

Student Services Outcomes Assessment Plan Template

Student Services outcomes need to be assessed once every 4 years (minimum). We encourage department deans/managers and/or department chairs/coordinators to create an Outcomes Assessment Plan that maps onto your department's comprehensive program review cycle.

One option, which this template outlines, is to assess all outcomes within 3 years and then use the year that you're writing the next comprehensive review to reflect on data and make any relevant programmatic changes. A sample for you to edit is provided below.

Student Services Area: Student Affairs

Last Comprehensive Program Review: Spring 2020

Next Comprehensive Program Review: Spring 2024

Outcome Statement	Assessment Method/Tool	Mapped to ILO(s):	Data Collection 2020-21 (Specify Months)	Data Collection 2021-22 (Specify Months)	Data Collection 2022-23 (Specify Months)	2023-24 (Comprehensive Program Review Year)
<i>Example Statement:</i> Students will create and follow a comprehensive education plan.	Degree audits and internal records	Professional Responsibility	January and June	January and June	January and June	Data reflection, program modifications
SLO 1: Students will be able to effectively identify and access resources to support their physical and emotional wellbeing.	Student follow-up survey and possible focus groups.	Professional Responsibility	January and June	January and June	January and June	Data reflection, program modifications
SLO 2: Students will be able to critically evaluate their previous decisions, describe consequences of their actions, and articulate a personal action plan for	Survey	Professional Responsibility and Critical Thinking	January and June	January and June	January and June	Data reflection, program modifications

successful professional and/or academic behavior.						
SAO #1 Foster culture of academic integrity on campus by collaborating with instructors and students to promote integrity and the value of learning.		Professional Responsibility				Data reflection, program modifications

For each outcome statement: How will your department <u>communicate</u> outcomes assessment results to the larger group and <u>incorporate those results</u> into your service area discussions, processes, and practices.	
SLO 1: Students will be able to effectively identify and access resources to support their physical and emotional wellbeing.	We will communicate the outcomes assessment results by reviewing with Student Affairs and the Cuyamaca Cares team. In addition the results will be discussed with the Student Services leadership team. The assessment results will be utilized for program improvement.
SLO 2: Students will be able to critically evaluate their previous decisions, describe consequences of their actions, and articulate a personal action plan for successful professional and/or academic behavior.	We will communicate the outcomes assessment results by reviewing with Student Affairs staff and Student Services Deans/Directors.. In addition the results will be discussed with the Student Services leadership team. The assessment results will be utilized for program improvement.
SAO 1: Foster culture of academic integrity on campus by collaborating with instructors and students to promote integrity and the value of learning.	We will communicate the outcomes assessment results by reviewing with Student Affairs staff and Student Services Deans/Directors.. In addition the results will be discussed with the Student Services leadership team, Instructional Deas, and Chairs/Coordinators. The assessment results will be utilized for program improvement.