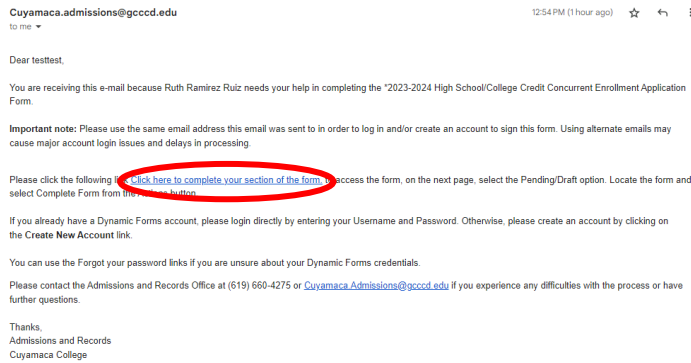


How to set up Parent or Guardian Login

STEP 1: Check Email

Parents or Guardians will be sent an email, from Grossmont.Dual@gcccd.edu or Cuyamaca.Admissions@gcccd.edu once their parent has identified them as the co- signer for their High School Authorization Form for Dual Enrollment.

Parents or Guardians will need to follow the link in the email to set up a Dynamic Form account before completing the form. Parents or guardians will only need to establish their account the first time they login to Dynamic Forms.



STEP 2: Create an Account

Parents or Guardians who have never logged in to Dynamic Forms before will need to select the **Create a New Account** button to create their account.

Log In

Sign in to complete the *2023-2024 High School/College Credit Concurrent Enrollment Application Form form as requested by Grossmont-Cuyamaca Community College District.

User Name or Email Address

Password

[Forgot Your Password?](#)

On the Create Account page, follow the instructions to enroll. Parents or Guardians can select their own username, password and a security question. Once all of the fields are completed, hit the Create

Account button. Please make sure to use the same email as the one indicated on the form to avoid any issues with form signing.

Create Account

Our enrollment process is fast, easy and secure. Once enrolled, you will immediately have convenient online access to complete required forms, view pending forms, and review your completed forms history.

Please complete all of the information below

Username *
Enter a Username
This field is required.
Username restrictions:
• Must be at least 8 characters long
• Must contain at least one letter.

Password *
Choose a password
This field is required.

Confirm Password *
Confirm your password
Password restrictions:
• Must be at least 8 characters long
• Must contain each of the character types below:
• upper case letters
• lower case letters
• numbers
• special characters: @ & \$

First Name *
Enter your First Name here

Last Name *
Enter your Last Name here

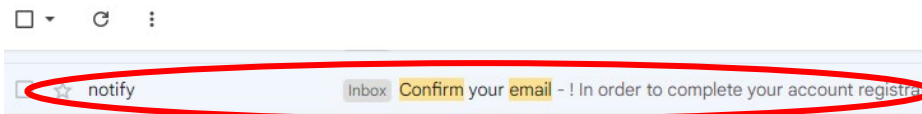
Email Address *
Enter your Email Address here

Confirm Email Address *
Confirm your Email Address here

Secret Question *
-- Please select --

STEP 3: Check Email

A confirmation email is sent to the email address.



STEP 4: Confirm Email

Parents or Guardians will need to follow the link in this email to successfully activate their account.

notify@ngwebsolutions.com
to me

Hello Test, Thank you for creating a Dynamic Forms account!

In order to complete your account registration, you must confirm your email by visiting the link below:

[Confirm Email](#)

Once the link in the email is clicked, Parents or Guardians will be taken back to Dynamic Forms and told that their account is activated.

Account Activated!

Congratulations, you have successfully activated your account.

Continue

STEP 5: Click Continue

Click the Continue button. It will take you to your specific form that needs to be completed OR your Dynamic Forms Home page.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**Dual Enrollment Authorization Form for College and Career Access Pathways
(CCAP) Courses**

-For CCAP Classes Held on the High School Campus Only-

The submission of this form is required only once and is valid throughout the entirety of a student's participation in the CCAP program. Students may also choose to take college courses offered at the college campuses.

STEP 5: Review and sign the Form

Part E: Parent or Guardian Agreement

My signature below denotes that I am the parent/ legal guardian of the student listed above. I understand and accept the following terms and give consent for his/her enrollment at Grossmont and/or Cuyamaca College.

1. Students will receive college credit for courses taken at Grossmont or Cuyamaca College, establishing a permanent academic college record of grades earned.
2. High schools may determine if college coursework can be used to fulfill high school credit.
3. Students MUST meet all academic and conduct standards set by the college (see college catalog), as well as the requirements detailed in the 'Student Expectations and Responsibilities' listed in the 'High School Concurrent Information Sheet' below.
4. Under the Family Rights and Privacy Act (FERPA), college personnel is not authorized to discuss student performance or academic record information with parents/legal guardians. The right to inspect is limited solely to the student. I understand that in accordance with state & federal law, I will not have the right to access my child's college records without their written consent or a court order.
5. Parents/legal guardians may communicate with the high school staff regarding high school status ONLY.
6. College curriculum and course content will not be modified for high school students. However, students with an Individualized Education Program (IEP) or 504 Plan may be eligible to access support services and accommodations through the college. Please note further details in the 'High School Concurrent Information' below.
7. I acknowledge that my minor child/legal ward can receive emergency first aid treatment in the event that it is required on District property. I also acknowledge that they may receive non-emergency services (first aid, health counseling) at the Health Services Department at Cuyamaca and Grossmont Colleges.

The intent of the GCCCD Dual Enrollment program is to provide educational enrichment opportunities for a limited number of eligible high school students, and also to help ensure a smoother transition from high school to college by providing them with greater exposure to the collegiate atmosphere (California Educational Code 48800).

Your signature on this document certifies that you have read, understand and agree with the above policies and requirements. Furthermore, you have also reviewed and assessed your son/daughter's ability to succeed in the classes recommended by the high school, and that he/she is able to enroll in GCCCD courses.

(click to sign)

Parent or Guardian Signature _____ Date _____

How to reset Password:

If you forget your password, use [this link](#).

1. Enter the registered email for the account
2. Enter the answer to your secret question to send a reset password link to your email.
3. Check your email. You should have received an email from notify@ngwebsolutions.com to reset your password. If you don't see it, check in your spam folder. The link will expire once it is used.
4. Click on the link and create a new password so you can log in to Dynamic Forms.