

PROGRAM REVIEW STEERING COMMITTEE

SPRING 2020 ANNUAL UPDATE

COMMITTEE FEEDBACK REPORT

DEPARTMENT/PROGRAM: Instructional Technology Services
 AUTHOR: Kerry Kilber Rebman

SECTIONS	Initial	Evolving	Established	Comments
----------	---------	----------	-------------	----------

Section I: Program Overview and Update			X	The department provided a thorough and detailed update on the different areas under this program review, including the various faculty coordinator roles and their current priorities (DE Coordinator, PD Coordinator) and the creation of a much-needed 5-year technology replacement plan.
---	--	--	---	--

Section II: Assessment & Student Achievement

A. Student and Program Learning Outcomes Assessment				N/A - The program does not currently have any outcomes to assess.
B. Student Achievement				N/A - The program does not have data typical of instructional areas, so the instructional program review template questions are of limited value to this department.
C. Distance Education				N/A

Section III: Previous Goals			X	The department provided an update for its 4 previous goals, including one that was completed and three that are in progress. The department included all relevant information and provided explanations and/or results where appropriate.
------------------------------------	--	--	---	---

Section IV: New Goals			X	The department set three new goals in addition to its three previous goals that will be carried forward. The department provided a thoughtful rationale for the first two goals and discussed action steps and an evaluation measure. The third new goal pertained to a continuity in
------------------------------	--	--	---	---

PROGRAM REVIEW STEERING COMMITTEE

SPRING 2020 ANNUAL UPDATE

COMMITTEE FEEDBACK REPORT

Department/Program: Instructional Technical Services

Page 2

SECTIONS	Initial	Evolving	Established	Comments
				services due to an upcoming transition in personnel. This goal could possibly be subsumed under one of the other broad department goals as it focuses just on the need to hire and transition in a replacement for the Instructional Design Specialist.
RESOURCE REQUESTS LINKED TO PROGRAM REVIEW GOALS				

Commendations: The Committee commends the department on its efforts to build a more sustainable infrastructure for academic computing (e.g., technology replacement plan), course evaluations, and distance education support.

Recommendations: The Committee recommends that the ITS department complete an administrative program review next year as the instructional template does not seem to match the department’s functions, data available, scope of work, etc. In addition, in light of the department’s variety of organizational functions, the Committee recommends the department consider subsuming more granular goals (e.g., New Goal 3 pertaining to the Instructional Design Technology Specialist) under its other, broader, overarching goals.

Additional Comments: