

# CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of February 16, 2021

CO-CHAIRS:  Cindy Morrin,  Pat Setzer  
MEMBERS:  Annalinda Arroyo  Fabienne Bouton,  Guillermo Colls,  Jane Gazale,  Julie Godfrey,  Scott Herrin,  
 Tacey Hosley,  Tania Jabour,  Kristin McGregor,  Alicia Munoz,  Marissa Salazar,  Robert Stafford,  
EX-OFFICIO:  Nicole Jones,  Pam Kersey,  Larry McLemore,  Temo Carboni,  Miriam Simpson  
RECORDER: Julie Kahler / MINUTES: Taylor Owen  
GUESTS: Brad McCombs

APPROVAL OF MINUTES of December 01, 2020: *Hosley/Stafford* to approve: 12 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

♦ **MATH 010, 096: Deactivations**

*Colls/Gazale* to approve consent calendar: 12 Yes, 0 No, 1 Abstention

INFORMATION ITEMS:

- ♦ **AUTO 121L, 126L, 132L, 143L, 144L, 151L, 153L, 171L, 181L, 183L, 194L, 211, 263, 263L, 264L, 284L, 285L:** Additions, Assign to Discipline/s, Distance Learning, SLOs  
**AUTO 126T, 132T, 143T, 144T, 153T, 171T, 183T, 194T, 263T, 264T, 283L, 283T, 284T, 285T:** Additions, Assign to Discipline/s, Content Review, Distance Learning, SLOs  
**AUTO 213:** Addition, Assign to Discipline/s, SLOs  
**AUTO 099, 192D, 195A:** Modifications, SLOs  
**AUTO 100, 141, 142, 180, 191A, 192A, 192C, 193C, 195C, 196D:** Modifications, Distance Learning, SLOs  
**AUTO 129, 191B, 192B:** Modifications, Content Review, Distance Learning, SLOs  
**AUTO 195B, 195D:** Modifications, Content Review, SLOs  
**AUTO 182, 191C, 191D, 191E, 197, 206:** Modifications, SLOs  
**Automotive Technology – Automotive Services Councils of California Specialist ASCCA (Certificate of Achievement), Automotive Technology – Chassis Specialist (Associate in Science), Automotive Technology – Drivetrain Specialist (Associate in Science), Automotive Technology – Electronics and Electric Vehicle (Associate in Science, Certificate of Achievement), Automotive Technology - Engine Performance Specialist (Associate in Science), Automotive Technology – Engine Repair Specialist (Associate in Science, Certificate of Achievement), Automotive Technology – General Motors ASEP (Certificate of Achievement), Automotive Technology – Service Management (Associate in Science, Certificate of Achievement):** Additions, PLOs  
**Automotive Technology (Associate in Science, Certificate of Achievement), Automotive Technology - ASCCA (Associate in Science), Automotive Technology – Brakes and Front End (Certificate of Achievement), Automotive Technology – Engine Performance and Drive Train (Certificate of Achievement), Automotive Technology - Engine Performance and Emissions (Certificate of Achievement), Automotive Technology – Ford Asset (Associate in Science), Automotive Technology (General Motors ASEP (Associate in Science), :**  
Modifications, PLOs

Brad McCombs reviewed the additions and modifications for the Automotive Technology department. The majority of the Automotive Technology courses are renumbered to be more in alignment with the automotive standards. Cindy Morrin recommended the “hybrid only” box check be removed on the distance learning forms so the courses can be offered in either format. Brad McCombs and Larry McLemore agreed to the change in the distance learning forms. AUTO 126T has the course content written in the course description but not the course content section on the outline. Brad will submit the course outlines as-is and will resubmit to curriculum for modification in the fall. The degrees have been updated to reflect the course additions and renumbering. Reviewed and forwarded for action.

♦ **COMM 110, 120, 122, 145:** Review, SLOs

Cindy Morrin reviewed COMM 110, 120, 122, and 145. The SLOs and texts have been updated on the course outlines. Reviewed and forwarded for action.

- ♦ **ET 110:** Modification, Distance Learning, GE (Area B), SLOs  
Brad McCombs reviewed the modifications made to ET 110. The outline for this course was updated, and the text was modified to change the course number and course title. Tacey Hosley recommended not changing the course number, as ET 110 is a general education requirement. The change would cause a ripple effect of modifications needing to be made to the GE requirements. Brad agreed to keep the course number the same, but still wanted to proceed with the course title change. Reviewed and forwarded for action.
- ♦ **MATH 280:** Distance Learning  
Annalinda Arroyo reviewed the distance learning proposal for MATH 280. The DE proposal is for MATH 280 to be offered fully online. Reviewed and forwarded for action.
- ♦ **RE 193:** Review, SLOs  
Pat Setzer reviewed RE 193. The SLOs and text have been updated. Reviewed and forwarded for action.
- ♦ **Library Survey Form:** Modification  
Cindy Morrin reviewed the modifications made to the Library Survey Form. The form updates are due to recent changes in the librarian staffing. The form no longer lists the librarian by name, but send the user to the web page link where the resources are kept current. Reviewed and forwarded for action.

## OTHER:

- ♦ Goals for the Curriculum Year (continued)
  - Investigate ways to increase the active engagement of curriculum committee members by revising the Five-Year Curriculum Review cycle process to include SLO assessment, and Distance Learning certification
  - Curriculum Software Management System
  - Revise Distance Learning form in cooperation with Grossmont College
  - Work with Grossmont College towards aligning General Education
  - Explore ways to support DEI through Curriculum
  - Upload approved course outlines to the Curriculum internet (public site) in PDF format
- ♦ Chairs Report –
  - Pat Setzer discussed the Five-Year Curriculum Review Task Force. The task force is working on a proposal to revise the five-year curriculum review process. They will add the SLO assessment into the process. There also needs to be a process set-up in the curriculum to review the degrees and certificates.
  - Cindy Morrin discussed the tech review committee membership with the committee. Tech Review needs one faculty member to join the committee. Reach out to Cindy or Pat if interested.
  - This is Pat Setzer's last curriculum meeting. There will be a retirement celebration for Pat on Tuesday, February 23, 2021, from 10:30 am – 11:30 am via Zoom.
- ♦ Dates:
  - The deadline date to turn in the curriculum for the May Governing Board packet is April 7, 2021. This packet is the last one for the 2021-2022 Cuyamaca Catalog production.
  - The ASCCC Curriculum Institute to be held online this year, July 7-9, 2021.