: ○ In Progress ○ Completed ○ Not Started ○ Deleted

Is the service area requesting resources to achieve this goal? ○ Yes - *See Section VI* ○ No

Evaluation Plan/Results: Click here to enter text.

**Goal 2 (If Applicable):** Click here to enter text.

Link to [College Strategic Goal](http://www.cuyamaca.edu/college-info/about/files/strategic-plan/2016-2022-Strategic-Plan-Cuyamaca.pdf): ○ Acceleration ○ Guided Student Pathways

 ○ Student Validation and Engagement ○ Organizational Health

Rationale: Click here to enter text.

Action Steps (Previously “Activities”): Click here to enter text.

Status: ○ In Progress ○ Completed ○ Not Started ○ Deleted

Is the service area requesting resources to achieve this goal? ○ Yes - *See Section VI* ○ No

Evaluation Plan/Results: Click here to enter text.

**Goal 3 (If Applicable):** Click here to enter text.

Link to [College Strategic Goal](http://www.cuyamaca.edu/college-info/about/files/strategic-plan/2016-2022-Strategic-Plan-Cuyamaca.pdf): ○ Acceleration ○ Guided Student Pathways

 ○ Student Validation and Engagement ○ Organizational Health

Rationale: Click here to enter text.

Action Steps (Previously “Activities”): Click here to enter text.

Status: ○ In Progress ○ Completed ○ Not Started ○ Deleted

Is the service area requesting resources to achieve this goal? ○ Yes - *See Section VI* ○ No

Evaluation Plan/Results: Click here to enter text.

**Goal 4 (If Applicable):** Click here to enter text.

Link to [College Strategic Goal](http://www.cuyamaca.edu/college-info/about/files/strategic-plan/2016-2022-Strategic-Plan-Cuyamaca.pdf): ○ Acceleration ○ Guided Student Pathways

 ○ Student Validation and Engagement ○ Organizational Health

Rationale: Click here to enter text.

Action Steps (Previously “Activities”): Click here to enter text.

Status: ○ In Progress ○ Completed ○ Not Started ○ Deleted

Is the service area requesting resources to achieve this goal? ○ Yes - *See Section VI* ○ No

Evaluation Plan/Results: Click here to enter text.

1. **New Goals (If Applicable)**

If your service area is proposing any new goals that were not addressed in your last Comprehensive Program Review or previous program review update, please state the new goal(s), summarize key action steps, and describe your plan to evaluate the outcomes/results of these actions.

**New Goal 1:** Click here to enter text.

Link to [College Strategic Goal](http://www.cuyamaca.edu/college-info/about/files/strategic-plan/2016-2022-Strategic-Plan-Cuyamaca.pdf): ○ Acceleration ○ Guided Student Pathways

 ○ Student Validation and Engagement ○ Organizational Health

Rationale: Click here to enter text.

Action Steps (Previously “Activities”): Click here to enter text.

Is the service area requesting resources to achieve this goal? ○ Yes - *See Section VI* ○ No

Evaluation Plan: Click here to enter text.

**New Goal 2:** Click here to enter text.

Link to [College Strategic Goal](http://www.cuyamaca.edu/college-info/about/files/strategic-plan/2016-2022-Strategic-Plan-Cuyamaca.pdf): ○ Acceleration ○ Guided Student Pathways

 ○ Student Validation and Engagement ○ Organizational Health

Rationale: Click here to enter text.

Action Steps (Previously “Activities”): Click here to enter text.

Is the service area requesting resources to achieve this goal? ○ Yes - *See Section VI* ○ No

Evaluation Plan: Click here to enter text.

1. **Resource Requests (If Applicable)**

**Faculty Position Requests**

*For faculty position requests, please complete the* [***Faculty Position Request Form***](https://cuyamaca.edu/college-info/planning/files/Program-review-files/Staffing-Request-Form-Files/FacultyPositionRequestFormRevised10-23-17.docx)***.***

Description: Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

Related Service Area Goal: Click here to enter text.

**Classified Staff Position Requests**

*For classified position requests, please complete the* ***Classified Staff Position Request Form.***

Description: Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

Related Service Area Goal: Click here to enter text.

**Technology Requests**

*For technology requests, please complete the* [***Program Review and Planning Computing and Technology Request Form.***](https://cuyamaca.edu/college-info/planning/files/Program-review-files/PROtherRequestForms/Program-Review-Technology-Request-Form%20.pdf)

Description: Click here to enter text.

○ One Time ○ On-going

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

○ One Time ○ On-going

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

○ One Time ○ On-going

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

**Perkins Requests:**

*For Perkins requests, please complete the* [***Perkins Request Form***](https://www.cuyamaca.edu/college-info/planning/files/Program-review-files/PROtherRequestForms/funding-request-form-perkins.xlsx)***.***

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

**Supplies/Equipment Requests:**

*Supplies and equipment requests will be considered on a one-time funding basis.*

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

**Facilities Requests:**

*For facilities requests, please complete the* [***Facilities Request Form.***](https://cuyamaca.edu/college-info/planning/files/Program-review-files/PROtherRequestForms/files/Program-review-files/PROtherRequestForms/Facilites-Request-Form.docx)

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Service Area Goal: Click here to enter text.

**Professional Development Requests:**

*For professional development requests, please complete the* ***Professional Development Request Form****.*

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Program Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Program Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Program Goal: Click here to enter text.

**Other Resource Requests:**

*Other resource requests will be considered on a one-time funding basis. Please fill in the information below.*

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Program Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Program Goal: Click here to enter text.

Description: Click here to enter text.

Amount Requested $ Click here to enter text.

Related Program Goal: Click here to enter text.