

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of October 06, 2020

CO-CHAIRS: Cindy Morrin, Pat Setzer
MEMBERS: Annalinda Arroyo Fabienne Bouton, Guillermo Colls, Jane Gazale, Scott Herrin, Tacey Hosley,
 Tania Jabour, Kristin McGregor, Alicia Munoz, Marissa Salazar, Robert Stafford, Kristin Zink
EX-OFFICIO: Nicole Jones, Pam Kersey, Larry McLemore, Patrick Thiss, Miriam Simpson
RECORDER: Julie Kahler / MINUTES: Taylor Owen
GUESTS: Dorian Yanke, Pat Newman, Rob Wojtkowski, Taylor Smith

APPROVAL OF MINUTES of September 15, 2020: *Herrin/Gazale* to approve: 13 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **BIO 115, 122, 134, 135, 140, 141, 141L, 152, 215, 230, 240:** Emergency Remote Teaching
- ♦ **BUS 124, 162:** Distance Learning
BUS 161: Review
- ♦ **CD 129:** Review
- ♦ **CHEM 020:** Review, SLOs
CHEM 232: Review
- ♦ **ES 249:** Review
- ♦ **MUS 110, 170, 171, 270, 271:** Review
- ♦ **PARA 140:** Modification, Distance Learning, SLOs
PARA 110, 132, 135: Emergency Remote Teaching
PARA 250: Review
- ♦ **RE 250:** Review
- ♦ **SCI 100:** Emergency Remote Teaching

Zink/Jabour to approve consent calendar: 13 Yes, 0 No, 0 Abstentions

INFORMATION ITEMS:

- ♦ **ARBC 120, 121:** Modifications, SLOs
Jane Gazale reviewed the modifications made to ARBC 120 and ARBC 121. Modifications were made to correct a long-existing error in the course objectives describing the “verb tense” being introduced and assessed at this level. Text and SLOs were updated to become current. Reviewed and forwarded for action.
- ♦ **ASL 125, 126, 130, 220, 221:** Distance Learning
Alicia Munoz reviewed the distance learning for ASL 125, 126, 130, 220, 221. All courses look good and will be going forward for Distance Learning. Reviewed and forwarded for action.
- ♦ **BUS 155, 156:** Review
Pat Newman reviewed BUS 155, 156. Textbooks and SLOs were updated to become current. Reviewed and forwarded for action.
- ♦ **BOT 106:** Review, SLOs
BOT 150, 174: Review
BOT 095: Deletion
Administrative Assistant (Associate in Science, Certification of Achievement): Modification
Executive Assistant (Associate in Science, Certificate of Achievement): Modification
Office Assistant Level I (Certificate of Specialization): Modification
Office Professional (Certificate of Specialization): Modification
Pat Newman reviewed the BOT courses. BOT 106, 150 and, 174 were modified to update textbooks and SLO verbiage. BOT 095 is a standalone course and is no longer offered at Cuyamaca. The Administrative Assistant (Associate in Science, Certification of Achievement), Executive Assistant (Associate in Science, Certificate of Achievement), Office Assistant Level I (Certificate of Specialization), Office Professional (Certificate of Specialization) were modified to adjust the level of keyboarding courses, and to show all prerequisite keyboarding courses for transparency. Reviewed and forwarded for action.

- ♦ **ENGL 122:** Review, SLOs
ENGL 214: Modification, SLOs
Alicia Munoz reviewed the modifications and SLOs for ENGL 122 and ENGL 214. The course outline for ENGL 122 was modified to update the textbook references and SLOs to become current. ENGL 214 was modified to update the textbook references and SLOs and is currently due for the five-year curriculum review cycle. Reviewed and forwarded for action.
- ♦ **ES 009ABC, 014ABC, 019ABC, 028ABC, 255:** Distance Learning
ES 001, 009ABC, 010, 011, 019ABC, 024ABC, 028ABC: Emergency Remote Teaching
ES 155ABC, 170ABC, 175ABC: Emergency Remote Teaching
ES 206, 209, 213, 218, 227, 230, 249: Emergency Remote Teaching
Rob Wojtkowski reviewed the distance learning and emergency remote teaching for ES courses. Rob found that for ES 009ABC, 019ABC, and 028ABC asynchronous teaching modality worked better for students, so they want to offer these courses as distance learning. Julie Kahler brought up ES 014ABC, and 255 require ERT forms if they are to be taught in the spring 2021 semester. Pat Setzer suggested unchecking the “Hybrid Only” box at the bottom of the Distance Learning forms to reduce the need for additional paperwork. Rob Wojtkowski agreed to the edit. Reviewed and forwarded for action.
- ♦ **ESL 2A, 2B:** Modification, Distance Learning, SLOs
ESL 2AG, 2BG: Modification, Distance Learning
Guillermo Colls reviewed the modifications and distance learning forms for ESL 2A, 2B, 2AG, and 2BG. ESL 2A and ESL 2AG were modified to lift the prerequisites for both courses. This lifting of prerequisites prevents students from being blocked who wish to take 2A and 2AG together. ESL 2A, 2B, 2AG, and 2BG have been revised to update the textbook references and SLOs to become current. Reviewed and forwarded for action.
- ♦ **HED 120, 201, 203:** Review, SLOs
HED 251: Distance Learning, SLOs
Scott Herrin reviewed the HED courses. HED 120, 201, 203, and 251 were modified to update the text and SLOs. HED 251 is being offered up for distance learning due to this course being difficult in ERT format. This course's lab component meets the activity requirement for graduation, so many students take this class to earn credits while progressing through the ESL sequence. A translator was added to the distance learning course to allow it to be easier for ESL students. Reviewed and forwarded for action.
- ♦ **MUS 123:** Addition, Assign to Discipline/s, Distance Learning, GE (Area C), SLOs
MUS 106: Modification
MUS 152, 153, 252, 253, 158, 159, 258, 259: Emergency Remote Teaching
Taylor Smith reviewed the modifications and additions made to the MUS courses. The Music Department wants to add cultural diversity to its course offerings by the addition of MUS 123. MUS 106 was modified to add verbiage in compliance for ADT review as CID previously rejected it. MUS 152, 153, 252, 253, 158, 159, 258, 259 were reviewed for ERT. All courses look good and will be going forward for ERT. Reviewed and forwarded for action.
- ♦ **PSY 138:** Modification, SLOs
Marissa Salazar reviewed the modifications made to PSY 138. Marissa informed the committee that she would like to cross-list PSY 138 with SOC 138. Cross-listing this course with SOC will increase enrollment from both PSY and SOC majors and provide students with a unique lens into the intersection of individual and group behavior. SLOs and text for this course have been updated to become current. Reviewed and forwarded for action.
- ♦ **RE 190:** Review
RE 125, 292, 294: Deactivations
Pat Newman reviewed the Real Estate courses. RE 190 was modified to update texts and references so that they are current. RE 125, 292, and 294 were submitted for deactivation. These courses have not been offered for nearly ten years. Pat is submitting these courses as deactivations instead of deletions due to the possibility of future reactivation. Reviewed and forwarded for action.
- ♦ **SOC 138:** Addition, Assign to Discipline/s, GE (Area D), SLOs
Marissa Salazar reviewed the addition of SOC 138. Marissa informed the committee that social psychology focuses on how others' real or imagined presence impacts individuals' thoughts, feelings, and behaviors, which overlaps with many concepts in sociology. Cross-listing this course with PSY 138 will increase enrollment from both PSY and SOC majors and provide students with a unique lens into the intersection of individual and group behavior. Reviewed and forwarded for action.

OTHER:

- ◆ Charge of Committee: Cindy Morrin reviewed the Charge and Composition
- ◆ Goals for the Curriculum Year
 - Investigate ways to increase the active engagement of curriculum committee members
 - Curriculum Software Management System
 - Revise forms in cooperation with Grossmont College
 - Work with Grossmont College to align General Education
 - Explore ways to support DEI through Curriculum
 - Develop curriculum guidebook for faculty
 - Revise Five-Year Curriculum Review cycle process to include SLO assessment and Distance Learning certification
 - Upload approved course outlines to the Curriculum internet (public site) in PDF format
- ◆ Dates:
 - The deadline date to turn in curriculum to be approved for the December Governing Board Packet is Wednesday, October 21, 2020.
 - The Deadline date to turn in deactivations or deletions for fall 2020 is Wednesday, November 18, 2020.
- ◆ Chairs Report
 - Pat Setzer advised the committee the State Chancellor's office has relaxed quite a few regulations due to COVID-19. The Chancellor put a call to assist with the possibility of relaxing more Title 5 regulations to service the needs of students. If faculty have any recommendations to relax a specific Title 5 regulation, they are asked to reach out to Pat Setzer with their recommendation.
 - Cindy Morrin informed the committee that the revision of the DE form to include all forms is still currently in the works.