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COMPLETE

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Page 1: Classified Position Request Form

Q1

Please enter the following:

Department	American Sign Language
Position Title	Lab Assistant / Discourse Facilitator
Salary Range	Commensurate with qualifications and budget allowance.

Q2

What type of position is being requested?

Increase in the FTE for the position, specify the position classification and number:
Not entirely sure at this time which selection is correct at this time.

Q3

Please attach the description for the position classification (contact GCCCD Human Resources to obtain this).

Respondent skipped this question

Q4

What are the actual duties and responsibilities that are specific to this requested position that you would like to highlight to help the Classified Hiring Priorities Committee understand the need for this position?(200 words or less)

Assist department members with creating technology based presentations and activities.

Assist with facilitating advanced discourse exchanges.

Q5

Please address the following: How are the duties of the requested position currently being performed, if at all? How does the lack of this position impact the program or service area? What impact, if any, have frozen or vacant positions within the department had on services or staff workload? (200 words or less) (Rubric Criteria 1)

Our part time instructors may either struggle with creating the type of rich visual presentations or activities that our students deserve to view and or participate in.

Our instructors and students may also struggle with finding the time needed to meet with each other at a viable time.

Having this person present in the ASL Department will be absolutely wonderful in the way of helping ensure both things happen as needed.

Q6

How has the program/service area changed over the most recent five academic years and/or how is it expected to change within the next five years (i.e. growth, additional services, increased workload and reorganization) that warrants this position? **Please use both quantitative and qualitative data including, but not limited to: enrollment and productivity data, staffing or other studies, surveys, volume of students or employees served, total comp time accrued, number of hourly/intern/volunteer/work-study, and services provided.** (200 words or less) (Rubric Criterion 2)

ASL continues to become more and more popular. We believe that the program will continue to grow with these changes. We need to ensure that the program remains visible in the greater San Diego area, and through a combination of efforts, this will happen.

Q7

Student Validation and Engagement

Which of the College's strategic priorities will this position most directly support? Note: Selecting more than one strategic goal will not impact the Classified Hiring Priorities Committee rating of the position.

Q8

Please explain how the requested position will support the college strategic priority(ies) identified above. (200 words or less) (Rubric Criterion 3)

Students need to feel committed and supported and challenged in many different ways. The acquisition of this person will help us achieve all of that and will lead to great results for the ASL Department and our students.

Q9

How will the position impact the ability of the program or service area to innovate and meet changing needs? (200 words or less) (Rubric Criterion 3)

Technology is ever changing. Our instructors are supposed to be ASL experts. Our instructors can be severely challenged by how rapidly technology changes. Having an assistant that will help us keep up or stay abreast of the best tech practices being used in ASL will be immensely valuable to us in many different ways.

Q10

Please confirm that you have discussed this faculty position request with the dean or manager and that you understand that deans and managers will be providing feedback to help inform the prioritization process.

Yes, I have discussed this position request with the Dean or Manager