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COMPLETE

**Collector:** Web Link 1 (Web Link)  
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Page 1: Please review the following:

**Q1**

Contact Person:

Name	Matthew Chase
Email Address	matthew.chase@gcccd.edu

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**Q2**

Department:

Library

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**Q3**

Title of Request:

New Student-Centered Furniture for Library Space (C-222), to Support Study Halls, Student Club Meetings, Gaming Events, and Other Activities

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**Q4**

Location of Request:

Building C, Room C-222

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**Q5**

Type of Request (Select one):

**Equipment: Tangible property with a purchase price of at least \$200 and a useful life of more than one year. Technology related items such as hotspots, computers, tablets should be requested through the College Technology Committee**

**Q6**

Description of Request: Please provide a description of the supplies, equipment, or miscellaneous request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

This resource request is to acquire new furniture to transform room C-222 in the Library into an inclusive space for study hall events, student club meetings, and other community activities. The request supports a library space that is accessible, mobile, and customizable to the needs of students in both their studies as well as their engagement with campus life. It provides a space where they can find belonging and collaboration with other students, especially for those students who may lack access to such spaces at home, in the local community, or elsewhere on campus grounds.

Consulting the Vice President of Student Services, we identified a vendor that has worked with the college to refurnish the student center, conference rooms, and other student learning community areas.

While we are currently working with the vendor for a formal quote, we were able to generate estimates to inform the costs of this request.

Through the vendor (KI Contract Furniture Solutions), we identified the following furniture items to fit the space's needs.

Wheeled Torsion Air nesting chairs – 20 chairs

Wheeled, adaptive height-adjustable Pirouette tables – 10 tables

Wheeled, Tattoo slim lounge seating – 4 modules

Modular MyWay lounge seating – 5 seats

**Q7**

Estimated Cost:

Wheeled Torsion Air nesting chairs – 20 chairs - Approx. \$22,000

Wheeled, adaptive height-adjustable Pirouette tables – 10 tables - Approx. \$8,000

Wheeled, Tattoo slim lounge seating – 4 modules - Approx. \$8,000

Modular MyWay lounge seating – 5 seats - Approximately \$12,000

Shipping, Handling, Taxes - May vary

**Q8**

Respondent skipped this question

Please attach quote, if available

**Q9**

**Total Cost of Ownership:** Your requested item may incur ongoing expenses. What are the ongoing expenses associated with your request? If there are ongoing expenses, please detail how you plan to support these costs with your existing budget by completing the text boxes below.

Initial Cost of Item	<b>55,000</b>
Service Agreements/Warranties	<b>Lifetime Warranty included</b>
Maintenance	<b>0</b>
Upgrades	<b>0</b>
Impacts to Staffing	<b>0</b>
Replacement Costs	<b>0</b>
Other	<b>0</b>
Total	<b>55,000</b>
Amount available in department budget to support this request	<b>0</b>
Remaining requested amount	<b>55,000</b>

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**Q10**

**Justification of Request:** The justification of the request is a key area to focus on. The ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request. Please select the applicable criteria(s) and provide the details of how the criteria(s) relate to your request.

**Critical need,****Program expansion,****Impact on student success and access,****Equity and Antiracism,**

The justification of the request is a key area to focus on. ROC encourages you to strengthen your request by providing a robust rationale detailing all relevant criteria. When writing the rationale, keep in mind that those reviewing the justification may not be familiar with your department and needs. Providing detailed information and context can help clarify the need for your request.:

The new furniture will help to replace some of the existing furniture that we had to remove from C-222 due to water damage from the flooding that occurred several years ago. It will also significantly update the existing furniture, which is still the original furniture that the library had when the building was first constructed decades ago. The new furniture is not just a replacement, but rather an enhancement to the space, as the furniture we selected is both ergonomic for study sessions and accessible for students with disabilities. During a recent space audit in partnership with DSPS, we found that the existing furniture in the space is not ADA compliant. For example, the desks and tables are not high enough to accommodate wheelchair users. The furniture in this request includes tables that are height-adjustable, providing accessible seating and participation in the space. The room has become a mainstay for students to engage in a variety of campus activities. We regularly host study hall sessions throughout the semester for the student athletes in partnership with their faculty in order to maintain and improve their academic performance as required for the college athletics program. This partnership has now expanded to the Paralegal Studies program, with several study hall sessions scheduled in the space during the semester. The new furniture would be more conducive to group and individual studies, contributing to student success with a safe and well-equipped space. We also host student clubs in the space, as several club leaders have noted the lack of dedicated spaces on campus for clubs and student organizations to meet. Community space is an equity issue, and this resource request aims to reduce the barriers to community access and engagement on campus. Participating clubs include Brown Students United, MacaThrift, Engineering Club, and Young Gifted and Black. They have also used the space for other activities beyond meetings, such as merchandise sales and film screenings. The new furniture would provide these clubs with a comfortable and inclusive space that is readily

tailored for meetings, community gatherings, and other activities that they would like to host in partnership with the library. The furniture selected would also incorporate modular, mobile furniture, allowing for easy customization of the space for different activities and programs, whether that might be study sessions, club meetings and activities, and other community programs. For example, we recently partnered with a group of students to host regular Magic the Gathering gaming sessions, which specifically requires a community-centered space with tables and furniture for small- and larger-scale activities, as the gaming sessions have continued to grow with ideas to host tournaments in upcoming semesters.

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### Q11

**Program Goals:** Please identify the program goal(s), as stated in your current annual or comprehensive program review, that this request would help your program achieve. Provide a brief explanation of how it would do so.

The resource request is directly tied to one of our program goals: Increase faculty, staff, and student engagement with and use of library services, resources, and spaces.

While the library has steadily grown as a community hub for students on campus since reopening in 2022, the spaces themselves have yet to change with the evolving needs of students. With over 50 events hosted or supported by the library every academic year, many of which located inside the library's facilities, there is a strong demand for spaces that are communal, collaborative, and customizable. We also need to consider the equity issues inherent to student access to campus spaces, both when we talk about community-centered spaces that students may otherwise lack off campus, and when we talk about ADA compliance and supporting our students with disabilities.

This resource request not only supports a transformation of C-222, but also a parallel expansion for the library. It reaffirms the library's position on campus as a thriving community hub for student academic and social activities, strengthening and expanding access to other essential library resources and services (e.g., librarian consultations, technology support) as students visit, navigate, and utilize the spaces.

We would also plan to carefully assess the utilization of this new furniture in several meaningful ways in alignment with our program goal. We will assess usage via student club reservations for the space, number of study hall programs scheduled with faculty and students, student experience surveys, and student use counts throughout the given day and week.

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