

**PROGRAM REVIEW STEERING COMMITTEE  
 SPRING 2019 ANNUAL UPDATE  
 FEEDBACK TEMPLATE**

**PROGRAM:** Outreach/High School and Community Relations  
**Author(s):** Jessica Murguia, Kevin Brown

<b>OVERALL ASSESSMENT</b>	
<b>Support of College Strategic Goals:</b>	Established
<b>Planning:</b>	Established
<b>SLO/SSO Assessment Status:</b>	Established
<b>Data Analysis:</b>	Established

Peer review for purposes of improvement:

**Support of College Strategic Goals:** Goals were clearly articulated and aligned with college strategic goals. A robust and thorough analysis and reflection was provided for previous year progress.

**Planning:** Goals were well documented and included action plans and evaluation plans.

**SLO/SSO Assessment Status:** The department regularly assesses its SSOs/SLOs and uses the results to improve staff training and/or delivery of services.

**Data Analysis:** The data for ethnicity is too detailed, can be less specific to follow what is tracked by the college (just Middle Eastern). Should start looking at the difference between years to track changes.

**Commendations:** The committee commends the Outreach Department on the following:

- A robust discussion of student demographics and survey/assessment data as well as implications for action/improvement in the context of the department.
- Clear delineation of goals and action plans.
- Continuous improvement in services and in planning.

**Recommendations:** The committee recommends the following:

- Consider prioritizing or simplifying goals to make them more attainable, given the program review cycle, and more measurable.

**Additional Comments:**

- Less detailed information on the goals (#4), at least for the annual update. An average success rate for the ambassadors would be okay.

**Additional Evidence Provided During the Presentation:**