

# CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of March 02, 2021

CO-CHAIRS: ☒ Cindy Morrin, ☒ Alicia Muñoz  
MEMBERS: ☒ Annalinda Arroyo ☒ Fabienne Bouton, ☒ Guillermo Colls, ☒ Jane Gazale, ☒ Julie Godfrey,  
☒ Lauren Halsted, ☐ Scott Herrin, ☒ Tacey Hosley, ☒ Tania Jabour, ☒ Kristin McGregor, ☒ Marissa Salazar,  
☒ Robert Stafford  
EX-OFFICIO: ☒ Nicole Jones, ☐ Kim Dudzik, ☐ Larry McLemore, ☒ Temo Carboni, ☐ Miriam Simpson  
RECORDER: Julie Kahler  
GUESTS: Marvelyn Bucky, Bri Kuhn, Lyn Neylon-Craft, Laurie Woods, Sara Ferguson (GC)

APPROVAL OF MINUTES of February 16, 2021: Muñoz/Bouton to approve: 11 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **AUTO 121L, 126L, 132L, 143L, 144L, 151L, 153L, 171L, 181L, 183L, 194L, 211, 263, 263L, 264L, 284L, 285L:** Additions, Assign to Discipline/s, Distance Learning, SLOs
- AUTO 126T, 132T, 143T, 144T, 153T, 171T, 183T, 194T, 263T, 264T, 283L, 283T, 284T, 285T:** Additions, Assign to Discipline/s, Content Review, Distance Learning, SLOs
- AUTO 213:** Addition, Assign to Discipline/s, SLOs
- AUTO 099, 192D, 195A:** Modifications, SLOs
- AUTO 100, 141, 142, 180, 191A, 192A, 192C, 193C, 195C, 196D:** Modifications, Distance Learning, SLOs
- AUTO 129, 191B, 192B:** Modifications, Content Review, Distance Learning, SLOs
- AUTO 195B, 195D:** Modifications, Content Review, SLOs
- AUTO 182, 191C, 191D, 191E, 197, 206:** Modifications, SLOs
- Automotive Technology – Automotive Services Councils of California Specialist ASCCA (Certificate of Achievement), Automotive Technology – Chassis Specialist (Associate in Science), Automotive Technology – Drivetrain Specialist (Associate in Science), Automotive Technology – Electronics and Electric Vehicle (Associate in Science, Certificate of Achievement), Automotive Technology – Engine Performance Specialist (Associate in Science), Automotive Technology – Engine Repair Specialist (Associate in Science, Certificate of Achievement), Automotive Technology – General Motors ASEP (Certificate of Achievement), Automotive Technology – Service Management (Associate in Science, Certificate of Achievement):** Additions, PLOs
- Automotive Technology (Associate in Science, Certificate of Achievement), Automotive Technology – ASCCA (Associate in Science), Automotive Technology – Brakes and Front End (Certificate of Achievement), Automotive Technology – Engine Performance and Drive Train (Certificate of Achievement), Automotive Technology – Engine Performance and Emissions (Certificate of Achievement), Automotive Technology – Ford Asset (Associate in Science), Automotive Technology (General Motors ASEP (Associate in Science), :** Modifications, PLOs
- ♦ **COMM 110, 120, 122, 145:** Review, SLOs
- ♦ **ET 110:** Modification, Distance Learning, GE (Area B), SLOs
- ♦ **MATH 280:** Distance Learning
- ♦ **RE 193:** Review, SLOs
- ♦ **Library Survey Form:** Modification

Muñoz/Gazale to approve consent calendar: 11 Yes, 0 No, 1 Abstention

INFORMATION ITEMS:

- ♦ **BUS 124:** Review, SLOs  
Cindy Morrin reviewed the BUS 124 course proposal. SLOs and Texts & References have been updated. Reviewed and forwarded for action.
- ♦ **COMM 124:** Modification, Cultural Diversity Graduation Requirement, SLOs  
Nancy Jennings reviewed the modifications to COMM 124. Changes are being made to line up for the Cultural Diversity Graduation requirement. This proposal previously came forward last spring. Reviewed and forwarded for action.

♦ **CIS 201, 202, 203, 209:** Modifications**Networking, Security and System Administration – Enterprise Networking (Associate in Science, Certificate of Achievement):** Modification

Curtis Sharon reviewed the modifications made to the Cisco courses and the Enterprise Networking program. The titles have changed on the four Cisco courses at the recommendation of the department. CIS 272 is added to the Enterprises Networking program, and the title changes were made to the four Cisco courses. CIS 204 is deleted from the program, as the course will be coming forward in the fall for deactivation. Reviewed and forwarded for action.

♦ **ESL 122:** Addition, Assign to Discipline/s, Content Review, GE (Area A), SLOs**ESL 120:** Modification, Distance Learning

Guillermo Colls, Lyn Neylon-Craft, Laurie Woods, and Sara Ferguson (GC) reviewed the proposal to add ESL 122. The discussion centered around adding ESL 122, the equivalent of ENGL 120. Sara Ferguson covered how the English as a Second Language and English departments worked together at Grossmont to add this course. The course at Grossmont has all of the transferability as ENGL 120. The ESL discipline instructors teach the ESL 122 course at Grossmont College. Guillermo Colls submitted the same discipline for the ESL 122 course at Cuyamaca. The ESL and English departments at Cuyamaca are going to continue to meet regarding the ESL 122 course. The deadline to work this out for the current catalog is April 7. Tacey Hosley has submissions to make in July and again in December before ESL 122 can be offered at Cuyamaca College. The finished outline with approval will be needed for the submissions. Guillermo also covered the ESL 120 number change to ESL 2. ESL 2 will be a combination of ESL 2A and ESL 2B. This course cannot go forward without ESL 122 moving forward. Both courses are six units. ESL 122 and ESL 120 (2) will come back on the consent calendar at the next curriculum committee meeting. Reviewed and forwarded for action.

♦ **PARA 175:** Review, SLOs**PARA 199:** Review

Cindy Morrin reviewed the changes made to PARA 175 and PARA 199. PARA 175 has had the SLOs redefined and Text & References updated. The department requested PARA 199 SLOs not be updated until the replacement Paralegal Studies full-time faculty member has been hired. PARA 199 is a special studies course that has been offered one time. The Texts & References have been updated on PARA 199. Reviewed and forwarded for action.

♦ **Sociology for Transfer (AA-T):** Modification

Rachel Jacob-Almeida reviewed the proposal to update the Sociology for Transfer degree. The State Chancellor's office requires all ADTs to be updated within one year of the revised templates. The current template is dated 2/1/16. Tacey Hosley is working with all the departments that have outdated TMCs to update their degrees. Courses have been moved around in the placement on the TMC, and a List B has been added. Reviewed and forwarded for action.

## OTHER:

♦ **Goals for the Curriculum Year (continued)**

- Investigate ways to increase the active engagement of curriculum committee members by revising the Five-Year Curriculum Review cycle process to include SLO assessment, and Distance Learning certification
- Curriculum Software Management System
- Revise Distance Learning form in cooperation with Grossmont College
- Work with Grossmont College towards aligning General Education
- Explore ways to support DEI through Curriculum
- Upload approved course outlines to the Curriculum internet (public site) in PDF format

♦ **Chairs Report –**

- Cindy Morrin discussed the Tech Review Committee membership with the committee. Cindy has received the names from two Curriculum Committee members to join in on the Tech Review. The charge and composition for the sub-committee reflect one opening when compared to the current membership. The intranet "committee membership" states there are two. Academic Senate had requested the documentation from when the charge and composition was submitted to them on the last update in 2018. Julie Kahler indicated she would go through the documentation from the last update.

♦ **Dates:**

- The deadline date to turn in the curriculum for the May Governing Board packet is April 7, 2021. This board packet is the last one to meet the 2021-2022 Cuyamaca Catalog production.

- The ASCCC Curriculum Institute to be held online this year, July 7-9, 2021.