**Cuyamaca College**

**Library Resources and Information Literacy Support for
Course and/or Program Additions**

The purpose of this form is to ensure library resources are available for all courses.

PROCEDURE:

1. Email this form **and email a copy of the course or program addition forms** to the librarian assigned to your discipline. Find your subject area specialist by clicking on this link:

<https://www.cuyamaca.edu/academics/library/library-faculty-services/subject-area-specialists.php>

1. The Librarian will evaluate the current collection and email you a copy of this form.
2. Attach this completed form to your original Course or Program Addition Forms and submit to Curriculum Committee.

This section to be completed by course originator:

1. Course Title and Number: \_\_\_\_
2. Department/Program: \_\_\_\_
3. Course Originator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_

This section will be completed by librarian:

\_\_\_\_ The Library presently has resources to support the first course offering.

\_\_\_\_\_ The Library's resources are not presently adequate to support this course.

Librarian (attach e-mail confirmation) Date: \_\_\_\_\_\_

| To curriculum committeeThe Library presently has resources to support the first course offering. For future course offerings, additional needed items have been identified and should be purchased  |
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cc: Course Originator and Librarian

Rev. 12/10/2020