

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of October 20, 2020

CO-CHAIRS: Cindy Morrin, Pat Setzer
MEMBERS: Annalinda Arroyo Fabienne Bouton, Guillermo Colls, Jane Gazale, Scott Herrin, Tacey Hosley,
 Tania Jabour, Kristin McGregor, Alicia Munoz, Marissa Salazar, Robert Stafford, Kristin Zink
EX-OFFICIO: Nicole Jones, Pam Kersey, Larry McLemore, Patrick Thiss, Miriam Simpson
RECORDER: Julie Kahler / MINUTES: Taylor Owen
GUESTS: Brad McCombs, Tom Bugzavich, Leah Rottke, Josh Franco

APPROVAL OF MINUTES of October 06, 2020: *Stafford/Bouton* to approve: 10 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **ARBC 120, 121:** Modifications, SLOs
- ◆ **ASL 125, 126, 130, 220, 221:** Distance Learning
- ◆ **BUS 155, 156:** Review
- ◆ **BOT 106:** Review, SLOs
- ◆ **BOT 150, 174:** Review
- ◆ **BOT 095:** Deletion
- ◆ **Administrative Assistant (Associate in Science, Certification of Achievement):** Modification
- ◆ **Executive Assistant (Associate in Science, Certificate of Achievement):** Modification
- ◆ **Office Assistant Level I (Certificate of Specialization):** Modification
- ◆ **Office Professional (Certificate of Specialization):** Modification
- ◆ **ENGL 122:** Review, SLOs
- ◆ **ENGL 214:** Modification, SLOs
- ◆ **ES 009ABC, 014ABC, 019ABC, 028ABC, 255:** Distance Learning
- ◆ **ES 001, 009ABC, 010, 011, 019ABC, 024ABC, 028ABC:** Emergency Remote Teaching
- ◆ **ES 155ABC, 170ABC, 175ABC:** Emergency Remote Teaching
- ◆ **ES 206, 209, 213, 218, 227, 230, 249:** Emergency Remote Teaching
- ◆ **ESL 2A, 2B:** Modifications, Distance Learning, SLOs
- ◆ **ESL 2AG, 2BG:** Modifications, Distance Learning
- ◆ **HED 120, 201, 203:** Review, SLOs
- ◆ **HED 251:** Distance Learning, SLOs
- ◆ **MUS 123:** Addition, Assign to Discipline/s, Distance Learning, GE (Area C), SLOs
- ◆ **MUS 106:** Modification
- ◆ **MUS 152, 153, 252, 253, 158, 159, 258, 259:** Emergency Remote Teaching
- ◆ **PSY 138:** Modification, SLOs
- ◆ **RE 190:** Review
- ◆ **RE 125, 292, 294:** Deactivations
- ◆ **SOC 138:** Addition, Assign to Discipline/s, GE (Area D), SLOs

Bouton/Zink to approve consent calendar: 10 Yes, 0 No, 0 Abstentions

INFORMATION ITEMS:

- ◆ **AUTO 111L, 131, 131L, 131T:** Additions, Assign to Disciplines, Content Review, DE, SLOs
AUTO 193A, 193B: Modifications, Content Review, SLOs
AUTO 120, 122, 124, 127, 129, 130, 135, 140, 145, 152, 160, 165, 170, 175: Emergency Remote Teaching
Brad McCombs reviewed the AUTO courses. AUTO 111L, 131, 131L, and 131T are new courses added to the automotive department. The Distance Education for Automotive did not have a lab included, so adding AUTO 111L allows students to take this course as an elective if needed. AUTO 131, 131L, and 131T were all missing courses added and are required to get a degree in AUTO. AUTO 193A and 193B were modified to update their course numbers to AUTO 111 and 111L. Text, SLOs, and the outlines were updated to become current for these courses. **Brad is working on content Review forms for the courses.** AUTO 120, 122, 124, 127, 129, 130, 135, 140, 145, 152, 160, 165, 170, and 175 are all AUTO courses that needed an ERT form to be offered for the spring 2021 semester. Reviewed and forwarded for action.
- ◆ **COMM 124:** Cultural Diversity Graduation Requirement
COMM 124, 137, 145: Emergency Remote Teaching
Alicia Munoz reviewed COMM 124, 137, and 145 on behalf of Nancy Jennings. COMM 124, 137, and 145 were the last courses needing to be submitted for emergency remote teaching. The cultural diversity graduation requirement application for COMM 124 was pulled from curriculum review for revisions by Nancy. Reviewed and forwarded for action.

- ♦ **GD 105: Review**
Tom Bugzavich reviewed GD 105. The course is up for the five-year curriculum review. The textbook and overall verbiage for this course have been updated to become current. Reviewed and forwarded for action.
- ♦ **MUS 052, 058: Additions, Assign to Discipline, Content Review, SLOs**
Alicia Munoz reviewed the addition of MUS 052 and 058 on behalf of Taylor Smith. State regulations only allow for students to partake in Concert Band a total of four times. Once a community member has played in the band for four semesters, they are no longer allowed to play. This limitation is counter-productive to the effectiveness of Concert Band. Adding these courses will enable students to enroll in a non-credit version of the band after completing the four semesters, making it much easier for the Concert Band to thrive. Reviewed and forwarded for action.
- ♦ **Arboriculture (Associate in Science, Certificate of Achievement), Irrigation Technology (Associate in Science, Certificate of Achievement), Landscape Technology (Associate in Science, Certificate of Achievement), Nursery Technology (Associate in Science, Certificate of Achievement), Sustainable Urban Landscapes (Associate in Science, Certificate of Achievement), Basic Ornamental Horticulture (Certificate of Specialization): Modifications**
Leah Rottke reviewed the modifications made to the OH degrees and certificates. The degrees and certificates were modified to correct the catalog programs to reflect the new OH course additions and deactivations. Reviewed and forwarded for action.

OTHER:

- ♦ Open Educational Resources (OER) Liaison visit to Curriculum
- ♦ Goals for the Curriculum Year (continued)
 - Investigate ways to increase the active engagement of curriculum committee members by revising the Five-Year Curriculum Review cycle process to include SLO assessment, and Distance Learning certification
 - Curriculum Software Management System
 - Revise Distance Learning form in cooperation with Grossmont College
 - Work with Grossmont College towards aligning General Education
 - Explore ways to support DEI through Curriculum
 - Upload approved course outlines to the Curriculum internet (public site) in PDF format

Zink/Morrin to approve curriculum goals: 10 Yes, 0 No, 0 Abstentions.

- ♦ Dates:
 - The deadline to turn in curriculum to be approved for the December Governing Board Packet is Wednesday, October 21, 2020.
 - The deadline date to turn in deactivations or deletions for fall 2020 is Wednesday, November 18, 2020.
- ♦ Chairs Report – No report.