

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of September 01, 2020

CO-CHAIRS: Cindy Morrin, Pat Setzer
MEMBERS: Annalinda Arroyo Fabienne Bouton, Guillermo Colls, Jane Gazale, Tacey Hosley, Tania Jabour,
 Kristin McGregor, Alicia Munoz, Robert Stafford, Kristin Zink
EX-OFFICIO: Nicole Jones, Pam Kersey, Larry McLemore, Patrick Thiss, Miriam Simpson
RECORDER: Julie Kahler / MINUTES: Taylor Owen
GUESTS: Tom Bugzavich, Josh Franco, Lauren Halsted, Margaret Jones, Tammi Marshall, Brad McCombs, Leah Rottke, Cyrus Saghafi, Marissa Salazar, Kaylyn Waisbrot – ASL Interpreter

APPROVAL OF MINUTES of May 19, 2020: *Gazale/Hosley* to approve: 10 Yes, 0 No, 2 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **BUS 109, 122, 129, 150:** Emergency Remote Teaching
- ♦ **CIS 272:** Addition, Assign to Discipline, Content Review, SLOs
- ♦ **CS 181:** Modification
- ♦ **COUN 095, 101:** Modifications
- ♦ **Entrepreneurship-Small Business Management (Associate in Science, Certificate of Achievement):** Modification, Catalog Placement
- ♦ **EHSM 201, 240:** Emergency Remote Teaching
- ♦ **MUS 001, 105, 106, 118, 205, 206:** Emergency Remote Teaching
- ♦ **MUS 090, 091, 190, 191, 290, 291:** Emergency Remote Teaching
- ♦ **MUS 104, 121, 122, 221, 222:** Emergency Remote Teaching
- ♦ **MUS 108, 109, 208, 209:** Emergency Remote Teaching
- ♦ **MUS 117, THTR 110:** Emergency Remote Teaching
- ♦ **MUS 120, 184:** Emergency Remote Teaching
- ♦ **MUS 126, 127, 132, 133, 170, 171, 226, 227, 232, 233, 270, 271:** Emergency Remote Teaching
- ♦ **PARA 130, 135:** Emergency Remote Teaching

Pulled from the consent calendar:

WEX 110: Distance Learning

Bouton/Hosley to approve consent calendar: 12 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ♦ **ANTH 120, 130, 140, 150:** Emergency Remote Teaching
Alicia Munoz reviewed the proposals on behalf of Rachel Jacob-Almeida for ANTH 120, 130, 140, and 150 to be offered in the emergency remote teaching mode. Alicia noted the title for ANTH 150 on the ERT form is incorrectly stated. Julie Kahler will make the edit and reload. Reviewed and forwarded for action.
- ♦ **ART 224, 225:** Emergency Remote Teaching
Pat Setzer reviewed the proposal on behalf of Joshua Eggleton for ART 224 and 225 to be offered in the emergency remote teaching mode. Pat informed the committee everything looks good on the overall proposal form. Tania Jabour confirmed that the SLOs look great as well. Reviewed and forwarded for action.
- ♦ **ASL 125, 126, 130, 220, 221:** Emergency Remote Teaching
Pat Setzer reviewed the proposal on behalf of Dorian Yanke for ASL 125, 126, 130, 220, and 221 to be offered in the emergency remote teaching mode. Pat informed the committee everything looks good on the overall proposal form. Reviewed and forwarded for action.
- ♦ **ASTR 112:** Emergency Remote Teaching
Miriam Simpson reviewed the proposal for ASTR 112 to be offered in the emergency remote teaching mode. Reviewed and forwarded for action.
- ♦ **AUTO 100, 123, 141, 142, 180:** Emergency Remote Teaching
Brad McCombs reviewed the proposal for AUTO 100, 123, 141, 142, 180 to be offered in the emergency remote teaching mode. It was recommended by Cindy Morrin for the ET 110 proposal to be moved to a separate form from the auto courses. There are currently 18 more auto courses that still need ERT/DE approval forms. AUTO 141 and 142 are currently up for review. The SLOs look good, but a possible textbook update may be needed. Brad mentioned that he would like a meeting to strategize how he could align his courses together. Reviewed and forwarded for action.

- ◆ **CADD 125: Modification**
Cyrus Saghafi reviewed the modification made to CADD 125. ENGR 125 is cross-listed with CADD 125. Modifications were made to restructure the course outline to better align with SDSU to gain articulation. Reviewed and forwarded for action.
- ◆ **ENGL 202: Modification, SLOs**
Lauren Halsted reviewed the modification made to ENGL 202. Modifications were made to update the textbooks and to update the SLO verbiage. Tania Jabour brought up a slight grammatical error in the SLOs that could easily be fixed. Julie Kahler will make that edit on the course outline. Reviewed and forwarded for action.
- ◆ **ENGR 125: Modification**
Continuation from CADD 125; Miriam Simpson told the committee she reviewed the modification and all looked good to her. ENGR 125 and CADD 125 are cross-listed so the outlines are the same, with only the differences in course numbers. Reviewed and forwarded for action.
- ◆ **ESL 1A, 1B, 2A, 2B: Emergency Remote Teaching**
ESL 1AG, 1BG, 2AG, 2BG: Emergency Remote Teaching
ESL 010, 020: Emergency Remote Teaching
ESL 050, 050G: Emergency Remote Teaching
Guillermo Colls reviewed the proposals for ESL 1A, 1B, 2A, 2B, 1AG, 1BG, 2AG, 2BG, 010, 020, 050, 050G to be offered in the emergency remote teaching mode. Tania Jabour brought up the ESL 2B is due for review and needs a newer textbook. Reviewed and forwarded for action.
- ◆ **ET 110: Emergency Remote Teaching**
Brad McCombs reviewed the proposal for ET 110 to offered in the emergency remote teaching mode. This ERT is combined with the AUTO ERT approval form. It was recommended by Cindy Morrin to separate the ET 110 proposal from the auto courses for organizational and discipline purposes. Reviewed and forwarded for action.
- ◆ **GD 115, 129, 210, 211, 212, 225, 230: Emergency Remote Teaching**
Tom Bugzavich reviewed the proposal for GD 115, 129, 210, 211, 212, 225, and 230 to be offered in the emergency remote teaching mode. GD 210 and 211 are due for review and GD 210 will need updated text. Reviewed and forwarded for action.
- ◆ **MATH 020, 076, 078, 120, 125, 126, 170, 178, 280, 281, 285: Emergency Remote Teaching**
Tammi Marshall reviewed the proposal for MATH 020, 076, 078, 120, 125, 126, 170, 178, 280, 281, and 285 to be offered in the emergency remote teaching mode. Reviewed and forwarded for action.
- ◆ **OH 102, 105, 116, 117, 118, 120, 121, 130, 140, 170, 174, 180, 225, 235, 250, 255, 260, 263, 265, 275: Emergency Remote Teaching**
OH 171, 172, 173, 175: Deactivations
Leah Rottke reviewed the proposal for OH 102, 105, 116, 117, 118, 120, 121, 130, 140, 170, 174, 180, 225, 235, 250, 255, 260, 263, 265, and 275 to be offered in the emergency remote teaching mode. Leah informed the committee they put all the courses they are offering on this list just in case it is needed. Leah reviewed the deactivations for OH 171, 172, 173, and 175. These courses are being deactivated due to being replaced by a new course. OH 171 and 172 are being replaced with OH 150, Landscape Architecture I, while OH 173 and 175 are being replaced with OH 151, Landscape Architecture II. Cindy Morrin advised that all deactivations are processed during the fall semester, and updates to the affected courses and programs are processed during the spring. Tacey Hosley added the list attached to the deactivation form is a reference to what needs to be updated during the spring. Reviewed and forwarded for action.
- ◆ **PDSS 096: Emergency Remote Teaching**
Margaret Jones reviewed the proposal for PDSS 096 to be offered in the emergency remote teaching mode. Margaret expressed some of the difficulties in teaching the course online. Reviewed and forwarded for action.
- ◆ **POSC 165: Course Addition, Assign to Discipline, Cultural Diversity Graduation Requirement, Distance Learning, GE (Area D), SLOs**
Josh Franco reviewed the course addition to have POSC 165 added as the first cultural diversity graduation requirement course at Cuyamaca College. The politics of race and gender is a growing field in political science and increasingly important to society. This course will improve the department by leveraging the education and experience of the full-time faculty. This course will benefit campus-wide curriculum by being the 7th California Community College in the state to offer this course. The committee had a discussion regarding the process for approving the course for the graduation requirement. The committee deferred the decision for later when the process is established in regards to the Cultural Diversity requirement and the rubric. Reviewed and forwarded for action.

OTHER:

- ◆ Charge of Committee-Tabled
- ◆ Curriculum Training – Certification Training & Training Local Committees, ASCCC Curriculum Institute
 - Required to train curriculum annually
 - AD-Ts & new CTE programs that are not C-ID aligned still need to be sent to the state for approval
 - The Chancellor Office reviews our processes periodically
- ◆ Goals for the Curriculum Year-Tabled
- ◆ Chairs Report –
 - The curriculum agenda and minutes will be posted on the internet to meet the posting of the documents in a public place per the Brown Act. Past practice (pre COVID-19) was to post hard copies in public places around campus. With the campus closed due to COVID-19, this additional step is required.