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| [ ]  | Research Agenda |
| [ ]  | Ad-Hoc Request |



**2017-2018**

**Program Review & Planning Committee**

**Research Request Form**

For Research Agenda – Please complete this two-page form and submit to the College Research Committee prior to February 13 for inclusion on the 2017-2018 Research Agenda.

For Ad-Hoc Requests – Please complete this two-page form and submit to the College Research Committee via Tammi Marshall. Your request will be reviewed and prioritized if approved.

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| **SECTION 1: Contact and General Information** |
| Today’s Date:       |
| Department:       Name/Title:      E-mail/Phone Number:       |

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| **SECTION 2: Alignment with College Strategic Goals & Areas of Focus** |
| Describe how this data/research aligns with one or more of the priorities from the Strategic Plan (*Acceleration, Guided Student Pathways – Instructional, Guided Student Pathways – Student Support, Student Validation & Engagement, Organizational Health*):      |

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| **SECTION 3: Research Questions** |
| 1. What is the question that needs to be addressed?

     1. Who will be researched?

     1. What is the measure of success?

     1. For what purpose do you need the data? (e.g. accreditation, program review/planning, learning outcomes, grant, other…*if needed for compliance, cite the agency*)

     1. What is the plan to put this data into action, and with whom will it be shared?

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| **SECTION 4: Additional Information** |
| Specify Dates/Terms to be Researched:      |
| Target Completion Date:       |
| If you are requesting data, please indicate your format preference:☐ A report that includes a narrative interpretation and graphics☐ Table of the results☐ Graph or chart of the results☐ Data file-you will do your own statistical analysis☐ Other…please describe…      |
| Additional Information*:*        |

Questions?

Contact Research Committee Co-Chairs

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