

PROGRAM REVIEW AUTHOR FALL 2025 CHECKLIST



AUGUST: ATTEND NUVENTIVE TRAINING
AUGUST: LOG IN TO NUVENTIVE
SEPTEMBER: DISCUSS YOUR PROGRAM REVIEW WITH YOUR DEPARTMENT & DEAN
SEPTEMBER: ATTEND A DATA TRAINING & A GOAL-SETTING TRAINING
SEPTMBER: UPDATE AND/OR ADD PROGRAM GOALS
OCTOBER: MAP GOALS AND WRITE YOUR PROGRAM REVIEW NARRATIVE
NOVEMBER: FINALIZE YOUR PROGRAM REVIEW
DECEMBER IST: SUBMIT YOUR PROGRAM REVIEW FOR DEAN REVIEW IN NUVENTIVE (EARLY BIRD)
JANUARY 12: CONFIRM PROGRAM REVIEWS & RESOURCE REQUESTS HAVE BEEN SUBMITTED