

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of April 5, 2022

CO-CHAIRS: Jane Gazale, Alicia Muñoz
MEMBERS: Annalinda Arroyo Bryan Elliott Emma Laraby, Lauren Halsted, Tania Jabour,
 Richard Jimenez, Kristin McGregor, Cindy Morrin, Marissa Salazar, Robert Stafford,
 Laurie Woods
EX-OFFICIO: Kim Dudzik, Larry McLemore, Agustin Orozco, Miriam Simpson, Sarah Saulter
RECORDER: Julie Kahler
GUESTS: Robert Anness, Josh Eggleton, Michelle Garcia, Nicole Hernandez, Curtis Sharon, Rob Wojtkowski,
Jennifer Tomaschke, James Sepulvado, Joan Rettinger

APPROVAL OF MINUTES of March 15, 2022: *Muñoz/Stafford* to approve: 10 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **Automotive Technology Electronics and Electric Vehicle Specialist (Associate in Science, Certificate of Achievement):**
- ◆ **BOT 114, 115, 116 (SLOs), 117, 119, 120, 123, 126, 151:** Modifications
- ◆ **BUS 125:** Modification, SLOs
- ◆ **CHEM 102:** Modification, SLOs
CHEM 120: Review, SLOs
- ◆ **ESL 122: Distance Education**
- ◆ **GD 129:** Distance Education
- ◆ **MUS 008, 260:** Additions, Assign to Discipline, Content Review, SLOs
MUS 262: Addition, Assign to Discipline, SLOs
MUS 001: Distance Education
MUS 152, 153, 158, 159, 252, 253, 258, 259: Modifications, Content Review
Music Education (Associate in Arts), Music Industry Studies (Associate in Arts): Modifications
- ◆ **PARA 125:** Modification, SLOs
PARA 160: Review
PARA 170: Review, SLOs
Paralegal Studies (Associate in Science): Modification
- ◆ **RE 191:** Modification, SLOs

Pulled from the consent calendar for discussion:

CHEM 102: Modification, SLOs

MUS 152, 153, 252, 253: Modifications, Content Review

Jabour/Stafford to approve consent calendar: 11 Yes, 0 No, 0 Abstentions.

CHEM 102: Modification, SLOs

The statement at the end of the catalog description regarding CHEM 116 was discussed. The proposed language to be: *Students with a grade of "C" or better in CHEM 115 or 116 (offered at Grossmont College) are not eligible for this class.*

MUS 152, 153, 252, 253: Modifications, Content Review

The committee agreed to send the modifications forward although the alignment form has not been returned. The Grossmont Instructional Operations supervisor has indicated it is missing a few signatures, and would return as soon as possible. James Sepulvado indicated he not heard anything from his counterpart at Grossmont. They were for the change when he discussed the modifications.

Muñoz/Jimenez to approve: 11 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **ART 151:** Addition, Assign to Discipline, Cultural Diversity Graduation Requirement, Distance Education, GE (Area C), SLOs
ART and Design (Associate in Arts), Art-Drawing and Painting (Associate in Arts): Modification
Josh Eggleton covered the course addition for ART 151/ETHN 151. These courses are cross-listed and are being proposed for GE Area C, in addition to the cultural diversity graduation requirement. Tania Jabour filled out the rubric; all areas show to be qualified. The two art programs are also modified to reflect the new courses. Grossmont's ETHN 126 is closely related to these courses. Grossmont will be updating their course, and/or we may need to pull these proposals for fall 2022 curriculum. The department is waiting to hear a response from Grossmont. We will know at the next meeting on April 19. Reviewed and forwarded for action.

- ◆ **ASL 120:** Modification, SLOs
Lauren Halsted covered the modification on the ASL 120. ASL 120 is on the five-year curriculum review cycle. Modifications were made to clean up the course. Textbooks and SLOs were updated. Reviewed and forwarded for action.
- ◆ **BIO 251:** Review
Michelle Garcia reviewed BIO 251. The course is up for the five-year curriculum review cycle. Textbooks and references have been updated. SLOs will be reviewed during the fall 2022 to coincide with BIO 140. Reviewed and forwarded for action.
- ◆ **CADD 126:** Review
Lauren Halsted reviewed CADD 126 on behalf of Cyrus Saghafi, up for the five-year curriculum review cycle. The committee found the textbook edition as the 4th. Lauren will reach out to Cyrus for a representative example textbook. Reviewed and forwarded for action.
- ◆ **CD 115, 125, 131, 137, 138, 153, 170:** Review
Nicole Hernandez reviewed the CD courses up for the five-year curriculum review cycle. Nicole brought the textbooks current. She will follow up with additional updates to the textbooks for CD 138 and CD 153. Reviewed and forwarded for action.
- ◆ **CIS 140:** Review, SLOs
CIS 190: Review
Curtis Sharon reviewed the CIS 140 and CIS 190 that are up for the five-year curriculum review cycle. SLOs were brought up-to-date on CIS 140. Textbooks were brought current on both courses. Reviewed and forwarded for action.
- ◆ **COMM 123:** Review, SLOs
Lauren Halsted reviewed COMM 123 on behalf of Nancy Jennings. COMM 123 is up for the five-year curriculum review cycle. Textbooks and SLOs have been updated. Tania Jabour indicated the SLOs look good. Reviewed and forwarded for action.
- ◆ **ENGL 030:** Addition, Assign to Discipline, Content Review, SLOs
ENGL 130, ENGL 140: Additions, Assign to Discipline, Distance Education, SLOs
ENGL 020: Modification
ENGL 120: Modification, Content Review, SLOs
English for Transfer (AA-T): Modification, PLOs
English (Associate in Arts, Certificate of Achievement): Modification, PLOs
Tania Jabour reviewed the English proposals. ENGL 030 is an addition of a support course to go with ENGL 120 when students feel they need more of a robust support course with more hours. This course will be two units vs. the one unit ENGL 020. ENGL 030 is proposed as a pilot. Alicia Muñoz asked how will students know which support course they will need? Tania indicated guidance will be setup for the students in advance. Tania would like to see a 1, 2, and 3 unit support course to go along with ENGL 120. ENGL 130 is a course addition for Short Fiction writing I. We have a need for this course. The course will be offered as online. ENGL 140 is another course addition. ENGL 140 is another course we have a need for. Both ENGL 130 and ENGL 140 are already offered at Grossmont. ENGL 020 is up for the five-year curriculum review cycle. The modifications made are to clean up the outline since it has been almost five years since the course was added. ENGL 120 is coming forward to remove ENGL 099. ENGL 099 is being deactivated so the cleanup is required. Tania made some other edits to clean up the course and updated the prerequisite to include ESL 2 or 2B. The English for Transfer (AA-T) is being updated to remove deleted and deactivated courses. Or "Pass" is being added to item 4 in the catalog description as required in the PCAH, and requested by the State Chancellor's office. All of the ADTs will be updated in the catalog description to include the "or Pass" language for the 2022-2023 catalog. PLOs are being updated on both programs as part of the ACPs. The English AA is being updated to include the ENGL 130 and ENGL 140. In addition, Tania has added other courses to the electives to help make the associate degree more relevant. Reviewed and forwarded for action.
- ◆ **ES 001:** Distance Education
Rob Wojtkowski and Jennifer Tomaschke reviewed the proposal to approve ES 001 as distance education. The course has been offered in the past as DE. Rob has reservations and will be discussing with Alicia Munoz in another meeting. This is up as an information item so there is time to discuss the course outside the curriculum platform. Reviewed and forwarded for action.

- ♦ **ETHN 151:** Addition, Assign to Discipline, Cultural Diversity Graduation Requirement, Distance Education, GE (Area C), SLOs
Ethnic Studies (Associate in Arts): Modification
 Josh Eggleton reviewed this curriculum above under ART, as the ETHN 151 is cross-listed with ART 151. Ethnic Studies is being modified to add the ETHN/ART 151. Reviewed and forwarded for action.
- ♦ **GEOG 121:** Distance Education, SLOs
 Miriam Simpson reviewed the proposal to offer GEOG 121 as distance education. GEOG 121 and GEOL 105 are cross-listed courses so both are being proposed as distance education. As long as the needed resources are obtained for the lab, these courses are good candidates for online. Reviewed and forwarded for action.
- ♦ **GEOL 104, 110, 111:** Review, SLOs
GEOL 105: Distance Education, SLOs
 Miriam Simpson reviewed the GEOL courses with SLO updates. The SLOs have been reduced and made more applicable to the courses. Tania Jabour and Miriam worked on the SLOs together prior to being submitted. Reviewed and forwarded for action.
- ♦ **MATH 176:** Review, SLOs
 Annalinda Arroyo reviewed the updates to MATH 176 for the math department. The textbook has been brought current, and the SLOs updated. Reviewed and forwarded for action.
- ♦ **MUS 111, 115, 116, 119:** Review
 James Sepulvado reviewed the music courses up for the five-year curriculum review cycle. Textbooks have been brought current on all four course outlines. Reviewed and forwarded for action.
- ♦ **OCEA 113:** Distance Education
 Miriam Simpson reviewed the proposal for OCEA 113 as Distance Learning. Students will be able to meet the requirements for the course through videos, and the proximity we are to the ocean. Scripps has a lot of materials available to assist with the online learning. Reviewed and forwarded for action.
- ♦ **PARA 176:** Addition, Assign to Discipline, Content Review, Distance Education, SLOs
PARA 175: Modification, Content Review, SLOs
Paralegal Studies (Associate in Science): Modification
 Joan Rettinger reviewed the proposals for paralegal. The advisory board recommended splitting up PARA 175. The course addition of PARA 176 is part of splitting up the PARA 175 into two course offerings. Additional modifications are made to PARA 175 to complete the recommendation. The Paralegal Studies degree is being modified to add the additional course of PARA 176. Reviewed and forwarded for action.
- ♦ **PHYC 110, 130, 131, 201, 202, 203:** Review, SLOs
Physics for Transfer (AS-T): Modification, PLOs
Physics (Associate in Science): Modification, PLOs
 Miriam Simpson reviewed the physics proposals. Physics courses updated to reflect ACPs. The Physics for Transfer degree (AS-T) and Associate in Science are being updated to reflect the newer physics course numbering now aligned with Grossmont College, and the PLOs updated to the common STEM ACPs. Reviewed and forwarded for action.
- ♦ **PSY 150, 205, 220:** Modifications
PSY 134, 170: Modifications, SLOs
Psychology for Transfer (AA-T): Modification
 Marissa Salazar and Lauren Halsted reviewed the psychology proposals. PSY 205 has been increased by one unit to four units to align with Grossmont changes. The Psychology for Transfer (AA-T) degree needed to be updated due to the unit increase in PSY 205. The method of evaluation is being updated on PSY 150 and 220. PSY 170 the textbooks and SLOs are being updated. The catalog description, course content, and objectives are being updated on PSY 134. Reviewed and forwarded for action.

OTHER:

- ♦ Goals for the Curriculum Year (continued)
 - Curriculum Software Management System
- ♦ Chairs Report

- Alignment Procedures for Courses at Grossmont and Cuyamaca College

◆ Dates:

- The deadline date to turn in curriculum to be approved for the May Governing Board packet was Wednesday, March 16, 2022.

◆ Articulation Timeline (GE approvals):

- Courses are submitted for UC transferability once per year in August (the deadline is typically the end of the third week).
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2021 will be effective Fall 2021, if approved).
- Once we have UC transferability, the course can be submitted for IGETC consideration.
- Both CSU and IGETC submissions take place once per year in December.
- CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2021 will be effective Fall 2022).
- If approvals come after the college catalog is distributed, information will be published in a catalog addendum.