

#12

COMPLETE

Collector: Web Link 2 (Web Link)
Started: Tuesday, December 21, 2021 10:02:17 AM
Last Modified: Tuesday, December 21, 2021 10:16:46 AM
Time Spent: 00:14:29
IP Address: 99.88.192.173

Page 1: For Annual Planning/Program Review Requests AND Off-Cycle Requests

Q1 **2021-2022**

Technology Plan Year

Q2

Title of Request

Laptops for Inststructional Computing Services (ICS)

Q3

Location of Request

Buildings C and E

Q4

Department

Learning and Technology Resources

Q5

Contact Person

Name **Jodi Reed**
Email Address **jodi.reed@gcccd.edu**

Q6

Description Please provide a brief description of the technology/software or technology project and its core goal(s).

6 Dell laptops would help the ICS department in completion of duties and responsibilities pertaining to Instructional computers and software.

Page 2: Proposal Justification

Q7

Organizational Health

Please explain how the technology or enhancement supports the strategic plan. Include information on how students will be impacted and/or employees or the college or district overall. Consider whether this would be a district-wide implementation. Which Strategic Plan priority (or priorities) are supported by this request? To access the Strategic Plan, please click [here](#).

Q8

How does the request support the above priorities?

These laptops would allow ICS staff to work remotely as needed. They would also help with testing, fixing, and maintaining our current Instructional computers by allowing staff a portable computer to take with them on campus implementation projects thus increasing productivity and effectiveness. Other uses include attending remote or in-person meetings, Testing software, transferring files, research, and data entry in departmental spreadsheets on OneDrive.

Q9

Who would this impact? Please select all that apply.

**Students,
Employees,
College**

Q10

What is the number of students or employees impacted per semester?

500

Q11

How would this impact the above group(s)?

The laptops would support workflow for laptop and classroom computer maintenance.

Q12

No

Does the technology support a state-wide initiative or is it a legal mandate or in support of a legal mandate?

Q13

If yes, please explain how the technology supports a state-wide initiative or is it a legal mandate or in support of a legal mandate?

NA

Q14

Please be aware that projects, once approved, are typically scheduled 6 months to a year in advance. Consider the consequences if the technology/software is not implemented, upgraded or renewed. What are the consequences if the technology/software is not implemented/upgraded, or renewed? Examples: Security concerns, loss of FTES, mandates, accreditation, etc.

Consequences would include increased backlogs in technology support of laptops and classroom computers.

Q15

What is your preferred time for implementation?

ASAP

Q16

Tell us how the data you have supports the implementation of the technology. This can be qualitative or quantitative in the form of surveys, observations, SLO or other assessment data, institutional research data or other reports and data.

The number of laptops campuswide had increased. We now have 100 laptops for students to checkout and hundreds of laptops loaned to faculty and staff. We also have hundreds of laptops used in Science labs.

We also have 20 computer labs and dozens of smart classrooms that need to be supported. This is even more important as we upgrade to HyFlex.

Q17

2

How critical is this need in terms of supporting curriculum and services?

Q18

Respondent skipped this question

Please attach any supporting data/documentation using the "Upload" button below.

Page 3: COST ANALYSIS

Q19

Hardware

Is the request for hardware or software?

Q20

New (new to the campus)

Is the request for new or an upgrade to existing technology?

Q21

Total initial cost of request: This includes hardware and software maintenance, licence, taxes, fees, shipping, storage, etc. Contact Sherri Braaksma for assistance.

\$9600

Q22

General Fund

Funding Source:

Q23

Respondent skipped this question

Please attach quote using the "Upload" button below.

Page 4: Grant Funding Source

Q24

Respondent skipped this question

Please specify the grant that will fund the technology you are requesting.

Page 5: Evaluation Plan

Q25

Evaluationi. How do you plan to evaluate the technology after implementation?

Track usage by ICS staff.

Page 6: Type of Request

Q26

No

Is this an Off-Cycle Request (e.g., not part of the annual planning/program review process)?

Page 7: Off-Cycle Requests Only

Q27

Respondent skipped this question

What are the exigent circumstances and/or contributing factors that would qualify this request to be eligible for Off-cycle consideration? Please explain why this request cannot wait until the next annual planning cycle.

Page 8: Ready to Submit

Q28

Yes

Are you ready to submit your technology request?
