

#16

COMPLETE

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Page 1: Please review the following:

Q1

Contact Person:

Name	James Sepulvado
Email Address	james.sepulvado@gcccd.edu

Q2

Department:

Performing Arts

Q3

Title of Request:

Brass Methods Instruments

Q4

Location of Request:

B Building

Q5

Type of Request (Select one):

Equipment: Tangible property with a purchase price of at least \$200 and a useful life of more than one year. Technology related items such as hotspots, computers, tablets should be requested through the College Technology Committee

Q6

Description of Request: Please provide a description of the supplies, equipment, furniture or other request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

As part of our department's efforts to expand course offerings in order to help students better prepare for transfer, we have written several "methods" courses. These courses provide instruction for music students on different families of instruments as well as corresponding pedagogical techniques idiomatic to those instruments. So for example we began offering Woodwind Methods last year which teaches students how to play Flute, Clarinet, Oboe, Bassoon and Saxophone and how to teach those instruments to beginning students. This is a vital component of the music education major and also a valuable skill in the workforce. We are similarly going to begin offering Brass Methods in Fall of 2024 and this request is to purchase basic beginning instruments to support that new course.

Q7

Estimated Cost:

\$500 per trumpet x 8 trumpet = \$4000
 \$2000 per french horn x 1 french horn = \$2000
 \$2000 per euphonium x 1 euphonium = \$2000
 \$1000 for mouthpieces, valve oil and instrument accessories
 \$9,000 total

Q8

Respondent skipped this question

Please attach quote, if available

Q9

Total Cost of Ownership: Your requested item may incur ongoing expenses. What are the ongoing expenses associated with your request? If there are ongoing expenses, please detail how you plan to support these costs with your existing budget by completing the text boxes below.

Initial Cost of Item	\$9,000
Total	9,000
Remaining requested amount	9,000

Q10

Justification of Request: The justification of the request is a key area to focus on. The ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request. Please select the applicable criteria(s) and provide the details of how the criteria(s) relate to your request.

Health and safety,

Program expansion,

Impact on student success and access,

Innovation,

Provided details::

Health and Safety- Purchasing these instruments will reduce the need to have students share instruments which in turn will help mitigate the spread of illnesses like COVID or the flu. Currently the department does not have enough instruments to provide students with their own instrument for this course. Program Expansion- As noted previously this request supports the offering of a new Brass Methods course in Fall 2024. This new course will allow students to transfer with more courses completed thereby shortening the amount of time needed to complete their BA degree. Impact on Student Success and Access- By providing this new course we are making it easier for students to complete their degree in a timely manner. By providing the instruments in this request we will be making it more likely for students to succeed in the course. Innovation- The new methods courses which this request supports, are not being offered by any other community college in San Diego County or even known to be offered by any other community college in the state. The methods courses at CSU's are lower division however and by offering these courses we are positioning Cuyamaca as the only community college that helps students prepare for transfer in this way.

Q11

Program Goal: Please identify the program goal(s), as stated in your current annual or comprehensive program review, that this request would help your program achieve. Provide a brief explanation of how it would do so.

This request helps us support our goal of strengthening our niche within San Diego County community colleges. As discussed above the methods courses are not being offered anywhere else so by offering it we are strengthening our niche and differentiating ourselves from other schools. The hope is this will increase enrollment and retention while also better preparing students for transfer and to enter the workforce.
