#1

COMPLETE

Collector:	Email Invitation 1 (Email)
Started:	Tuesday, January 22, 2019 12:21:03 PM
Last Modified:	Tuesday, January 22, 2019 2:31:31 PM
Time Spent:	02:10:28
First Name:	Leah
Last Name:	Rottke
Email:	Leah.Rottke@gcccd.edu
Custom Data:	Ornamental Horticulture
IP Address:	160.227.129.236

Page 1: I. Program Overview and Update

Q1 Department(s) Reviewed:

Ornamental Horticulture

Q2 Lead Author and Collaborators:

Leah Rottke

Q3 Dean:

Larry McLemore

Q4 Program Update (Required): Please summarize the changes, additions, and achievements have occurred in your program since the last program review. To access last year's program review, visit the IPRPC Intranet Page, accessible here.

Leah Rottke was hired as full time faculty in January 2018. Don Schultz retired in June 2018, and Leah Rottke became the new Program Coordinator for OH.
The OH program will get new facilities built and renovated over the course of the next two years. All materials and equipment are being moved to temporary storage; faculty, staff and OH's retail nursery operation are moving to temporary office and plant propagation space in an overflow parking lot on campus. Classes will be held in various rooms distributed throughout the campus. This presents a unique challenge for the technical demands of specific OH classes.
The Viticulture Apprenticeship has been moved to San Diego City College. The small vineyard on Cuyamaca's campus will be maintained by OH student interns. Some of OH's traditional events are postponed or curtailed because of the impacts of vacating our facilities for the construction project. The Sustainable Turf and Landscape Seminar will return in March 2020. OH's participation in Spring Garden Festival will be limited to an exterior space near the vendors for 2019 and 2020. The Scholarship Banquet will be held in the same manner as in previous years, and participation in the NCLC landscape skills competition is on indefinite hiatus until such time that the staffing and financial costs could be supported.

Page 2: IIB. Student and Program Learning Outcomes

Q5 Do you have an assessment plan on file with SLOAC? If you have not already done so, you can submit your program's assessment plan to SLO Coordinator, Tania Jabour, at tania.jabour@gcccd.edu.   **Yes**

Q6 Please provide an analysis of your student learning outcomes (SLO) findings and what changes, if any, were made as a result.

Each OH course is taught by only one instructor. For the period reviewed, the OH program complied with the SLO assessment requirements, and discussions between the program coordinator and adjunct instructors about student success, as it relates to course content and format, took place, both inside and out of a faculty meeting environment. These discussions were not directly related to specific SLO assessments.

Q7 Review your PLOs. Are the listed PLOs an accurate reflection of the program's current learning objectives?   **No**

Q8 Are the PLOs mapped onto the course SLOs?   **No**

Q9 Discuss your assessment plan for the PLOs.

Previously, no significant findings or actions, planned or taken, were documented from the program level SLO Assessment Plan for OH. The new OH program coordinator understands the program's successes and challenges, but will need to learn how to link that knowledge to course and program level SLO results.

Page 3: IIB. Student Achievement

Q10 How has the program's success rate changed over the past year?

Over the past five years, from semester to semester, there has been wide fluctuation in all courses success rates for OH, with a minimum of 64% in Fall 2016 to a maximum of 83% in Spring 2018. These fluctuations, however, do not exhibit a progressive pattern of either improvement or decline over time. The average for all courses success rate over the time period examined is 73%.

Q11 The College has set a 2024 goal of reaching a 77% course success rate (students passing with a grade of A, B, C, or P out of those enrolled at census) for the College as a whole. Consider how your will program help the College reach its long-term goal of increasing the course success rate to 77%. This is intended to provide a goal for improvement only; programs will not be penalized for not meeting the goal. What is your program's one-year goal for success rate across all courses in the program?

The OH program will set a goal to improve its all courses success rate one percentage point from the average noted above, through improvements in staffing levels for adjunct faculty.

Q12 Which specific groups (by gender and ethnicity) have success rates lower than that of the program overall?

Males have significantly lower success rates than females, with a 12% difference in average success rates for both Fall and Spring semesters. It should be noted that males represent a majority of enrollments in OH classes, 7% to 8% higher than female enrollments. African-American and Hispanic student groups have success rates lower than that of the program overall.

Q13 What program (or institutional) factors may be contributing to these lower rates of success for these groups of students?

Non-progressive fluctuations in student success rates may be related to changes in instructional quality due to alterations in faculty teaching assignments for these student groups.

Q14 What specific steps will the program take to address these equity gaps in the 2019/20 academic year?

The program will encourage adjunct faculty to include information on available tutoring services on syllabi, as well as, face to face recommendations to help students access these services, and other opportunities such as in-class study groups.

Q15 How do these activities align with the goals set forth in your last comprehensive program review?

This aligns with the OH program's goal of providing opportunities to students to gain necessary training and have a competitive edge in the horticulture job marketplace.

Q16 OPTIONAL: If you would like to attach any charts or additional documentation (aside from the program review report prepared by the IESE Office), please upload it using the button below. You can upload PDF, Word, and image files.

Respondent skipped this question

Page 4: Distance Education

Q17 Does your program offer any courses via distance education (online)?

No

Page 5: Distance Education Course Success

Q18 Are there differences in success rates for distance education (online) versus in-person sections?

Respondent skipped this question

Q19 If there are differences in success rates for distance education (online) versus in person sections, what will the program do to address these disparities?

Respondent skipped this question

Page 6: IV. Previous Goals: Update (If Applicable)

Q20 Would you like to provide an update for your previous program review goal(s)?

Yes

Page 7: Previous Goal 1

Q21 Previous Goal 1:

Instructional Aides

Q22 Link to College Strategic Goal(s):

Student Validation and Engagement   **,**

Organizational Health

Q23 Goal Status

In Progress

Q24 How was the goal evaluated? If the goal is "in progress," how will it be evaluated?

Each instructor will work with the aide to ensure that their participation in the lab activities supports the goal of improving student engagement and success and ensure that lab activities are performed in a safe manner.

Q25 Please provide the rationale for this goal:

Instructional Aides are needed to ensure student success through improved engagement during lab activities. It also is important to ensure student safety in OH lab class meetings.

Q26 Please provide the goal action steps for the year (previously "Activities"):

The OH program continues to use funds from either Perkins or Strong Workforce Development to provide instructional aides to lab class sections. The long term goal is to hire a full time classified staff person to fulfill this role.

Q27 Do you have another goal to update?

Yes

Page 8: Previous Goal 2

Q28 Previous Goal 2:

New Student Engagement and Marketing

Q29 Link to College Strategic Goal(s):

Student Validation and Engagement   **,**

Organizational Health

Q30 Goal Status   **In Progress**

Q31 How was the goal evaluated? If the goal is "in progress," how will it be evaluated?

New students are asked how they found out about
the OH program.

Q32 Please provide the rationale for this goal:

The OH program seeks to improve enrollment. Increased engagement with industry can help to connect potential students to the program.

Q33 Please provide the goal action steps for the year (previously "Activities"):

Resources were used towards improved
displays to be used at trade shows and related industry events, development of improved promotional material, more robust use of social media
and more direct participation in horticulture industry events.

Q34 Do you have another goal to update?   **No**

Page 9: Previous Goal 3

Q35 Previous Goal 3:   **Respondent skipped this question**

Q36 Link to College Strategic Goal(s):   **Respondent skipped this question**

Q37 Goal Status   **Respondent skipped this question**

Q38 How was the goal evaluated? If the goal is "in progress," how will it be evaluated?   **Respondent skipped this question**

Q39 Please provide the rationale for this goal: **Respondent skipped this question**

Q40 Please provide the goal action steps for the year (previously "Activities"):   **Respondent skipped this question**

Q41 Do you have another goal to update?   **Respondent skipped this question**

Page 10: Previous Goal 4

Q42 Previous Goal 4:   **Respondent skipped this question**

Q43 Link to College Strategic Goal(s):   **Respondent skipped this question**

Q44 Goal Status   **Respondent skipped this question**

Q45 How was the goal evaluated? If the goal is "in   **Respondent skipped this question**
progress," how will it be evaluated?

Q46 Please provide the rationale for this goal: **Respondent skipped this question**

Q47 Please provide the goal action steps for the year **Respondent skipped this question**
(previously "Activities"):

Page 11: V. New Goals (If Applicable)

Q48 Would you like to propose any new goal(s)?   **No**

Page 12: New Goal 1

Q49 New Goal 1:   **Respondent skipped this question**

Q50 Link to College Strategic Goal(s):   **Respondent skipped this question**

Q51 Please provide the rationale for this goal: **Respondent skipped this question**

Q52 Please provide the goal action steps for the year **Respondent skipped this question**
(previously "Activities"):

Q53 How will the goal be evaluated?   **Respondent skipped this question**

Q54 Do you have another new goal?   **Respondent skipped this question**

Page 13: New Goal 2

Q55 New Goal 2:   **Respondent skipped this question**

Q56 Link to College Strategic Goal(s):   **Respondent skipped this question**

Q57 Please provide the rationale for this goal: **Respondent skipped this question**

Q58 Please provide the goal action steps for the year (previously "Activities"):   **Respondent skipped this question**

Q59 How will the goal be evaluated?   **Respondent skipped this question**

Q60 Do you have another new goal?   **Respondent skipped this question**

Page 14: New Goal 3

Q61 New Goal 3:   **Respondent skipped this question**

Q62 Link to College Strategic Goal(s):   **Respondent skipped this question**

Q63 Please provide the rationale for this goal: **Respondent skipped this question**

Q64 Please provide the goal action steps for the year (previously "Activities"):   **Respondent skipped this question**

Q65 How will the goal be evaluated?   **Respondent skipped this question**

Q66 Do you have another new goal?   **Respondent skipped this question**

Page 15: New Goal 4

Q67 New Goal 4:   **Respondent skipped this question**

Q68 Link to College Strategic Goal(s):   **Respondent skipped this question**

Q69 Please provide the rationale for this goal: **Respondent skipped this question**

Q70 Please provide the goal action steps for the year (previously "Activities"):   **Respondent skipped this question**

Q71 How will the goal be evaluated?　　　　**Respondent skipped this question**

Page 16: VI. Resources Needed to Fully Achieve Goal(s)

Q72 Is the program requesting resources this year to achieve this goal?　　　　**Yes**

Page 17: V. Faculty Resource Needs

Q73 Are you requesting one or more faculty positions to achieve this goal?　　　　**No**

Page 18: Faculty Position Request(s)

Q74 Please remember to complete the Faculty Position Request Form (accessible here, under Staffing Request Information) for this position that you are requesting and upload it using the button below.The Faculty Position Request Form (In Word) can be located here (under Staffing Request Information).Brief Description of the Position Requested:　　　　**Respondent skipped this question**

Q75 Faculty Position Request 1 - Related Program Goal(s):　　　　**Respondent skipped this question**

Q76 Faculty Position Request Upload 1: Please upload the completed faculty request form for the above position using the button below. You can access the Word version of the Faculty Position Request Form here (under Staffing Request Information).　　　　**Respondent skipped this question**

Q77 Faculty Position Request 2 (if applicable): Please remember to complete the Faculty Position Request Form (accessible here, under Staffing Request Information) for this position that you are requesting and upload it using the button below.The Faculty Position Request Form (In Word) can be located here (under Staffing Request Information).Brief Description of Position Requested:　　　　**Respondent skipped this question**

Q78 Faculty Position Request 2 - Related Program Goal(s):　　　　**Respondent skipped this question**

Q79 Faculty Position Request Upload 2: Please upload the completed faculty request form for the above position using the button below. You can access the Word version of the Faculty Position Request Form here.

Respondent skipped this question

Page 19: VI. Classified Staff Resource Needs

Q80 Are you requesting one or more classified positions to achieve this goal?

No

Page 20: Classified Staff Position Request(s)

Q81 Classified Staff Position Request 1: Please remember to complete the Classified Staff Position Request Form (accessible here, under Staffing Request Information) for this position you are requesting.Brief Description of Position Requested:

Respondent skipped this question

Q82 Classified Staff Position 1 Related Program Goal(s):

Respondent skipped this question

Q83 Classified Staff Position 1 Request Upload: Please upload a completed Classified Position Request Form for this request using the button below. You can access the Word version of the Classified Position Request Form here.

Respondent skipped this question

Q84 ***OPTIONAL*** Please use the button below to upload the position classification description (obtained from HR).

Respondent skipped this question

Q85 Classified Staff Position Request 2: Please remember to complete the Classified Staff Position Request Form (accessible here, under Staffing Request Information) for each position you are requesting.Brief Description of Position Requested:

Respondent skipped this question

Q86 Classified Staff Position 2 Related Program Goal(s):

Respondent skipped this question

Q87 Classified Staff Position Request 2 Upload: Please upload a completed Classified Position Request Form for this request using the button below. You can access the Word version of the Classified Position Request Form here (under Staffing Request Information).

Respondent skipped this question

Q88 ***OPTIONAL*** Please use the button below to upload the position classification description (obtained from HR).

Respondent skipped this question

Page 21: VII. Technology Resource Needs

Q89 Are you requesting technology resources to achieve this goal?

No

Page 22: Technology Request(s)

Q90 Technology Request 1: Please remember to complete a Technology Request Form for each request you are submitting. You can access the online Technology Request Form here: Technology Request Form

Respondent skipped this question

Q91 Technology Request 2: Please remember to complete a Technology Request Form for each request you are submitting. You can access the online Technology Request Form here: Technology Request Form

Respondent skipped this question

Page 23: VIII. Perkins and Strong Workforce Resource Needs

Q92 Are you requesting Perkins and/or Strong Workforce resources to achieve this goal?

Yes

Page 24: Perkins Request and Strong Workforce

Q93 Perkins Request and Strong Workforce 1: Please remember to complete the Perkins Request Form and submit it via the annual Perkins/Strong Workforce request process/cycle.

Description:	**Instructional Aides for OH lab class sections**
Amount Requested $:	**15758.00**
Related Program Review Goal(s):	**Student Validation and Engagement, Organizational Health**

Q94 Perkins Request and Strong Workforce 2: Please remember to complete the Perkins Request Form and submit it via the annual Perkins/Strong Workforce request process/cycle.

Description:	**OH Outreach & Event Planner and Horticulture Equipment**
Amount Requested $:	**28500.00**
Related Program Review Goal(s):	**Student Validation and Engagement, Organizational Health**

Page 25: IX. Supplies/Equipment Resource Needs

Q95 Are you requesting supplies and/or equipment resources to achieve this goal?　　**No**

Page 26: Supplies/Equipment Request(s)

Q96 Supplies/Equipment Request 1: In the boxes below please provide information on your request. Supplies/Equipment requests will be considered on a one-time funding basis.　　**Respondent skipped this question**

Q97 Supplies/Equipment Documentation 1: Please upload any supplies/equipment quotes or additional documentation for this request.　　**Respondent skipped this question**

Q98 Supplies/Equipment Request 2: In the boxes below please provide information on your request. Supplies/Equipment requests will be considered on a one-time funding basis.　　**Respondent skipped this question**

Q99 Supplies/Equipment Documentation 2 : Please upload any supplies/equipment quotes or additional documentation for this request.　　**Respondent skipped this question**

Page 27: X. Facilities Resource Needs

Q100 Are you requesting facilities resources to achieve this goal?　　**No**

Page 28: Facilities Request

Q101 Facilities Request 1: Please provide the information below and remember to complete a Facilities Request Form accessible here: Facilities Request Form　　**Respondent skipped this question**

Q102 Facilities Request 2: Please provide the information below and remember to complete a Facilities Request Form, accessible here:Facilities Request Form

Respondent skipped this question

Page 29: XI. Professional Development Resource Needs

Q103 Are you requesting professional development resources to achieve this goal?

No

Page 30: Professional Development Request

Q104 Professional Development Request 1: Please provide the information identified below and follow the process for requesting professional development funds, outlined here.

Respondent skipped this question

Q105 Professional Development Request 2: Please provide the information identified below and follow the process for requesting professional development funds, outlined here.

Respondent skipped this question

Page 31: XII. Other Resource Needs

Q106 Are you requesting any other resources to achieve this goal?

No

Page 32: Other Resource Requests

Q107 Other Resource Requests 1: Other resource requests will be considered on a one-time funding basis. Please fill in the information below.

Respondent skipped this question

Q108 Other Resource Requests 2: Other resource requests will be considered on a one-time funding basis. Please fill in the information below.

Respondent skipped this question

Page 33

Q109 Are you ready to submit your program review? If you click "No," you will be redirected to the start of the program review module.

Respondent skipped this question