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COMPLETE

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Page 1: Facilities Request Form

Q1

Contact Person:

Name	Tonie Campbell
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Q2

Department:

AKHE

Q3

Title of Request:

HVAC - Building D Heating and air-conditioning update and new equipment

Q4

Location of Request:

Building D and gym (D-100)

Q5

Description of Request:When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

Building D is in need of its air-conditioning unit updating as to the control, output heating/cooling of individual rooms. Within the entire building, the output of heat and cool air is different in various areas and offices. Understandably, the addition of the type of filters post pandemic have been explained to me as the main culprit, remedy to this on going problem must be explored and a workable plan/system put in place.

The gym (building D-100) lack of air-conditioning is well known. The intent of this notation is for documentation purposes and request to be lodged. As well known, the lack of air in the gym during the warm months in not safe for students and personnel in attendance. In the winter of 2022/23, the heating was down also. This too proved to be unbearable for student athletes and staff with scheduled activities and courses.

Q6

Estimated Cost:

TBD

Q7

Respondent skipped this question

Please attach quote, if available

Q8

Maintenance Cost

Total Cost of Ownership:check all that apply

Q9

Please explain your plan to maintain this request:

Facilities to maintain equipment.

Q10

Health/Safety/Security Issues,

Justification of Request:Please select the applicable criteria below and provide the details how the criteria relate to your request.

Provided details::

Providing a comfortable work and learning environment is the main goal of HVAC. Sub-par equipment, or lack of equipment aid in failing short of this objective.