

# #10

**COMPLETE**

**Collector:** Live Link (Web Link)  
**Started:** Friday, February 07, 2020 3:21:53 PM  
**Last Modified:** Friday, February 07, 2020 3:26:20 PM  
**Time Spent:** 00:04:27  
**IP Address:** 76.167.65.141

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Page 1: Supplies, Equipment, Furniture, and Other Request Form

**Q1 Contact Person:**

Name **jeri.edelen**  
Email Address **jeri.edelen@gcccd.edu**

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**Q2 Department:**

library

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**Q3 Title of Request:**

Paralegal Books

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**Q4 Location of Request:**

Library

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**Q5 Type of Request:**

Other: Please specify the non-operational other request::  
books

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**Q6 Description of Request:** Please provide a description of the supplies, equipment, furniture or other request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

Paralegal books are needs to support the Paralegal Program

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**Q7 Estimated Cost:**

\$50,000

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**Q8 Please attach quote, if available**

**Respondent skipped this question**

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**Q9 Total Cost of Ownership:**Can this request be maintained with existing funding sources? If not, please explain your plan to maintain this request. Example: potential yearly service agreements, warranties, and replacement costs.

NO. We do not have a budget for law books.

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**Q10 Justification of Request:**Please select the applicable criteria and provide the details how the criteria relate to your request.

**Critical need,**

**Program expansion,**

**Impact on student success and access,**

Provided details::

Paralegal books for Paralegal Program

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**Q11 Program Goal:**Please identify the program goal(s) this request would help your program achieve and provide a brief explanation of how it would do so.

Library goals is to provide paralegal students access to lawbook collection . Paralegal students are assigned legal research assignments that require the use of thee print materials.

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