

#7

COMPLETE

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Page 1: For Annual Planning/Program Review Requests AND Off-Cycle Requests

Q1 **2021-2022**

Technology Plan Year

Q2

Title of Request

10 SurfacePro

Q3

Location of Request

Transfer Center

Q4

Department

Transfer Center Department

Q5

Contact Person

Name **Amaliya Blyumin**
Email Address **amaliya.blyumin@gcccd.edu**

Q6

Description Please provide a brief description of the technology/software or technology project and its core goal(s).

Transfer Center (TC) had 10 laptops, but during pandemic, the laptops were given to students and faculty. In order to save space, TC is requesting surfacepro instead of laptops to replace missing technology.

Page 2: Proposal Justification

Q7

**Student Validation and Engagement,
Organizational Health**

Please explain how the technology or enhancement supports the strategic plan. Include information on how students will be impacted and/or employees or the college or district overall. Consider whether this would be a district-wide implementation. Which Strategic Plan priority (or priorities) are supported by this request? To access the Strategic Plan, please click here.

Q8

How does the request support the above priorities?

Student Validation and Engagement: The Transfer Center provides validation and engagement; helping diverse student populations understand their role in transfer process. Also, the Transfer Center encourages students to become an advocate of their education path.

Organizational Health: The Transfer Center is a priority for the transfer students. This position will improve the organizational health by providing ongoing support to the faculty, students, classified staff, and student hourly. Transfer is one of the metrics of the new funding formula and lack of this position will impact the funds the Transfer Center/Counseling department will receive.

Q9

**Students,
Employees,
College**

Who would this impact? Please select all that apply.

Q10

What is the number of students or employees impacted per semester?

400

Q11

How would this impact the above group(s)?

Students will not have access to the surfacepro and will not be able to complete the admissions application to the universities. Employees use the technology to access zoom meetings.

Q12

No

Does the technology support a state-wide initiative or is it a legal mandate or in support of a legal mandate?

Q13

If yes, please explain how the technology supports a state-wide initiative or is it a legal mandate or in support of a legal mandate?

It is No.

Q14

Please be aware that projects, once approved, are typically scheduled 6 months to a year in advance. Consider the consequences if the technology/software is not implemented, upgraded or renewed. What are the consequences if the technology/software is not implemented/upgraded, or renewed? Examples: Security concerns, loss of FTES, mandates, accreditation, etc.

Students and faculty cannot use the equipment properly.

Q15

What is your preferred time for implementation?

Summer 2022

Q16

Tell us how the data you have supports the implementation of the technology. This can be qualitative or quantitative in the form of surveys, observations, SLO or other assessment data, institutional research data or other reports and data.

Based on College-wide data, the top three degrees awarded in 2016-2017 and 2017-2018 were University Studies Social and Behavioral Sciences, Business Administration for Transfer, and University Studies Science and Math for a total of 182 students in 2016-2017 and 205 students in 2017-2018.

Furthermore, most students that applied to Cuyamaca in the past two years, indicated 'transfer' as their 'educational goal' at our college. This means that students need continued support and services from the Transfer Center.

Q17

5

How critical is this need in terms of supporting curriculum and services?

Q18

Respondent skipped this question

Please attach any supporting data/documentation using the "Upload" button below.

Page 3: COST ANALYSIS

Q19

Hardware

Is the request for hardware or software?

Q20

New (new to the campus)

Is the request for new or an upgrade to existing technology?

Q21

Total initial cost of request: This includes hardware and software maintenance, licence, taxes, fees, shipping, storage, etc. Contact Sherri Braaksma for assistance.

\$18,153.20

Q22

General Fund

Funding Source:

Q23

Please attach quote using the "Upload" button below.

[10SurfaceProTransferCenterAmaliyaB1C6KPBT.pdf \(68.2KB\)](#)

Page 4: Grant Funding Source

Q24

Respondent skipped this question

Please specify the grant that will fund the technology you are requesting.

Page 5: Evaluation Plan

Q25

Evaluationi. How do you plan to evaluate the technology after implementation?

Use student's feedback.

Page 6: Type of Request

Q26

No

Is this an Off-Cycle Request (e.g., not part of the annual planning/program review process)?

Page 7: Off-Cycle Requests Only

Q27

Respondent skipped this question

What are the exigent circumstances and/or contributing factors that would qualify this request to be eligible for Off-cycle consideration? Please explain why this request cannot wait until the next annual planning cycle.

Page 8: Ready to Submit

Q28

Yes

Are you ready to submit your technology request?
