

#13

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, January 12, 2026 11:24:54 PM
Last Modified: Tuesday, January 13, 2026 12:00:48 AM
Time Spent: 00:35:54

Page 1: Please review the following:

Q1

Contact Person:

Name	Moriah Gonzalez-Meeks
Email Address	moriah.gonzalezmeeks@gcccd.edu

Q2

Department:

History, Humanities & Philosophy

Q3

Title of Request:

Oral History Archive Database Management Consultant

Q4

Location of Request:

NA

Q5

Type of Request (Select one):

Miscellaneous: All non-operational requests and requests that do not fall under staffing, technology, or facilities requests are considered other requests. For department operational needs, please discuss with your Deans office. Please specify miscellaneous request::
Consultant

Q6

Description of Request: Please provide a description of the supplies, equipment, or miscellaneous request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

The History, Humanities & philosophy department is creating an oral history archive and as it is unclear whether this can be fully developed and maintained by in-house employees we are requesting funds toward the development and maintenance of a digital archive using the open source Islandora framework by Discovery Garden. Discovery Garden is a contractor who can provide a variety of services from development to maintenance of a digital archive. Further discussions are needed to determine the scope of need and precise costs associated with the project.

<https://www.discoverygarden.com/services>

Q7

Estimated Cost:

Estimated Total \$15,000.00

Q8

Respondent skipped this question

Please attach quote, if available

Q9

Total Cost of Ownership: Your requested item may incur ongoing expenses. What are the ongoing expenses associated with your request? If there are ongoing expenses, please detail how you plan to support these costs with your existing budget by completing the text boxes below.

Initial Cost of Item	\$15,000
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Total	\$15,000
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Q10

Justification of Request: The justification of the request is a key area to focus on. The ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request. Please select the applicable criteria(s) and provide the details of how the criteria(s) relate to your request.

Critical need,

Program expansion,

Impact on student success and access,

Equity and Antiracism,

The justification of the request is a key area to focus on. ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request.:

Creating a digital database requires some technical skills and

Q11

Program Goals: Please identify the program goal(s), as stated in your current annual or comprehensive program review, that this request would help your program achieve. Provide a brief explanation of how it would do so.

One of the department's goals is to create an oral history archive. Ideally it would be a digital archive so
