#1

COMPLETE

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Page 1: For Annual Planning/Program Review Requests AND Off-Cycle Requests

Q1

Technology Plan Year

2023-24

Q2

Title of Request

World Languages Department computers for student use

Q3

Location of Request

World Languages Department Classrooms

Q4

Department

World Languages

Q5

Contact Person

Name **Jane Gazale**

Email Address **jane.gazale@gcccd.edu**

Q6

DescriptionPlease provide a brief description of the technology/software or technology project and its core goal(s).

The World Languages Department is requesting 15 desktop computers for students use in the classrooms to provide the needed support in Arabic and Spanish projects. One additional desktop is requested for the department aide use.

Page 2: Proposal Justification

Q7

Please explain how the technology or enhancement supports the strategic plan and impacts students, employees, the college, and/or the district.Which Strategic Plan priority (or priorities) are supported by this request?To access the Strategic Plan, please click here.

Increase equitable access (enrollment),

Eliminate equity gaps in course success (passing grade in class)

,

Increase persistence eliminate equity gaps (re-enrolling the subsequent semester or year)

,

Increase completion and eliminate equity gaps (graduating with a degree/certificate, or transferring)

Q8

How does the request support the above priorities?

Providing the students with desktops to work on their projects as they are in the classrooms will optimize the college's priorities of equitable access, and it will help eliminate equity gaps in success and persistence. Having computers in the classrooms will allow for simultaneous support from the instructors as the students work on typing assignments, submitting on Canvas, preparing presentations and more. Supporting students as they learn Spanish and Arabic is very important for students to be able to successfully transfer or complete their degrees

Q9

Who would this impact? Please select all that apply.

Students,

College

Q10

What is the number of students or employees impacted per semester?

980

Q11

How would this impact the above group(s)?

In Spanish and Arabic classes students work on writing essays, powerpoint presentations, and submitting online assignments. Having desktops for students in the classrooms allows students who don't have access to technology to do their work in the classroom and get support from their instructors. Typing in Spanish and Arabic requires special keyboards and special settings.

Q12

Does the technology support a state-wide initiative or is it a legal mandate or in support of a legal mandate?

No

Q13

If yes, please explain how the technology supports a state-wide initiative or is it a legal mandate or in support of a legal mandate?

N/A

Q14

Please be aware that projects, once approved, are typically scheduled 6 months to a year in advance. Consider the consequences if the technology/software is not implemented, upgraded or renewed.What are the consequences if the technology/software is not implemented/upgraded, or renewed? Examples: Security concerns, loss of FTES, mandates, accreditation, etc.

Not having these computers will put many students in the department at disadvantage as they
will not have access to technology and tech support in the classroom. Many students rely on their cell phones to do most of their work
which limits their ability to be successful.

Q15

What is your preferred time for implementation?

As soon as possible

Q16

Tell us how the data you have supports the implementation of the technology. This can be qualitative or quantitative in the form of surveys, observations, SLO or other assessment data, institutional research data or other reports and data.

In Spring 2023 the World Languages Department served close to 1000 students in all Spanish, Arabic,
and Aramaic classes. The department is working to increase the in-person offerings and this requires
computers to be available in the classrooms. Faculty report a great need for students to have
computers that they can access during class to support their learning as they type in the
different languages. Many complaints are being reported from faculty and students about the
limitations of using cell phones to perform tasks in a language other than English. For example,
typing a paper in Arabic requires certain settings and extra formatting steps to change the directionality
and alignment features.

Q17

How critical is this need in terms of supporting curriculum
and services?

3

Q18

Please attach any supporting data/documentation using
the "Upload" button below.

Respondent skipped this question

Page 3: COST ANALYSIS

Q19

Is the request for hardware or software?

Hardware

Q20

Is the request for new or an upgrade to existing technology?

New (new to the campus)

Q21

Total initial cost of request: This includes hardware and software maintenance, licence, taxes, fees, shipping, storage, etc. Contact Bryan Cooper for assistance.

$23,713.97 as per Camillo Hernandez's quote

Q22

Funding Source:

General Fund

Q23

Please attach quote using the "Upload" button below.

2023.10.12_World%20Languages%20Program%20Review%20(1).pdf (1MB)

Page 4: Grant Funding Source

Q24

Please specify the grant that will fund the technology you are requesting.

Respondent skipped this question

Page 5: Evaluation Plan

Q25

Evaluationi. How do you plan to evaluate the technology after implementation?

Reviewing success rates after implementation. Surveying faculty and students to collect qualitative data about satisfaction.

Page 6: Type of Request

Q26

Is this an Off-Cycle Request (e.g., not part of the annual planning/program review process)?

No

Page 7: Off-Cycle Requests Only

Q27

What are the exigent circumstances and/or contributing factors that would qualify this request to be eligible for Off-cycle consideration? Please explain why this request cannot wait until the next annual planning cycle.

Respondent skipped this question

Page 8: Technology Request Process

Q28

How can the Technology Request process be improved for next year?

Respondent skipped this question

Page 9: Ready to Submit

Q29

Are you ready to submit your technology request?

Yes