

# CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of April 06, 2021

CO-CHAIRS:  Cindy Morrin,  Alicia Muñoz  
MEMBERS:  Annalinda Arroyo  Fabienne Bouton,  Guillermo Colls,  Jane Gazale,  Julie Godfrey,  
 Lauren Halsted,  Scott Herrin,  Tacey Hosley,  Tania Jabour,  Kristin McGregor,  Marissa Salazar,  
 Robert Stafford  
EX-OFFICIO:  Nicole Jones,  Kim Dudzik,  Larry McLemore,  Cuauhtemoc Carboni  
RECORDER: Julie Kahler / MINUTES: Taylor Owen  
GUESTS: Moriah Gonzalez-Meeks, Josh Franco, Pat Newman

APPROVAL OF MINUTES of March 16, 2021: *Stafford/Gazale* to approve: 11 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **BOT 103A:** Modification, SLOs
- ♦ **BOT 133:** Modification
- ♦ **OH 240:** Modification, SLOs
- ♦ **Cultural Diversity Graduation Requirement:** Modification
- ♦ **Distance Learning Form Proposal:** Modification

*Pulled from the consent calendar for discussion:*

Cultural Diversity Graduation Requirement: Modification

*Munoz/Hosley* motion to pull the Cultural Diversity Graduation requirement for discussion: 11 Yes, 0 No, 0 Abstentions.

Distance Learning Form Proposal: Modification

*Hosley/Gazale* motion to pull the Cultural Diversity Graduation requirement for discussion: 11 Yes, 0 No, 0 Abstentions.

*Stafford/Hosley* to approve consent calendar: 11 Yes, 0 No, 0 Abstentions.

**Cultural Diversity Graduation Requirement:** Modification

Alicia Munoz advised the committee it would send a poor message if we postpone the approval of this Cultural Diversity Graduation requirement. Faculty who have made the submissions have put time and thought into the proposals approved.

Tacey Hosley agreed with moving forward to publish the courses approved for the Cultural Diversity Graduation requirement.

*Hosley/Morrin* pull the cultural diversity graduation requirement entirely from the consent calendar, moving it forward into the catalog as initially approved: 11 Yes, 0 No, 0 Abstentions.

**Distance Learning Form Proposal:** Modification

Minor modifications made to the form since the previous curriculum meeting. The words like “may” and “should” were changed throughout the document to “must.”

*Arroyo/Gazale* vote to approve on the consent calendar: 11 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ♦ **ARBC 180:** Addition, Assign to Discipline/s, Content Review, SLOs  
**Arabic Studies:** Modification  
Jane Gazale reviewed the ARBC 180 course addition and Arabic Studies program modification. ARBC 180 is being cross-listed with BOT 180. This course addition supports all Arabic Studies courses and enhances students' performance in support of their success. BOT instructors will teach the course, so the Assign to Discipline will be BOT, not Arabic. The Arabic Studies program requirements are modified to include ARBC 180, which will bring the program to thirty units. Reviewed and forwarded for action. Reviewed and forwarded for action.
- ♦ **BUS 120, 121, 176:** Review, SLOs  
Pat Newman reviewed BUS 120, 121, and 176 course revisions to the SLOs. The SLOs and texts have been updated. BUS 120 and 176 are on the five-year curriculum review cycle. Reviewed and forwarded for action.
- ♦ **BOT 180:** Addition, Assign to Discipline/s, Content Review, SLOs  
Cindy Morrin reviewed we covered BOT 180 above with ARBC 180. Reviewed and forwarded for action.
- ♦ **ECON 120, 121:** Modifications  
Pat Newman reviewed the modifications made to the ECON 120 and 121 courses. MATH 110 is being removed from the prerequisite and replaced with “appropriate MATH placement.” This modification will improve the students' registration into ECON 120 and 121. Reviewed and forwarded for action.

- ♦ **ETHN 166:** Addition, Assign to Discipline/s, Cultural Diversity Graduation Requirement, Distance Learning, GE (Area D), SLOs  
Josh Franco reviewed ETHN 166 course addition, assign to discipline/s, cultural diversity graduation requirement, distance learning, GE (Area D), and SLOs. ETHN 166 is cross-listed with POSC 166. This course is being added as a part of the Kumeyaay Studies Degree. Josh turned in an edit to SLO number three before the meeting. The SLOs will be updated to remove the use of inhibit. Reviewed and forwarded for action.
- ♦ **Mathematics for Transfer (AS-T), Mathematics (Associate in Science, Certificate of Achievement):** Modifications  
Annalinda Arroyo reviewed the modifications made to the Mathematics for Transfer (AS-T) Degree, Mathematics Associate in Science Degree, and the Mathematics Certificate of Achievement. PHYC 190, 200, and 210 courses are being removed from the degree requirements to stay current with the planned alignment changes. Reviewed and forwarded for action.
- ♦ **PARA 135:** Modification, SLOs  
Pat Newman reviewed the modification made to PARA 135. The course objectives are modified to clarify the Chapter 7 Petition as a type of bankruptcy paperwork students will complete. SLOs and texts were updated. Reviewed and forwarded for action.
- ♦ **POSC 166:** Addition, Assign to Discipline/s, Cultural Diversity Graduation Requirement, Distance Learning, GE (Area D), SLOs  
Josh Franco reviewed POSC 166 with ETHN 166 above. Reviewed and forwarded for action.
- ♦ **Real Estate (Associate in Science, Certificate of Achievement):** Modifications  
**Broker's License (Certificate of Achievement):** Modification  
Pat Newman reviewed the modifications made to the Real Estate Associate in Science degree, Certificate of Achievement, and Broker's License Certificate of Achievement. Modifications were made to remove all deactivated courses from the degree and certificate. The state changed the department's name, which created a need for the modification. The Department of Real Estate (formerly Bureau of Real Estate) no longer accepts any non-economics course for the salesperson's exam or broker's exam. The degree is being updated to replace the economics courses with BUS 109 Elementary Accounting. For the Broker's License Certificate of Achievement, the state had updated the department's name from the Bureau of Real Estate to the Department of Real Estate. The Department of Real Estate is also updating the Broker's License Exam requirements, so the certificate was modified to reflect these changes. Reviewed and forwarded for action.
- ♦ **Curriculum Charge and Composition:** Modification  
Cindy Morrin reviewed the modification made to the Curriculum Charge and Composition. The proposal is to add one representative from the Online Teaching and Learning Committee to the curriculum committee membership. The representative will be the same person representing the curriculum in the Online Teaching & Learning Committee. Currently, that person is Cindy. Also, a librarian representative is being added as an ex-officio representative to the curriculum committee. These changes will take effect in fall 2021. Reviewed and forwarded for action.

**OTHER:**

- ♦ **Goals for the Curriculum Year (continued)**
  - Investigate ways to increase the active engagement of curriculum committee members by revising the Five-Year Curriculum Review cycle process to include SLO assessment, and Distance Learning certification
  - Curriculum Software Management System
  - Revise Distance Learning form in cooperation with Grossmont College
  - Work with Grossmont College towards aligning General Education
  - Explore ways to support DEI through Curriculum
  - Upload approved course outlines to the Curriculum internet (public site) in PDF format
- ♦ **Chairs Report**
  - Cindy Morrin gave a status report of the goals for the curriculum year. The revision of the distance learning form is almost complete. The uploading of the course outlines on the public site is also complete and ongoing.

◆ Dates:

- The deadline date to turn in the curriculum for the May Governing Board packet is April 7, 2021. This board packet is the last one to meet the 2021-2022 Cuyamaca Catalog production.
- The ASCCC Curriculum Institute to be held online this year, July 7-9, 2021.