

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of October 04, 2022

CO-CHAIRS: Jane Gazale, Alicia Muñoz
MEMBERS: Roula Aoneh, Annalinda Arroyo, Guillermo Colls, James Diokno, Bryan Elliott, Lauren Halsted,
 Vivi Ricardez Veasey, Tania Jabour, Richard Jimenez, Emma Laraby, Kristin McGregor,
 Jessica Thompson, Jennifer Tomaschke
EX-OFFICIO: Kim Dudzik, Terry Davis, George Dowden, Agustin Orozco, Melissa Salazar, Rita Ghazala
RECORDER/MINUTES: Julie Kahler/Aiden Lovewell
GUESTS: Scott Herrin, Moriah Gonzalez-Meeks, Dinora Martinez, Hanaa Alkassas

BROWN ACT: Jane Gazale covered the Brown Act at the beginning of the meeting. While holding meetings teleconference zoom/HyFlex, the chat needs to be disabled so there are no side discussions taking place by the voting members.

APPROVAL OF MINUTES of September 20, 2022: *Elliott/Muñoz* to approve: 11 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **CS 165, CS 240:** Modifications, Content Review
- ◆ **HED 105, 202, 204:** Review, SLOs
- ◆ **NUTR 155, 158:** Review, SLOs
- ◆ **Paralegal Studies (Associate in Science):** Modification
- ◆ **PSY 140:** Distance Education, SLOs

Pulled from the consent calendar for discussion:

HED 105, 202, 204: Review, SLOs

NUTR 155, 158: Review, SLOs

Jimenez/Muñoz to approve consent calendar: 11 Yes, 0 No, 1 Abstention.

HED 105, 202, 204: Review, SLOs

Scott Herrin reviewed the additional edits made to the course outlines. He removed the OER references originally submitted after discussion with the department.

NUTR 155, 158: Review, SLOs

Scott Herrin reviewed the additional edits made to the course outlines. He removed the OER references originally submitted after discussion with the department.

Aoneh/Muñoz to approve consent calendar: 11 Yes, 0 No, 1 Abstention.

INFORMATION ITEMS:

- ◆ **CD 101, 116:** Deactivations
Nicole Hernandez reviewed the deactivations made to CD 101 and CD 116. She explained these courses are not currently required or related to any degree. Reviewed and forwarded for action.
- ◆ **CIS 162, 291, 105, 262:** Review, Modification, Deactivations
Emma Laraby and Jane Gazale reviewed the changes made to CIS 162, 291, 105, and 262. Emma Laraby explained that the texts and references are being updated with current reference materials for CIS 162. Jane Gazale explained the updates to the outline and textbooks for CIS 291. She then explained the deactivations for CIS 105 and 262 by informing the committee that these courses have not been offered in several years and are no longer useful or necessary for our students to progress. Reviewed and forwarded for action.
- ◆ **CS 175, 176:** Deactivations
Jane reviewed the deactivations for CS 175 and 176. She informed the committee that these courses have not been offered in a very long time and won't be offered again anytime soon. CS 175 and 176 are also cross-listed with ENGR 175 and 176 respectively. A program modification will be coming forward to remove these courses from the Mechatronics certificate of achievement. Reviewed and forwarded for action.

- ◆ **ENGR 175, 176: Deactivations**
Jane reviewed these cross-listed courses above in CS 175, 176 for ENGR 175 and 176. Reviewed and forwarded for action.
- ◆ **HUM 110: Modification, SLOs**
Moriah Gonzalez-Meeks reviewed the modifications made to HUM 110. Moriah explained that the PLO's are being updated for better alignment with Grossmont College and similar classes in general. She also explained that the course content is being updated to be more inclusive, to include all forms of expression, and to add variety to the regions, periods, and artists that are represented in the course. Reviewed and forwarded for action.
- ◆ **MATH 110, 176: Review, SLO's**
Annalinda Arroyo reviewed the changes made to MATH 110 and 176. Annalinda explained MATH 110 was being updated to keep the course current. She also explained the SLO's for MATH 176 were being updated to have proper wording and to be more accessible. Reviewed and forwarded for action.
- ◆ **OH 290: Review**
Jane Gazale reviewed the changes made to OH 290. Jane informed the committee the textbooks were being updated to keep them current. Reviewed and forwarded for action.
- ◆ **PHIL 110, 125, 130, 140: Review**
Moriah Gonzalez-Meeks reviewed the changes made to PHIL 110 125, 130, and 140. Moriah informed the committee these changes were made due to the regular cycle review and that the textbooks were being updated for all courses. Reviewed and forwarded for action.
- ◆ **RELG 120: Modification, SLOs**
Moriah Gonzalez-Meeks reviewed the changes made to RELG 120. Moriah informed the committee the course content was being updated to include more religions and to have more inclusive language. She also informed the committee the course objectives were being updated to better assess the material and to update the assessment process. The OER's and textbooks were updated and OER was added. Reviewed and forwarded for action.
- ◆ **Faculty Representation-Charge and Composition: Modification**
Jane Gazale reviewed changes made to the faculty representation. Jane informed the committee the committee was being updated to include more representation. This is done by changing the representation for Arts & Humanities to three separate groups including: 1) Arts, Music & Communication 2) World Languages & ESL 3) History & Humanities. This would increase the total number of faculty representation from 8 to 10. The title of Student Learning Outcomes Coordinator is being updated to Outcomes and Assessment Co-Coordinator. Reviewed and forwarded for action.

OTHER:

- ◆ OTLC Report
- ◆ Goals for the Curriculum Year (continued)
 - Curriculum Software Management System
 - CAT
 - CIM
- ◆ Chairs Report
 - Course repetition
 - Overview of the curriculum member responsibilities.
 - CC: The curriculum representative and the dean on emails to the faculty
- ◆ Dates:
 - The deadline date for faculty to turn in Curriculum to meet the December Board Packet is October 19, 2022.
 - The deadline date for faculty to turn in course deactivations and deletions for fall 2021 is November 16, 2022.

♦ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year in August (the deadline is typically the end of the third week). The deadline for this submission cycle was August 25, 2022.
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2022 will be effective Fall 2022, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
 - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
 - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2022 will be effective Fall 2023).