

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of May 19, 2020

CO-CHAIRS: Cindy Morrin, Pat Setzer
MEMBERS: Fabienne Bouton, Guillermo Colls, Bryan Elliott, Jane Gazale, Tacey Hosley, Tania Jabour,
 Kristin McGregor, Alicia Munoz, Robert Stafford, Kristin Zink
EX-OFFICIO: Nicole Jones, Pam Kersey, Larry McLemore, Patrick Thiss
RECORDER: Julie Kahler / MINUTES: Taylor Owen
GUESTS: Curtis Sharon, Mary Sessom

APPROVAL OF MINUTES of May 05, 2020: *Munoz/Zink* to approve: 11 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

♦ **None**

INFORMATION ITEMS:

- ♦ **BUS 109, 122, 129, 150:** Emergency Remote Teaching
Mary Sessom reviewed the proposal for BUS 109, 122, 129 and 150 to be moved online for emergency remote teaching only. Mary advised that instructors are not willing to teach these courses via DE, but are willing to teach these courses via ERT during an emergency. Reviewed and forwarded for action.
- ♦ **CIS 272:** Addition, Assign to Discipline, Content Review, SLOs
Curtis Sharon reviewed the course addition proposal for CIS 272. This course is the last course in preparing for the Palo Alto Networks PCNSE Certified Network Security Engineer Certification. This has become the most sought after network security certification for the last five years. Students that achieve this credential are in very short supply and very valuable. Reviewed and forwarded for action.
- ♦ **CS 181:** Modification
Curtis Sharon reviewed the modification made to CS 181. Modifications were made to attempt to better align with SDSU. Reviewed and forwarded for action.
- ♦ **COUN 095, 101:** Modifications
Cindy Morrin reviewed the proposals to do cleanup on COUN 095 and COUN 101. Reviewed and forwarded for action.
- ♦ **Entrepreneurship-Small Business Management (Associate in Science, Certificate of Achievement):** Modification, Catalog Placement
Mary Sessom reviewed the modification and catalog placement made to the Certificate of Achievement and Associate's Degree for Entrepreneurship-Small Business Management. Entrepreneurship-Small Business Management is currently listed under its own heading in the catalog. Mary stated that it should be moved under the Business heading where it will be easier to find in the catalog. Modifications were made to modernize and update the career opportunities on the outline. The catalog placement will move forward into the 2020-2021 catalog. The other modifications will be made in the approvals for fall. Reviewed and forwarded for action.
- ♦ **EHSM 201, 240:** Emergency Remote Teaching
Cindy Morrin reviewed the ERT proposal for EHSM 201 and 240 on behalf of Julie Godfrey. EHSM 201 is not being offered in the fall schedule and might not be eligible for the ERT proposal. EHSM 240 is a WEX course and is currently in the fall schedule and can be eligible for the ERT proposal. This course will maintain expectations as set forth by the District and State WEX requirements. In-person contact will be substituted with video chat software. Students will be expected to download and print forms necessary for the course and must have access to mail forms back to the instructor. Reviewed and pooled for action.
- ♦ **MUS 001, 090, 091, 104, 105, 106, 108, 109, 117, 118, 120, 121, 122, 126, 127, 132, 133, 170, 171, 184, 190, 191, 205, 206, 208, 209, 221, 222, 226, 227, 232, 233, 270, 271, 290, 291; THTR 110:** Emergency Remote Teaching
Pat Setzer reviewed the proposal to have MUS 001, 090, 091, 104, 105, 106, 108, 109, 117, 118, 120, 121, 122, 126, 127, 132, 133, 170, 171, 184, 190, 191, 205, 206, 208, 209, 221, 222, 226, 227, 232, 233, 270, 271, 290, 291; THTR 110 moved online for emergency remote teaching on behalf of Taylor Smith. Private lessons are usually conducted face-to-face, but can be conducted via Zoom for ERT. Music theory classes will be offered as hybrid classes. Ensembles can practice individual parts by playing along with recordings. These courses will be separated with additional ERT forms into similar course groupings by the next meeting in fall 2020. Reviewed and forwarded for action.

♦ **PARA 130, 135: Emergency Remote Teaching**

Mary Sessom reviewed the proposal to move PARA 130 and 135 online for emergency remote teaching. Writing assignments and discussion forms can be offered via Canvas. Accessible versions of textbooks and publisher materials will be made available as needed online. Reviewed and forwarded for action.

♦ **WEX 110: Distance Learning**

Cindy Morrin reviewed the proposal to move WEX 110 online for Distance Learning. Students can complete the mandatory orientation and face-to-face components via Zoom meetings or LMS orientations. Instructors can communicate with students through email, LMS announcements, as well as moderating groups and discussions via Canvas and Zoom. In person consultations with students and employers can be substituted in an online format through Zoom. Reviewed and forwarded for action.

OTHER:

♦ Goals for the Curriculum Year

- District General Education Pattern: (on hold), will move forward to 2020-2021 curriculum
- Revise General Education Forms: forms to move forward to 2020-2021 curriculum
- Diversity Graduation Requirement, process, and form: Done
- Curriculum Software: on hold due to COVID 19
- Update PLOs and assessment processes: will move forward to 2020-2021 curriculum
- Curriculum Charge and Composition: Done
- Explore the feasibility of making the curriculum website public: not done, website and vendor issues

♦ Chairs Report