

# CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of October 05, 2021

CO-CHAIRS: ☒ Jane Gazale, ☒ Alicia Muñoz  
MEMBERS: ☒ Annalinda Arroyo ☒ Bryan Elliott ☒ Emma Laraby, ☒ Lauren Halsted, ☐ Scott Herrin, ☒ Tacey Hosley  
☒ Tania Jabour, ☒ Richard Jimenez, ☒ Kristin McGregor, ☒ Cindy Morrin, ☐ Marissa Salazar,  
☒ Robert Stafford ☒ Laurie Woods  
EX-OFFICIO: ☐ Nicole Jones, ☐ Kim Dudzik, ☐ Larry McLemore, ☐ Cuauhtemoc Carboni, ☒ Miriam Simpson,  
☐ Sarah Saulter  
RECORDER: Julie Kahler / MINUTES: Taylor Owen  
GUESTS: Karla Gutierrez, Joseph Young, Tom Bugzavich, Moriah Gonzalez-Meeks, Tammi Marshall, Leah Rottke,  
Pat Newman, Joan Rettinger

## APPROVAL OF RESOLUTION 21-020 Pursuant to AB 361:

Jane Gazale and Alicia Muñoz covered the resolution and the Brown Act. The resolution authorizes the curriculum committee to continue to meet via zoom. This resolution will need to come forward every 30 days as we continue to meet in the zoom format vs. in person.

*Hosley/Elliott to suspend rules to approve resolution: 9 Yes, 0 No, 0 Abstentions.*

*Hosley/Jabour to approve: 11 Yes, 1 No, 1 Abstention.*

APPROVAL OF MINUTES of September 21, 2021: *Jimenez/Muñoz to approve: 13 Yes, 0 No, 0 Abstentions.*

## ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **ART 143:** Modification, SLOs  
**Art and Design (Associate in Arts):** Modification
- ♦ **AUTO 162:** Modification
- ♦ **CIS 213, 215:** Review
- ♦ **Communication for Transfer (AA-T):** Modification, PLOs
- ♦ **CS 119, 119L, 182, 281:** Review
- ♦ **ES 250:** Review, SLOs
- ♦ **ES 271:** Review
- ♦ **ES 272:** Modification
- ♦ **ESL 021, 025, 090, 109:** Deactivations
- ♦ **GD 120:** Addition, Assign to Discipline, Content Review, Distance Education, SLOs  
**GD 126, 130, 222, 223:** Review, SLOs  
**GD 130:** Review  
**Graphic Design (Associate in Science, Certificate of Achievement):** Modification
- ♦ **SPAN 120:** Review, SLOs

Pulled from consent calendar for review and separate vote:

AUTO 162: Modification

ES 272: Modification

*Muñoz/Jimenez to approve consent calendar. 13 Yes, 0 No, 0 Abstentions.*

**AUTO 162:** Modification

**ES 272:** Modification

Bryan Elliott requested clarification on the content review for AUTO 162.

The updated textbook was added to the course outline for ES 272. Both items were reviewed and forwarded for action.

*Elliott/Muñoz to approve both items: 12 Yes, 0 No, 0 Abstention*

## INFORMATION ITEMS:

- ♦ **ARAM 121:** Review, SLOs  
Karla Gutierrez reviewed ARAM 121. The text and references were updated to become current in addition to the SLOs. Reviewed and forwarded for action.
- ♦ **ASTR 112:** Distance Education  
Miriam Simpson reviewed the distance education proposal for ASTR 112. The DE proposal is for ASTR 112 to be offered online. Reviewed and forwarded for action.

- ♦ **BIO 122, 134, 135, 140:** Distance Education  
Richard Jimenez reviewed the distance education proposals for BIO 122, 134, 135, and 140. The DE proposals are for BIO 122 to be offered fully online, and BIO 134, 135 and 140 to be offered partially online in a hybrid format. Reviewed and forwarded for action.
- ♦ **CWS 116, 216:** Addition, Assign to Discipline/s, Content Review, SLOs  
**Advanced Water Treatment (Associate in Science, Certificate of Achievement):** Program Addition, PLOs  
Joseph Young reviewed the CWS 116 and 216 course additions and the Advanced Water Treatment program addition. CWS 116 is one of the new courses being added that centers on advanced water treatment. CWS 216 is the advanced level course of CWS 116. The Advanced Water Treatment program is being added to develop curricula that will prepare students to earn their CEWA AWTO certification and be prepared for the new employment opportunities that AWT will provide. Reviewed and forwarded for action.
- ♦ **ENGL 271:** Modification, SLOs  
**ENGL 099:** Deactivation  
Tania Jabour reviewed the modification made to ENGL 271 and the deactivation of ENGL 099. ENGL 271 is due for its five year review. Course outline and SLOs were updated to become current. ENGL 099 was deactivated due to the English department no longer offering below transfer level courses. Reviewed and forwarded for action.
- ♦ **ENGR 210:** Distance Education  
Miriam Simpson reviewed the distance education proposal for ENGR 210. The DE proposal is for ENGR 210 to be offered online. Reviewed and forwarded for action.
- ♦ **ESL 099A, 099B:** Review  
Laurie Woods reviewed ESL 099A and 099B. The ESL 099A course is due for its five year curriculum review. Texts were updated to become current. Reviewed and forwarded for action.
- ♦ **GD 210, 211, 212:** Distance Education  
Tom Bugzavich reviewed the proposals for Distance Education approval. All three Graphic Design courses were previously approved for Emergency Remote Teaching. The department has found the online mode component works well. Reviewed and forwarded for action.
- ♦ **HIST 100, 101, 105, 106, 108, 109, 114, 115, 122, 123, 124, 148, 275, 276, 277:** Review, SLOs  
Moriah Gonzalez-Meeks reviewed HIST 100, 101, 105, 106, 108, 109, 114, 115, 122, 123, 124, 148, 275, 276, 277. These courses were due for their five year review. Textbook and SLOs were updated to become current. Reviewed and forwarded for action.
- ♦ **HUM 140, 155:** Modification, SLOs  
Moriah Gonzalez-Meeks reviewed the modification made to HUM 140 and 155. Textbooks and SLOs were updated to become current. HUM 155 course content of modern myths to be labeled as item 2, and move all down one. Reviewed and forwarded for action.
- ♦ **MATH 120, 121, 126, 178, 280, 281, 285:** Distance Education  
**Mathematics for Transfer (AS-T):** Modification, PLOs  
**Mathematics (Associate in Science, Certificate of Achievement):** Modifications, PLOs  
Tammi Marshall reviewed the distance education proposals for MATH 120, 121, 126, 178, 280, 281, and 285 in addition to the modifications made to the Mathematics for Transfer (AA-T) degree, the Mathematics Associate in Science degree, and the Mathematics Certificate of Achievement. The DE proposals are for MATH 120, 121, 126, 178, 280, 281 and 285 to have the option to be offered online. The Mathematics for Transfer (AA-T) degree, the Mathematics Associate in Science degree, and the Mathematics Certificate of Achievement were modified to update the PLOs to the Math STEM PLOs. Reviewed and forwarded for action.
- ♦ **OH 221, 238:** Review  
Jane Gazale reviewed OH 221 and 238 on behalf of Leah Rottke. OH 221 and 238 were due for their five year review. Language has been updated to become current. Textbook cannot be updated due to the current textbook being the only one still in print. Others were converted to digital. The blank entrance skills heading was removed. Reviewed and forwarded for action.
- ♦ **PARA 110:** Distance Education  
Joan Rettinger reviewed the distance education proposal for PARA 110. The DE proposal is for PARA 110 to be offered online for the spring 2022 semester. Reviewed and forwarded for action.

- ♦ **PHYC 201, 202, 203:** Distance Education  
Miriam Simpson reviewed the distance education proposal for PHYC 201, 202, and 203. The DE proposal is for PHYC 201, 202, and 203 to be offered partially online in a hybrid format. Reviewed and forwarded for action.
- ♦ **SPAN 121, 220:** Review, SLOs  
**Spanish for Transfer (AA-T):** Modification, PLOs  
Karla Gutierrez reviewed SPAN 121, 220, and the modifications made to the Spanish for Transfer (AA-T) degree. SPAN 121 and 220 were due for their five year review. Textbooks and language were updated to become current. The Hispanic/Latino in the SLOs is being changed to: Hispanic and Latino/a/x. The PLOs on the Spanish for Transfer (AA-T) degree were modified to align with the new ACP PLOs for language and communication. In addition, Ethnic Studies courses are being added to the List A. Reviewed and forwarded for action.
- ♦ **BP/AP 4020:** Review  
Jane Gazale reviewed the BP/AP 4020. The CCLC updated this policy to add optional language to highlight diversity, equity, and inclusion issues. Reviewed and forwarded for action.

**OTHER:**

- ♦ Goals for the Curriculum Year (continued)
  - Curriculum Software Management System
- ♦ Chairs Report
  - Curriculum Proposal Training: New DE Form
- ♦ Dates:
  - The deadline date to turn in curriculum to be approved for the December Governing Board packet is Wednesday, October 20, 2021.
  - The deadline date to turn in deactivations and/or deletions for fall 2022 is Wednesday, November 17, 2021.
- ♦ Articulation Timeline (GE approvals):
  - Courses are submitted for UC transferability once per year in August (the deadline is typically the end of the third week).
  - UC transferability decisions are typically returned no later than October (following submission).
  - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2021 will be effective Fall 2021, if approved).
  - Once we have UC transferability, the course can be submitted for IGETC consideration.
  - Both CSU and IGETC submissions take place once per year in December.
  - CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2021 will be effective Fall 2022).
  - If approvals come after the college catalog is distributed, information will be published in a catalog addendum.