

## DOWNLOAD EXCEL DATA FILE

To download an Excel data file onto your computer:

- You do NOT need Excel installed on your computer.
- Click on the **link to the data file in Canvas**.
- Select **Download** (likely in the upper right-hand corner of the window). If a *login* window pops up at any time, just ignore it or close it and continue with the download.
- If the Excel file opens (or tries to open) on your computer, just close it.
- Be sure to note the name of the data file so that you can find it on your computer.
- After downloading a data file, you may need to click the appropriate tab in your browser to return to the screen you were working in.