

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Saturday, December 06, 2025 7:47:34 AM
Last Modified: Saturday, December 06, 2025 8:23:19 AM
Time Spent: 00:35:45

Page 1: Please review the following:

Q1

Contact Person:

Name	Asa Enochs
Email Address	Asa.Enochs@gcccd.edu

Q2

Department:

ART

Q3

Title of Request:

Digital Art Lab Furniture

Q4

Location of Request:

B365

Q5

Type of Request (Select one):

Equipment: Tangible property with a purchase price of at least \$200 and a useful life of more than one year. Technology related items such as hotspots, computers, tablets should be requested through the College Technology Committee

Q6

Description of Request: Please provide a description of the supplies, equipment, or miscellaneous request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

To support the development of the new Digital Arts Lab in Room B365, we are requesting the purchase of dedicated lab furniture that meets the technical, ergonomic, and instructional needs of a 26-station digital arts classroom. This request includes computer tables, task chairs, and height-adjustable workbenches, all selected for durability, cable management, ADA accessibility, and long-term instructional use in a digital arts environment.

1. CH FTCT4 Computer Tables with Flip-Up Wire Management, Model: FTCT4, Manufacturer: Concepts, Color/Finish: Standard manufacturer finish, Features: Integrated flip-up wire troughs with piano hinges for safe cable routing, built for computer-based classroom environments.

Unit Price: \$552.36

Quantity: 13

Total: \$7,180.68

2. OM Seating CL44EZ Healthcare/Lab Task Chairs, Model: CL44EZ, Manufacturer: OM Seating, Color/Fabric: Black grade-1 seat/back in Oberon fabric (12-year warranty), Features: Pneumatic lift, independent seat adjustment, back-angle adjustment, 55mm carpet casters. Designed for extended seated work at digital stations.

Quantity: 25

Unit Price: \$240.70

Total: \$6,017.50

3. Global Industrial Height-Adjustable Workbenches, Model: 318913BK, Manufacturer: Global Industrial, Color: Black, Features: Sturdy adjustable-height surface ideal for specialized digital hardware setups and peripheral equipment.

Quantity: 4

Unit Price: \$484.99

Total: \$1,939.96

Q7

Estimated Cost:

Cost Summary:

Subtotal: \$15,138.14

Estimated Tax: \$1,324.59

Total: \$16,462.72

Q8

Please attach quote, if available

ART%20LAB%20furniture%20bids.pdf (248KB)

Q9

Total Cost of Ownership: Your requested item may incur ongoing expenses. What are the ongoing expenses associated with your request? If there are ongoing expenses, please detail how you plan to support these costs with your existing budget by completing the text boxes below.

Initial Cost of Item	\$16462.72
Service Agreements/Warranties	OM Seating's 12-year warranty on structural components and upholstery
Maintenance	Periodic replacement of casters or glides on task chairs (infrequent; covered by OM Seating's 12-year warranty on structural components and upholstery). Minor repairs to table hinges or cable-management systems over time.
Upgrades	None
Impacts to Staffing	We will allocate a small portion of our annual instructional supply budget to support any minor replacements. We will submit standard Facilities/Work Order requests for repairs that fall under district maintenance.
Replacement Costs	For any long-term replacements, we will plan ahead and integrate them into future Program Review resource requests.
Total	16462.72
Amount available in department budget to support this request	\$0
Remaining requested amount	\$16462.72

Q10

Justification of Request: The justification of the request is a key area to focus on. The ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request. Please select the applicable criteria(s) and provide the details of how the criteria(s) relate to your request.

Critical need,**Program expansion,****Impact on student success and access,****Equity and Antiracism,**

The justification of the request is a key area to focus on. ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request.:

Critical Need: The furniture requested is essential to completing the new Digital Arts Lab in B365, which has already received funding for technology, but cannot be implemented without appropriate workstations. The existing Graphic Design labs currently house both programs, creating significant scheduling constraints and limiting the Art Program's ability to offer the new digital arts curriculum approved through Program Review and Curriculum Committee. Without suitable lab furniture, we cannot install the Mac Minis, Cintiq tablets, dual monitors, and peripherals needed for digital arts instruction, leaving an entire instructional pathway without a functional home.

Program Expansion This request directly supports expanding the Art Program into multiple new local AA degrees and pathways, including Animation, Illustration, Visual Communication Design, and Digital Arts. These new curricula were developed in response to workforce demand and transfer expectations across CSU, SDSU, and UC pathways. Establishing a dedicated lab with furniture designed for digital art hardware allows us to meet enrollment demand, offer predictable two-year course rotations, and grow the program responsibly. Without this furniture, course expansion stalls, and we lose the ability to build the major as designed.

Impact on Student Success and Access A fully equipped Digital Arts Lab significantly expands student access to high-demand courses by eliminating scheduling conflicts with Graphic Design, reducing waitlists, and allowing us to offer consistent day, evening, hybrid, and in-person sections. Like most contemporary art programs, ours is now "trad/digital," meaning that traditional studio practices are integrated with digital tools across the curriculum. Many foundational studio courses, including drawing, illustration, animation, and design, will make direct use of this lab. Specialized workstation furniture is essential for supporting student ergonomics during long digital work sessions, with a measurable impact on persistence and overall success in studio-intensive coursework.

Purpose-

designed work surfaces also allow us to maintain industry-standard workflows, ensuring students are prepared to build competitive transfer portfolios and enter digital arts career pathways with confidence. Equity and Antiracism The Digital Arts Lab is a central component of our program's equity goals. Many of our students, especially Hispanic/Latino, African American/Black, and first-generation college students, do not have access to high-powered computers and digital drawing equipment at home. Without an on-campus digital lab, these students are disproportionately excluded from pathways that lead to high-wage careers in animation, illustration, and digital media. Providing a dedicated, well-furnished lab removes access barriers, narrows equity gaps in success and retention, and supports culturally responsive pedagogy by enabling all students to participate in digital arts coursework fully.

Q11

Program Goals: Please identify the program goal(s), as stated in your current annual or comprehensive program review, that this request would help your program achieve. Provide a brief explanation of how it would do so.

Program Goals

This request directly supports several of our current Comprehensive Program Review goals.

1. Close equity gaps in access, success, and retention.

A dedicated Digital Arts Lab ensures that all students, including those without access to high-powered computers or digital tablets at home, can fully participate in animation, illustration, digital design, and foundational studio courses. This directly supports our goal of reducing equity gaps, particularly for disproportionately impacted student groups enrolled in our digital-heavy pathways.

2. Modernize and expand curriculum to align with creative industry and transfer expectations.

Our CPR outlines the need to update facilities in order to fully offer the new Animation, Illustration, Digital Arts, and Visual Communication Design degrees. The Digital Arts Lab is essential to delivering these updated courses and meeting the technical requirements of contemporary art programs.

3. Support program growth and two-year course sequencing.

By securing dedicated lab space and appropriate furniture, we can reliably schedule all digital arts sections without competing for Graphic Design lab time. This supports predictable two-year rotation planning for majors, improves enrollment management, and strengthens degree completion pathways.

4. Strengthen student preparation for transfer and workforce entry.

Industry-aligned workstations and ergonomic digital art furniture are necessary for students to practice professional workflows, build competitive portfolios, and meet CSU, SDSU, and UC transfer expectations. This advances our CPR goal of connecting students to viable creative-economy careers.

<i>Digital Art Lab furniture</i>						
Item	Item #	Quantity	Price per item	Total	Source/Link	Notes
CH FTCT4 Computer Table with wire managment	FTCT4	13	\$ 552.36	\$ 7,180.68	Concepts	
OM Seating Health care lab task chair	CL44EZ	25	\$ 240.70	\$ 6,017.50	Concepts	
Global Industrial Height Adjustable Workbench	318913BK	4	\$ 484.99	\$ 1,939.96	Quill	

Subtotal:	\$	15,138.14
Tax Est.	\$	1,324.5873
TOTAL:		\$16,462.72

Quotation

Quote #: Cuy 3-Dec-25

Please refer to this number when ordering

To:

Asa Enochs
Digital Arts
Cuyamaca Collage



Phone 951-296-5591

Phone:

Fax:

Reference:

From:

Date: 12/3/2025

Patrick Flood

27480 Colt Court
Temecula, CA 92590

Phone: 951-296-5591

Fax: 909-446-0703

pfflood@concepts-furnishings.com

Quotation Expires: 1/2/2026

Mobile: 909-841-9896

Item #	Qty	Description	List Price	Your Price	Amount
FTCT4	13	CH FTCT4 computer table with flip up wire management, wire management has piano hinges and wire trough	\$869.00	\$552.36	\$7,180.68
CL 44EZ	25	OM Seating CL44EZ Health care lab task chair, Pneumatic lift independent seat adjust, back angle adjust, 55mm carpet caster grade 1 seat and back black oberon fabric 12 year warranty	\$475.00	\$240.70	\$6,017.50
Page 1 TOTAL					\$13,198.18
TOTAL All Pages					\$13,198.18

QUOTATION QUALIFICATIONS

PRICES FIRM TO: 1/2/2026	SHIPMENT BY: Best Way	<input checked="" type="checkbox"/> FREE SHIPPING (Delv'd Price)	Installation:
SHIP BY:	INVOICE TERMS: Net 30	<input checked="" type="checkbox"/> Tailgate Delivery Only	<input type="checkbox"/> by owner
		<input type="checkbox"/> Inside Delivery	<input checked="" type="checkbox"/> by Concepts
		<input checked="" type="checkbox"/> One Location	<input type="checkbox"/> other
		<input type="checkbox"/> Multiple Locations	

Special Conditions: Changes in quantity will affect prices quoted. Most Furniture is built to order and non returnable. Any damage merchandise must be reported within 15 days of delivery. Please make sure your color selections are listed on your order. Orders with incomplete part numbers or missing colors delayed. Note that installation, if included, does automatically comply with any prevailing wage requirement. Should your order require any special installation requirements, please notify your rep. Installation hours are Monday thru Friday 7am to 3:30pm. Weekend or after hour needs may incur additional costs. If you are not exempt from sales tax, the applicable rate will be added to your invoice even if it is missing or an incorrect amount is listed.

Authorized By: Patrick Flood

Title: 909-841-9896

Cuyamaca Collage

(Page Two)

Quote #: Cuy

Please refer to this number when ordering

Item #	Qty	Page	Description	List Price	Your Price	Amount
				Page 2 TOTAL		0

NOTE: Please see page one of this quotation for qualification and conditions.

Cuyamaca Collage

(Page Three)

Quote #: Cuy

Please refer to this number when ordering

Item #	Qty	Page	Description	List Price	Your Price	Amount
				Page 3 TOTAL		0

NOTE: Please see page one of this quotation for qualification and conditions.