#12

COMPLETE

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Page 1: For Annual Planning/Program Review Requests AND Off-Cycle Requests

Q1 **2023-24**

Technology Plan Year

Q2

Title of Request

CADD Laptops

Q3

Location of Request

Cuyamaca College

Q4

Department

Ornamental Horticulture

Q5

Contact Person

Name **Amy Huie**

Email Address **amy.huie@gcccd.edu**

Q6

DescriptionPlease provide a brief description of the technology/software or technology project and its core goal(s).

Laptops for lending to OH 200/201 CADD students through the library.

Page 2: Proposal Justification

Q7

Please explain how the technology or enhancement supports the strategic plan and impacts students, employees, the college, and/or the district.Which Strategic Plan priority (or priorities) are supported by this request?To access the Strategic Plan, please click here.

Increase equitable access (enrollment),

Eliminate equity gaps in course success (passing grade in class)

,

Increase persistence eliminate equity gaps (re-enrolling the subsequent semester or year)

,

Increase completion and eliminate equity gaps (graduating with a degree/certificate, or transferring)

Q8

How does the request support the above priorities?

The laptop required to run the CADD program our class uses is expensive and a barrier to equitable access for students who can't afford an appropriate laptop.

Q9

Who would this impact? Please select all that apply.

Students,

College

Q10

What is the number of students or employees impacted per semester?

10

Q11

How would this impact the above group(s)?

Having these laptops available for loan will ensure that students can participate in OH 200 and 201 to earn their Landscape Architecture certificates or degrees.

Q12

Does the technology support a state-wide initiative or is it a legal mandate or in support of a legal mandate?

No

Q13

If yes, please explain how the technology supports a state-wide initiative or is it a legal mandate or in support of a legal mandate?

NA

Q14

Please be aware that projects, once approved, are typically scheduled 6 months to a year in advance. Consider the consequences if the technology/software is not implemented, upgraded or renewed.What are the consequences if the technology/software is not implemented/upgraded, or renewed? Examples: Security concerns, loss of FTES, mandates, accreditation, etc.

We are likely to lose students in OH 200 and 201 because of the cost of technology to be successful in the class.

Q15

What is your preferred time for implementation?

Fall 2024

Q16

Tell us how the data you have supports the implementation of the technology. This can be qualitative or quantitative in the form of surveys, observations, SLO or other assessment data, institutional research data or other reports and data.

Our instructor, Karen Sumek, was able to borrow engineering laptops the last time she taught OH 200 and 201. This allowed several students to continue in the class and made it possible for our OH Tutor to borrow a computer to help students in the class.

Q17   **5**

How critical is this need in terms of supporting curriculum and services?

Q18   **Respondent skipped this question**

Please attach any supporting data/documentation using the "Upload" button below.

Page 3: COST ANALYSIS

Q19   **Hardware**

Is the request for hardware or software?

Q20   **New (new to the campus)**

Is the request for new or an upgrade to existing technology?

Q21

Total initial cost of request: This includes hardware and software maintenance, licence, taxes, fees, shipping, storage, etc. Contact Bryan Cooper for assistance.

The laptop we researched through Dell that meets the specifications for the CADD program costs $2099. We are requesting 7-10 of these.

Q22   **General Fund**

Funding Source:

Q23

Please attach quote using the "Upload" button below.

https.docx (726.1KB)

Page 4: Grant Funding Source

Q24   **Respondent skipped this question**

Please specify the grant that will fund the technology you are requesting.

Page 5: Evaluation Plan

Q25

Evaluationi. How do you plan to evaluate the technology after implementation?

Based on the number of laptops borrowed.

Page 6: Type of Request

Q26   **No**

Is this an Off-Cycle Request (e.g., not part of the annual planning/program review process)?

Page 7: Off-Cycle Requests Only

Q27   **Respondent skipped this question**

What are the exigent circumstances and/or contributing factors that would qualify this request to be eligible for Off-cycle consideration? Please explain why this request cannot wait until the next annual planning cycle.

Page 8: Technology Request Process

Q28

How can the Technology Request process be improved for next year?

Respondent skipped this question

Page 9: Ready to Submit

Q29

Are you ready to submit your technology request?

Yes