

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of March 15, 2022

CO-CHAIRS: Jane Gazale, Alicia Muñoz
MEMBERS: Annalinda Arroyo Bryan Elliott Emma Laraby, Lauren Halsted, Tania Jabour,
 Richard Jimenez, Kristin McGregor, Cindy Morrin, Marissa Salazar, Robert Stafford,
 Laurie Woods
EX-OFFICIO: Kim Dudzik, Larry McLemore, Agustin Orozco, Miriam Simpson, Sarah Saulter
RECORDER: Julie Kahler
GUESTS: Brad McCombs, Pat Newman, Joan Rettinger, Robert Anness, Tom Bugzavich, James Sepulvado

APPROVAL OF RESOLUTION 21-020 Pursuant to AB 361:
Stafford/Jimenez motion to suspend the rules: 10 Yes, 0 No, 0 Abstentions
Jabour/Laraby to approve: 10 Yes, 0 No, 0 Abstentions.

APPROVAL OF MINUTES of March 1, 2022: *Woods/Stafford* to approve: 10 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **ART 120, 124:** Distance Education
ART 125: Distance Education, SLOs
ART 144: Modification, SLOs
ART 146: Review, SLOs
ART 177: Review
- ♦ **COMM 137, 145:** Distance Education
- ♦ **ESL 045, 045R:** Addition, Assign to Discipline, Content Review, SLOs
ESL 050: Modification, Content Review
- ♦ **MATH 125:** Modification

Jimenez/Woods to approve consent calendar: 10 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ♦ **Automotive Technology Electronics and Electric Vehicle Specialist (Associate in Science, Certificate of Achievement):**
Modification
Brad McCombs reviewed the addition of ET 110 course to the Automotive Technology Electronics and Electric Vehicle Specialist programs. The addition of the ET 110 to the programs increases the major from 48 units to 52 units. Reviewed and forwarded for action.
- ♦ **BOT 114, 115, 116 (SLOs), 117, 119, 120, 123, 126, 151:** Modifications
Pat Newman reviewed the modifications on the courses to remove BOT 096 from the recommended preparation. These modifications are being done as part of the deleted courses cleanup. BOT 096 has been deleted from the curriculum this catalog year. Reviewed and forwarded for action.
- ♦ **BUS 125:** Modification, SLOs
Joan Rettinger reviewed the BUS 125 modification. As part of the five-year curriculum review cycle this course has been modified to clean up the curriculum. The SLOs are being updated to reflect work based learning outcomes. Reviewed and forwarded for action.
- ♦ **CHEM 102:** Modification, SLOs
CHEM 120: Review, SLOs
Robert Anness reviewed the CHEM 102 and CHEM 120 curriculum. CHEM 102 is modified to remove the reference to CHEM 116 that is being deactivated from the curriculum. Robert stated CHEM 115 will be deactivated soon so he recommends removing the comment regarding CHEM 115 and CHEM 116 altogether. The discussion came up regarding the hard blocking of courses in this instance. Nothing is set up other than meeting with a counselor. We do not reference courses in the catalog which we do not offer. The SLOs are also being updated for both CHEM 102 and CHEM 120. CHEM 120 is up for the Five-Year Curriculum Review Cycle. Reviewed and forwarded for action.

- ◆ **ESL 122: Distance Education**
Lauren Halsted reviewed the proposal for ESL 122 to be approved for online. This course is the English as a Second Language equivalent to ENGL 120. ENGL 120 is already approved to be offered in an online modality so is a good candidate for online. Reviewed and forwarded for action.
- ◆ **GD 129: Distance Education**
Tom Bugzavich reviewed the proposal for GD 129 to be formatted for online. He is requesting to offer the course for both fully online and partially online in the future. The textbook is being brought current as well. Reviewed and forwarded for action.
- ◆ **MUS 008, 260: Additions, Assign to Discipline, Content Review, SLOs**
MUS 262: Addition, Assign to Discipline, SLOs
MUS 001: Distance Education
MUS 152, 153, 158, 159, 252, 253, 258, 259: Modifications, Content Review
Music Education (Associate in Arts), Music Industry Studies (Associate in Arts): Modifications
James Sepulvado reviewed the proposals for music. MUS 008 is being added as a non-credit course to go with the Rock, Pop, and Soul Ensembles. MUS 260 and MUS 262 are course additions to prepare students for transfer. MUS 001 is being proposed for Distance Education approval partially online, and emergency remote teaching. The music concert band series, and the chorus series are eliminating the audition prerequisite. Students will need to take the first course in the series, and then advance to each course in the series instead. MUS 260 and 262 are being added to the music education program. MUS 123 is being added to the music industry studies program. Reviewed and forwarded for action.
- ◆ **PARA 125: Modification, SLOs**
PARA 160: Review
PARA 170: Review, SLOs
Paralegal Studies (Associate in Science): Modification
Joan Rettinger reviewed the proposals for paralegal. PARA 125, 160 and 170 are up for the five year curriculum review cycle. PARA 125 has been modified to keep current with the practices in the legal profession. Work based learning outcomes have been used in the SLOs for PARA 125 and 170. The paralegal studies degree is being modified to remove COMM 130 and CHEM 116 due to deletion or deactivation from the curriculum respectively. Reviewed and forwarded for action.
- ◆ **RE 191: Modification, SLOs**
Pat Newman reviewed RE 191. The course is up for the five-year curriculum review cycle. The course outline was updated to reflect current real estate practices. Work based learning outcomes have been included in the SLO updates.

OTHER:

- ◆ Goals for the Curriculum Year (continued)
 - Curriculum Software Management System
- ◆ Chairs Report
 - Curriculum Updates
 - DE Addendum Draft 2022
- ◆ Dates:
 - The deadline date to turn in curriculum to be approved for the May Governing Board packet is Wednesday, March 16, 2022.
- ◆ Articulation Timeline (GE approvals):
 - Courses are submitted for UC transferability once per year in August (the deadline is typically the end of the third week).
 - UC transferability decisions are typically returned no later than October (following submission).
 - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2021 will be effective Fall 2021, if approved).
 - Once we have UC transferability, the course can be submitted for IGETC consideration.
 - Both CSU and IGETC submissions take place once per year in December.

- CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2021 will be effective Fall 2022).
- If approvals come after the college catalog is distributed, information will be published in a catalog addendum.