

#6

COMPLETE

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Page 1: Facilities Request Form

Q1

Contact Person:

Name	Nicole Salgado
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Q2

Department:

Administrative Services - Facilities, Maintenance, and Operations

Q3

Title of Request:

Boom Lift (New) to service buildings and repair parking lot lights

Q4

Location of Request:

Facilities department and college-wide

Q5

Description of Request: When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

This request is for a Genie Z34/22N electric articulating boom lift (platform height 34 ft). A boom lift will allow the Facilities department to service the buildings including window cleaning, install new window caulking, install caulking at the roof metal coping, service to the parking lot lights, stucco repairs, building light fixture repairs, signage repairs, gym building repairs and theatre stage repairs.

Model: Genie Z-34/22N Boom Lift.

Q6

Estimated Cost:

19,500

Q7

Please attach quote, if available

[vp-admin-serv-facilityreq-boomlift-quote-sp20.pdf \(102.9KB\)](#)

Q8

Total Cost of Ownership:check all that apply

Operations Cost,

Maintenance Cost,

Department budget support the costs as listed above

Q9

Please explain your plan to maintain this request:

The boom lift would require minimal maintenance and operations costs. All costs would be supported by the department budget.

Q10

Justification of Request:Please select the applicable criteria below and provide the details how the criteria relate to your request.

Health/Safety/Security Issues,

Growth of department/work area,

Provided details::

A boom lift will allow our staff to safely trim trees, replace lights, and paint/repair buildings. Without a new boom lift, staff would need to utilize ladders (for jobs closer to the ground) which poses a safety concern. When climbing ladders, staff must balance on the ladder while carrying equipment up/down the ladder and while working. Currently, projects that are too high for a ladder would require the rental of a boom lift or work main remain uncompleted. For projects that are too high for a ladder, the department would currently need to hire an external vendor, rent a boom lift, or work would remain uncompleted. A new boom lift would also allow staff to expand the type of work performed on a regular basis.The department could perform regular tree trimming, caulking of buildings, light repair fixtures, signage fixtures, and gym/theatre stage repairs.
