

#6

COMPLETE

Collector: Email Invitation 1 (Email)
Started: Friday, February 01, 2019 12:24:54 PM
Last Modified: Friday, February 08, 2019 5:00:27 PM
Time Spent: Over a day
First Name: Mary and Pat
Last Name: Sessom
Email: bhays@rpgroup.org
Custom Data: Real Estate
IP Address: 72.220.168.237

Page 1: I. Program Overview and Update

Q1 Department(s) Reviewed:

Real Estate

Q2 Lead Author and Collaborators:

Mary Sessom, Pat Newman, Susan Yepiz, Steve Wilson, Gregory Daunoras, Rafael Perez, John Hafner

Q3 Dean:

Larry McLemore

Q4 Program Update (Required): Please summarize the changes, additions, and achievements have occurred in your program since the last program review. To access last year's program review, visit the IPRPC Intranet Page, accessible here.

The major change in this program was in the format RE 190, Real Principles, and RE 191, Real Estate Practice, are offered. In Fall18 they were offered in an 8 week hybrid format. They were offered consecutively. An in-class survey by a Co-Chair showed that students were overwhelmingly in favor of that format as it allowed them to come to class one day a week.

Page 2: IIB. Student and Program Learning Outcomes

Q5 Do you have an assessment plan on file with SLOAC? If you have not already done so, you can submit your program's assessment plan to SLO Coordinator, Tania Jabour, at tania.jabour@gcccd.edu. **Yes**

Instructional Program Review Annual Update

Q6 Please provide an analysis of your student learning outcomes (SLO) findings and what changes, if any, were made as a result.

TracDat results are only posted through Spring 2018. All of those outcomes are above the baseline 70% set by the department. Real Estate offered hybrid courses in Fall 2018 in an 8-week format for the first time. Plans are to take more courses online to remain competitive and meet student needs. We will monitor SLO results for these various modalities to be sure we maintain the same standards for hybrid and online as for face-to-face.

Q7 Review your PLOs. Are the listed PLOs an accurate reflection of the program's current learning objectives? **Yes**

Q8 Are the PLOs mapped onto the course SLOs? **Yes**

Q9 Discuss your assessment plan for the PLOs.

All RE course SLOs have been assessed, and are all mapped to the RE PLOs. Previous SLO assessment plans were not as informative as they could be because we were so in the weeds of assessing SLOs that we didn't see the big picture or have enough meaningful discussions. Plans are to produce a new SLO/PLO assessment plan to do a deep dive on each course once or twice in a three-year period for continuous improvement, with the fourth year to analyze all data for the comprehensive program review. This schedule will be based on the new comprehensive Program Review schedule.

Page 3: IIB. Student Achievement

Q10 How has the program's success rate changed over the past year?

The success rate for Spring for the past 5 years shows a steady increase in success to a high of 83% for SP18. Fall, however, is a different story. The success rate peaked in FA15 at 81% and has declined to 72%. The average for both AY 17-18 stands at 77.5% which exceeds the College goal of 77%. Drilling down to the next level of data, indicates 2 potential places for improvement, RE 190 and RE 193.

Q11 The College has set a 2024 goal of reaching a 77% course success rate (students passing with a grade of A, B, C, or P out of those enrolled at census) for the College as a whole. Consider how your will program help the College reach its long-term goal of increasing the course success rate to 77%. This is intended to provide a goal for improvement only; programs will not be penalized for not meeting the goal. What is your program's one-year goal for success rate across all courses in the program?

There seems to be two places where improved can be made that will benefit the entire program: RE 190 and RE 193. RE 190 has two instructors in the FA and one in the SP. The FA success rates have been fluctuating from FA13 (52%) to FA17 (64%) with a significant drop in FA17.

RE 193 has success rates that have been steadily dropping since FA13 (73%) to FA17 (60%) which mirrors the GPA drop from 3.21 to 1.88. Data for FA18, which reflects a new instructor, is not available.

The goal is for all courses to have success rate of 73% for FA19 and 84% for SP19 which will give an overall success rate 78.5%

Instructional Program Review Annual Update

Q12 Which specific groups (by gender and ethnicity) have success rates lower than that of the program overall?

It is difficult to make a definitive statement on this. Sometimes the numbers in each ethnic group are so small (1-3 students) that they aren't enough to draw a conclusion. For example, in FA14 and FA17 in online classes the success rate for African Americans was 100% as there were only 2-3 students in each semester. A general statement can be made that Hispanic students are experiencing raising success rates after the hiring of a Hispanic instructor. The total number of students identifying as Hispanic has been on the rise but their success is also rising for all semesters. In terms of gender, overall there is no significant difference between the two groups.

The one glaring anomaly was in online in SP18. Whites, Non-Hispanic has a success rate of 81%. Hispanic students had a precipitous drop to 58% from 86%. This will continue to be followed.

Q13 What program (or institutional) factors may be contributing to these lower rates of success for these groups of students?

In RE 190, the instructors believe that the drop in success in FA17 was due to that particular cohort of students who had some difficulties with English. But, otherwise there is no group that has strikingly lower success rates than any other.

Q14 What specific steps will the program take to address these equity gaps in the 2019/20 academic year?

In the curriculum rewrites, a recommended pre-requisite of an English or ESL class will be put into the catalog.

Q15 How do these activities align with the goals set forth in your last comprehensive program review?

Goal 1 has been put on hold as the program is focusing internally on improving its RE offerings. Goal 2 has been met with the hiring of new practice specialty instructors and an ongoing re-evaluation of curriculum.

On a positive note, the number of degrees awarded last AY increased by 57%.

Q16 OPTIONAL: If you would like to attach any charts or additional documentation (aside from the program review report prepared by the IESE Office), please upload it using the button below. You can upload PDF, Word, and image files.

Respondent skipped this question

Page 4: Distance Education

Q17 Does your program offer any courses via distance education (online)? **Yes**

Page 5: Distance Education Course Success

Q18 Are there differences in success rates for distance education (online) versus in-person sections? **Yes**

Instructional Program Review Annual Update

Q19 If there are differences in success rates for distance education (online) versus in person sections, what will the program do to address these disparities?

The differences amount to approximately 9% lower in online versus in-person. Both formats have exhibited similar fluctuations semester to semester with the exception of the Hispanics in online classes. The fluctuation in this group is much larger than in-person sections, sometimes as high as 25% but the number of students belonging to this group in online are 2/3's lower than in-person sections. This needs to be pointed out to the instructors and monitored.

Page 6: IV. Previous Goals: Update (If Applicable)

Q20 Would you like to provide an update for your previous program review goal(s)? **No**

Page 7: Previous Goal 1

Q21 Previous Goal 1: **Respondent skipped this question**

Q22 Link to College Strategic Goal(s): **Respondent skipped this question**

Q23 Goal Status **Respondent skipped this question**

Q24 How was the goal evaluated? If the goal is "in progress," how will it be evaluated? **Respondent skipped this question**

Q25 Please provide the rationale for this goal: **Respondent skipped this question**

Q26 Please provide the goal action steps for the year (previously "Activities"): **Respondent skipped this question**

Q27 Do you have another goal to update? **Respondent skipped this question**

Page 8: Previous Goal 2

Q28 Previous Goal 2: **Respondent skipped this question**

Q29 Link to College Strategic Goal(s): **Respondent skipped this question**

Q30 Goal Status **Respondent skipped this question**

Instructional Program Review Annual Update

Q31 How was the goal evaluated? If the goal is "in progress," how will it be evaluated? **Respondent skipped this question**

Q32 Please provide the rationale for this goal: **Respondent skipped this question**

Q33 Please provide the goal action steps for the year (previously "Activities"):
Respondent skipped this question

Q34 Do you have another goal to update? **Respondent skipped this question**

Page 9: Previous Goal 3

Q35 Previous Goal 3: **Respondent skipped this question**

Q36 Link to College Strategic Goal(s): **Respondent skipped this question**

Q37 Goal Status **Respondent skipped this question**

Q38 How was the goal evaluated? If the goal is "in progress," how will it be evaluated? **Respondent skipped this question**

Q39 Please provide the rationale for this goal: **Respondent skipped this question**

Q40 Please provide the goal action steps for the year (previously "Activities"):
Respondent skipped this question

Q41 Do you have another goal to update? **Respondent skipped this question**

Page 10: Previous Goal 4

Q42 Previous Goal 4: **Respondent skipped this question**

Q43 Link to College Strategic Goal(s): **Respondent skipped this question**

Q44 Goal Status **Respondent skipped this question**

Q45 How was the goal evaluated? If the goal is "in progress," how will it be evaluated? **Respondent skipped this question**

Instructional Program Review Annual Update

Q46 Please provide the rationale for this goal:

Respondent skipped this question

Q47 Please provide the goal action steps for the year (previously "Activities"):

Respondent skipped this question

Page 11: V. New Goals (If Applicable)

Q48 Would you like to propose any new goal(s)?

Yes

Page 12: New Goal 1

Q49 New Goal 1:

Curriculum Re-Writes - Recommended Pre-requisites and Online

Q50 Link to College Strategic Goal(s):

Guided Student Pathways ,
Student Validation and Engagement

Q51 Please provide the rationale for this goal:

Tracking enrollments for RE programs at other community colleges show that online courses have double to triple the enrollment as their on-site. To assist in student success, recommended pre-requisites will be add in ENG/ESL.

Q52 Please provide the goal action steps for the year (previously "Activities"):

Submit complete curriculum forms to the curriculum committee.

Q53 How will the goal be evaluated?

Analysis of the data at next year's annual program review update.

Q54 Do you have another new goal?

Yes

Page 13: New Goal 2

Q55 New Goal 2:

Revamp RE 204 - RE Office Administration

Instructional Program Review Annual Update

Q56 Link to College Strategic Goal(s):

Guided Student Pathways

Student Validation and Engagement

Organizational Health

Q57 Please provide the rationale for this goal:

RE students wish to experience various forms of RE offices in a more broad fashion than what is given in the specialized environment of RE Internship. This class already exists but will be restructured as a 2 unit hybrid to have online instruction but onsite experiences.

Q58 Please provide the goal action steps for the year (previously "Activities"):

Rewrite course outline for RE 204 in conjunction with RE faculty.

Q59 How will the goal be evaluated?

in each year's annual program review update as to students success and employment.

Q60 Do you have another new goal?

No

Page 14: New Goal 3

Q61 New Goal 3:

Respondent skipped this question

Q62 Link to College Strategic Goal(s):

Respondent skipped this question

Q63 Please provide the rationale for this goal:

Respondent skipped this question

Q64 Please provide the goal action steps for the year (previously "Activities"):

Respondent skipped this question

Q65 How will the goal be evaluated?

Respondent skipped this question

Q66 Do you have another new goal?

Respondent skipped this question

Page 15: New Goal 4

Q67 New Goal 4:

Respondent skipped this question

Instructional Program Review Annual Update

Q68 Link to College Strategic Goal(s): Respondent skipped this question

Q69 Please provide the rationale for this goal: Respondent skipped this question

Q70 Please provide the goal action steps for the year (previously "Activities"): Respondent skipped this question

Q71 How will the goal be evaluated? Respondent skipped this question

Page 16: VI. Resources Needed to Fully Achieve Goal(s)

Q72 Is the program requesting resources this year to achieve this goal? No

Page 17: V. Faculty Resource Needs

Q73 Are you requesting one or more faculty positions to achieve this goal? Respondent skipped this question

Page 18: Faculty Position Request(s)

Q74 Please remember to complete the Faculty Position Request Form (accessible [here](#), under Staffing Request Information) for this position that you are requesting and upload it using the button below. The Faculty Position Request Form (In Word) can be located [here](#) (under Staffing Request Information). Brief Description of the Position Requested: Respondent skipped this question

Q75 Faculty Position Request 1 - Related Program Goal(s): Respondent skipped this question

Q76 Faculty Position Request Upload 1: Please upload the completed faculty request form for the above position using the button below. You can access the Word version of the Faculty Position Request Form [here](#) (under Staffing Request Information). Respondent skipped this question

Instructional Program Review Annual Update

Q77 Faculty Position Request 2 (if applicable): Please remember to complete the Faculty Position Request Form (accessible here, under Staffing Request Information) for this position that you are requesting and upload it using the button below. The Faculty Position Request Form (In Word) can be located here (under Staffing Request Information). Brief Description of Position Requested:

Respondent skipped this question

Q78 Faculty Position Request 2 - Related Program Goal(s):

Respondent skipped this question

Q79 Faculty Position Request Upload 2: Please upload the completed faculty request form for the above position using the button below. You can access the Word version of the Faculty Position Request Form here.

Respondent skipped this question

Page 19: VI. Classified Staff Resource Needs

Q80 Are you requesting one or more classified positions to achieve this goal?

Respondent skipped this question

Page 20: Classified Staff Position Request(s)

Q81 Classified Staff Position Request 1: Please remember to complete the Classified Staff Position Request Form (accessible here, under Staffing Request Information) for this position you are requesting. Brief Description of Position Requested:

Respondent skipped this question

Q82 Classified Staff Position 1 Related Program Goal(s):

Respondent skipped this question

Q83 Classified Staff Position 1 Request Upload: Please upload a completed Classified Position Request Form for this request using the button below. You can access the Word version of the Classified Position Request Form here.

Respondent skipped this question

Q84 ***OPTIONAL*** Please use the button below to upload the position classification description (obtained from HR).

Respondent skipped this question

Instructional Program Review Annual Update

Q85 Classified Staff Position Request 2: Please remember to complete the Classified Staff Position Request Form (accessible here, under Staffing Request Information) for each position you are requesting. Brief Description of Position Requested:

Respondent skipped this question

Q86 Classified Staff Position 2 Related Program Goal(s):

Respondent skipped this question

Q87 Classified Staff Position Request 2 Upload: Please upload a completed Classified Position Request Form for this request using the button below. You can access the Word version of the Classified Position Request Form here (under Staffing Request Information).

Respondent skipped this question

Q88 *OPTIONAL***** Please use the button below to upload the position classification description (obtained from HR).

Respondent skipped this question

Page 21: VII. Technology Resource Needs

Q89 Are you requesting technology resources to achieve this goal?

Respondent skipped this question

Page 22: Technology Request(s)

Q90 Technology Request 1: Please remember to complete a Technology Request Form for each request you are submitting. You can access the online Technology Request Form here: Technology Request Form

Respondent skipped this question

Q91 Technology Request 2: Please remember to complete a Technology Request Form for each request you are submitting. You can access the online Technology Request Form here: Technology Request Form

Respondent skipped this question

Page 23: VIII. Perkins and Strong Workforce Resource Needs

Q92 Are you requesting Perkins and/or Strong Workforce resources to achieve this goal?

Respondent skipped this question

Page 24: Perkins Request and Strong Workforce

Instructional Program Review Annual Update

Q93 Perkins Request and Strong Workforce 1: Please remember to complete the Perkins Request Form and submit it via the annual Perkins/Strong Workforce request process/cycle.

Respondent skipped this question

Q94 Perkins Request and Strong Workforce 2: Please remember to complete the Perkins Request Form and submit it via the annual Perkins/Strong Workforce request process/cycle.

Respondent skipped this question

Page 25: IX. Supplies/Equipment Resource Needs

Q95 Are you requesting supplies and/or equipment resources to achieve this goal?

Respondent skipped this question

Page 26: Supplies/Equipment Request(s)

Q96 Supplies/Equipment Request 1: In the boxes below please provide information on your request. Supplies/Equipment requests will be considered on a one-time funding basis.

Respondent skipped this question

Q97 Supplies/Equipment Documentation 1: Please upload any supplies/equipment quotes or additional documentation for this request.

Respondent skipped this question

Q98 Supplies/Equipment Request 2: In the boxes below please provide information on your request. Supplies/Equipment requests will be considered on a one-time funding basis.

Respondent skipped this question

Q99 Supplies/Equipment Documentation 2 : Please upload any supplies/equipment quotes or additional documentation for this request.

Respondent skipped this question

Page 27: X. Facilities Resource Needs

Q100 Are you requesting facilities resources to achieve this goal?

Respondent skipped this question

Page 28: Facilities Request

Instructional Program Review Annual Update

Q101 Facilities Request 1: Please provide the information below and remember to complete a Facilities Request Form accessible here: [Facilities Request Form](#)

Respondent skipped this question

Q102 Facilities Request 2: Please provide the information below and remember to complete a Facilities Request Form, accessible here: [Facilities Request Form](#)

Respondent skipped this question

Page 29: XI. Professional Development Resource Needs

Q103 Are you requesting professional development resources to achieve this goal?

Respondent skipped this question

Page 30: Professional Development Request

Q104 Professional Development Request 1: Please provide the information identified below and follow the process for requesting professional development funds, outlined here.

Respondent skipped this question

Q105 Professional Development Request 2: Please provide the information identified below and follow the process for requesting professional development funds, outlined here.

Respondent skipped this question

Page 31: XII. Other Resource Needs

Q106 Are you requesting any other resources to achieve this goal?

Respondent skipped this question

Page 32: Other Resource Requests

Q107 Other Resource Requests 1: Other resource requests will be considered on a one-time funding basis. Please fill in the information below.

Respondent skipped this question

Q108 Other Resource Requests 2: Other resource requests will be considered on a one-time funding basis. Please fill in the information below.

Respondent skipped this question

Page 33

Instructional Program Review Annual Update

Q109 Are you ready to submit your program review? If you click "No," you will be redirected to the start of the program review module.

Respondent skipped this question
