

#4

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, December 23, 2025 2:35:44 PM
Last Modified: Tuesday, December 23, 2025 2:50:41 PM
Time Spent: 00:14:57

Page 1: Please review the following:

Q1

Contact Person:

Name	Matthew Chase
Email Address	matthew.chase@gcccd.edu

Q2

Department:

Library

Q3

Title of Request:

Library Campus Bookmobile Service

Q4

Location of Request:

Building C

Q5

Type of Request (Select one):

Equipment: Tangible property with a purchase price of at least \$200 and a useful life of more than one year. Technology related items such as hotspots, computers, tablets should be requested through the College Technology Committee

Q6

Description of Request: Please provide a description of the supplies, equipment, or miscellaneous request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

This request includes the purchase of a golf cart, outdoor speaker, a library button maker kit, student engagement materials, and information display equipment to create a full-fledged campus bookmobile service. Library employees will travel to different sites on campus to engage students with a bookmobile that offers library materials for checkout, research help with course assignments, learning activities, and a welcoming presence for students to meet the library and each other.

Q7

Estimated Cost:

15,864.50

Q8

Please attach quote, if available

Bookmobile%20Quote.pdf (829.8KB)

Q9

Total Cost of Ownership: Your requested item may incur ongoing expenses. What are the ongoing expenses associated with your request? If there are ongoing expenses, please detail how you plan to support these costs with your existing budget by completing the text boxes below.

Initial Cost of Item	15,864.50
Service Agreements/Warranties	Manufacture warranty included
Maintenance	0
Upgrades	0
Impacts to Staffing	0
Replacement Costs	0
Other	0
Total	15,864.50
Amount available in department budget to support this request	0
Remaining requested amount	15,864.50

Q10

Justification of Request: The justification of the request is a key area to focus on. The ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request. Please select the applicable criteria(s) and provide the details of how the criteria(s) relate to your request.

Program expansion,**Impact on student success and access,****Equity and Antiracism,**

The justification of the request is a key area to focus on. ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request.:

Since Fall 2022, we have greatly expanded the library's campus engagement efforts to students. In 2024-2025 academic year, we hosted more than 50 events with more than 1,300 students in attendance. While we have steadily growing student engagement at the library, a campus bookmobile service would accomplish a greater reach beyond the brick and mortar of the library, to foster a sense of belonging by bringing the library to where the students are. A bookmobile would essentially reimagine the library as a mobile space that reduces the barriers for students traveling across campus to access library services. This approach would be particularly beneficial to students with mobility challenges, chronic health conditions, recovering injuries, and other accessibility needs. Other students may not be able to visit the physical library spaces due to time constraints, or a lack of awareness where the library is located on campus. A bookmobile would bridge the gaps for students in underserved areas of campus. It would significantly expand the library program, with the bookmobile enabling services that are otherwise limited to the physical confines of the library building. Students would be able to get pop-up research help with a librarian, find out how to borrow technology devices, check out books and other library materials, and learn about the library's various online resources. Our bookmobile service would also allow us to collaborate with other departments on campus, visiting their spaces to support a meaningful library presence with relevant services and resources. We identified a need to grow our reach to LGBTQIA+ students, Indigenous students, and Latine students for example. The bookmobile would enable us to visit the Queer Student Center, the Kumeyaay Village, and the RISE Center, fostering deeper connections than we could otherwise. In addition to the golf cart, the other requested equipment would support us with creating a culturally responsive and inclusive mobile library space. We would play music to foster socializing and community, display inclusive and responsive engagement materials (e.g., stress relief materials for student mental health) and invite students to make their own buttons

healthy, and invite students to make their own buttons.

Q11

Program Goals:Please identify the program goal(s), as stated in your current annual or comprehensive program review, that this request would help your program achieve. Provide a brief explanation of how it would do so.

This request would support one of our program goals: Increase faculty, staff, and student engagement with and/or use of library services and resources. It also aligns with one of our SAOs: Build community engagement with the library in person and online. We assess this SAO and its mapped program review goal by collecting data on the number of library-involved outreach programs, total overall survey score for library-led events, monthly content interactions with the library's social media, and equity gap data among students after participating in library-led outreach programming.

The bookmobile service can be assessed by the number of student checkouts of library materials, feedback surveys asking what they enjoyed and what they would like to see next time, and working with IESE to collect and analyze student equity gap data with the service.

ESTIMATE

SCV Carts LLC

25570 Rye Canyon Rd Ste J
Valencia, CA 91355

Info@SCVCarts.com
+1 (661) 388-2648
SCVCarts.com



Cuyamaca College

Bill to

Grossmont-Cuyamaca Community College
District
8800 Grossmont College Drive
El Cajon, California 92020

Ship to

Customer Pick Up @ SCV Carts
Santa Clarita, CA 91355

Estimate details

Estimate no.: 1540

Estimate date: 11/05/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Turfman 800	2025 Evolution Turfman 800 - Golf Cart Color: Green Serial #: TBD Battery #: TBD Battery: 105AH Lithium	1	\$9,995.00	\$9,995.00
2.		Dealer Prep Fee	Dealer Prep Fee	1	\$695.00	\$695.00

Subtotal \$10,690.00

Sales tax \$974.51

Note to customer

MANUFACTURE WARRANTY

Battery: 8 years
Charger & Controller: 4 years
Parts: 2 years
Frame: Lifetime

SCV Carts is a locally owned and operated, small business certified.
Thank you for the opportunity to earn your business!

Total \$11,664.51

Accepted date

Accepted by

AMERICANBUTTONMACHINES®

14 March, 2025

Bill to

Matthew Chase
Cuyamaca College
900 Rancho San Diego Parkway
El Cajon, CA 92019
Tel

Ship to

Matthew Chase
Cuyamaca College
900 Rancho San Diego Parkway
El Cajon, CA 92019
Tel

Quote

#D14033

Shipping UPS Ground
Email
matthew.chase@gcccd.edu

Item Description	Qty	Price	Item Total
1.5" Library Button Maker Kit - Button Maker Kit - 1000 Pinback	× 1	\$611.95	\$611.95
Button Sets			
150LK-1000			
Subtotal			\$611.95
Shipping			\$0.00
Sales Tax			\$47.43
Total			\$659.38

All Quotes Valid for 15 Days

American Button Machines
1845 Summit Ave #408 / Plano, TX 75074 /
sales@AmericanButtonMachines.com / 972-985-5074



www.AmericanButtonMachines.com



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746

Free Fax: 800-355-5043

Main Address

MATTHEW CHASE
CUYAMACA COMMUNITY COLLEGE
900 RANCHO SAN DIEGO PKWY
EL CAJON, CA 92019-4369

Invoice Address

Accounts Payable Dept
Cuyamaca Community College
8800 Grossmont College Dr
EL CAJON CA 92020
USA

Shipping Address

Matthew Chase
Cuyamaca Community College
900 RANCHO SAN DIEGO PKWY
EL CAJON, CA 92019-4369
USA
Tel: 6196604412

Quotation Number: 30598495
Quote Date: November 21 2025
Quote Valid Until: December 21 2025
Account No.: 6165040

Questions Call: Amanda Kunz
Phone: 877-446-7746 Ext. 8603
Fax: 800-355-5043
Email: akunz@4imprint.com

Item Outdoor Value Blade Sail Sign - 10-1/2' - Two Sided **Colors** (Sail,Hardware): White, Black

Qty	Item #	Description	Unit \$	Price \$	Total \$
2	157444-10-OUT-2	Outdoor Value Blade Sail Sign - 10-1/2' - Two Sided	270.0000	540.00	540.00
		Freight		23.84	23.84
				Tax	41.85
					605.69

Artwork Instructions

Product Color (Base, Trim): White,Black

Imprint Location: Back

Imprint Colors: Full Color

Imprint Location: Front

Imprint Colors: Full Color

Additional Notes:

Return quote and art by: 11/21/2025

Production time after art approval: 4

Estimated ship date: 12/1/2025

Estimated delivery date: 12/5/2025

Item Premium 10' Event Tent with Vented Canopy - 1 Location **Colors** (Tent,Frame): White, Silver

Qty	Item #	Description	Unit \$	Price \$	Total \$
1	112531-VC-1	Premium 10' Event Tent with Vented Canopy - 1 Location	809.0000	809.00	809.00
1	Misc. Charge	Tent Warranty Card	0.0000	0.00	0.00
		Freight		60.38	60.38
				Tax	62.69



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746

Free Fax: 800-355-5043

Quotation Number: 30598495
Quote Date: November 21 2025
Quote Valid Until: December 21 2025
Account No.: 6165040

Questions Call: Amanda Kunz
Phone: 877-446-7746 Ext. 8603
Fax: 800-355-5043
Email: akunz@4imprint.com

932.07

Artwork Instructions

Product Color (Base, Trim): White, Silver
Imprint Location: Peak One
Imprint Colors: Heat Transfer

Additional Notes:

Return quote and art by: 11/21/2025
Production time after art approval: 4
Estimated ship date: 12/1/2025
Estimated delivery date: 12/5/2025

Item Rainbow Brain Stress Reliever Colors (Brain, Trim): Rainbow, Rainbow					
Qty	Item #	Description	Unit \$	Price \$	Total \$
250	150048	Rainbow Brain Stress Reliever	2.0900	522.50	522.50
1	Set-Up Charge	Set-Up Charge	35.0000	35.00	35.00
		Freight		19.99	19.99
				Tax	43.21
					620.70

Artwork Instructions

Product Color (Base, Trim): Rainbow, Rainbow
Imprint Location: Top
Imprint Colors: White

Additional Notes:

Return quote and art by: 11/21/2025
Production time after art approval: 3
Estimated ship date: 11/26/2025
Estimated delivery date: 12/4/2025

Item Novi Duo Charging Cable with Phone Stand Case Colors (Case, Lid): Red, Clear					
Qty	Item #	Description	Unit \$	Price \$	Total \$
250	146475	Novi Duo Charging Cable with Phone Stand Case	2.9900	747.50	747.50
1	Set-Up Charge	Set-Up Charge	40.0000	40.00	40.00
		Freight		36.63	36.63
				Tax	61.04



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Oshkosh, WI 54901

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Toll Free: 877-446-7746
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Quote Date: November 21 2025
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Account No.: 6165040

Questions Call: Amanda Kunz
Phone: 877-446-7746 Ext. 8603
Fax: 800-355-5043
Email: akunz@4imprint.com

885.17

Artwork Instructions

Product Color (Base, Trim): Red,Clear
Imprint Location: Lid
Imprint Colors: To Be Determined

Additional Notes:

Return quote and art by: 11/21/2025
Production time after art approval: 3
Estimated ship date: 11/26/2025
Estimated delivery date: 12/5/2025

Item		Bennington Stylus Pen	Colors	(Barrel, Trim): A Color Choice Required, A Color Choice Required		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
1,000	147663-ST	Bennington Stylus Pen	0.4200	420.00	420.00	
1	Set-Up Charge	Set-Up Charge	20.0000	20.00	20.00	
		Freight		22.88	22.88	
				Tax	34.10	
					496.98	

Artwork Instructions

Product Color (Base, Trim): A Color Choice Required,A Color Choice Required
Imprint Location: Barrel - Opposite Clip
Imprint Colors: To Be Determined

Additional Notes:

Return quote and art by: 11/21/2025
Production time after art approval: 3
Estimated ship date: 11/26/2025
Estimated delivery date: 12/4/2025

Grand Total 3,540.61



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PO Box 320
Oshkosh, WI 54901

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Toll Free: 877-446-7746

Free Fax: 800-355-5043

Quotation Number: 30598495
Quote Date: November 21 2025
Quote Valid Until: December 21 2025
Account No.: 6165040

Questions Call: Amanda Kunz
Phone: 877-446-7746 Ext. 8603
Fax: 800-355-5043
Email: akunz@4imprint.com

METHOD OF PAYMENT

- ☐ We will pay by credit card. (Note: International orders may require a wire transfer)
☐ We previously ordered from you on open account.
☐ We are well rated with Dun & Bradstreet. My D & B number is _____.
☐ Please send us a Credit Application. We understand that our order will not go into production until your application is approved, which may take 2-3 days.

*****IMPORTANT***** To place your order please let your customer service representative know you would like to proceed along with providing any artwork or changes to the quote that are needed. If paying by credit card please call your customer service representative with your credit card details.

Please visit our website - www.4imprint.com To review our privacy policy please visit <https://www.4imprint.com/info/privacy>

Shipment Details

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Estimated Delivery Date	Freight
Address as above.	2	157444-10-OUT-2		UPS GROUND (Parcel)	Nov 21 2025	23.84
	1	112531-VC-1		UPS GROUND (Parcel)	Nov 21 2025	60.38
	250	150048		UPS GROUND (Parcel)	Nov 21 2025	19.99
	250	146475		UPS GROUND (Parcel)	Nov 21 2025	36.63
	1000	147663-ST		UPS GROUND (Parcel)	Nov 21 2025	22.88