

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of December 6, 2022

CO-CHAIRS: Jane Gazale, Alicia Muñoz
MEMBERS: Roula Aoneh, Annalinda Arroyo, Guillermo Colls, James Diokno, Bryan Elliott, Lauren Halsted,
 Vivi Ricardez Veasey, Tania Jabour, Richard Jimenez, Emma Laraby, Kristin McGregor,
 Jessica Thompson, Jennifer Tomaschke
EX-OFFICIO: Kim Dudzik, Terry Davis, George Dowden, Agustin Orozco, Melissa Salazar, Rita Ghazala
RECORDER/MINUTES: Julie Kahler/Aiden Lovewell
GUESTS: Moriah Gonzalez-Meeks, Tammi Marshall, Dinora Martinez, Pat Newman

♦ BROWN ACT

Jane Gazale discussed the options for the committee to consider for following the Brown Act. These options include:

- 1) Following the original Brown Act. This option would be mainly in-person but would require any members joining online to make their location public with the meetings' agenda being posted outside of the location they're attending from. Roll-call voting is required.
- 2) AB361. This is the current option that is being used. This requires Academic Senate to pass a resolution every 30 days to continue using this modality. Teleconferencing is allowed and addresses do not need to be made public. Roll-call voting is required.
- 3) AB 2449. This option requires quorum to be physically present members at the same location. Any member joining remotely would require just cause to do so, this also cannot exceed 20% of all total meetings. These members would also be required to have video and audio enabled. Roll-call voting is required.

The committee will continue its current modality (AB361) until the next meeting when this will be reviewed further.

APPROVAL OF MINUTES of November 15, 2022: *Arroyo/Thompson* to approve: 13 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **COMM 135, 238, 239, 240, 241:** Deactivations
- ♦ **HUM 116, 117:** Modifications
- ♦ **KUMEY 116, 117:** Addition, Assign to Discipline/s, GE (Area C), SLOs
- ♦ **NAKY 120, 121, 220:** Modifications

Halsted/Aoneh to approve consent calendar: 13 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ♦ **BUS 110, 113, 128:** Modifications, SLOs
Pat Newman reviewed the modifications for BUS 110, 113, and 128. She explained that these courses are up for their 5 year review cycle and the majority of the changes are grammar/word changes. Some verbiage has been changed to reflect online modality and the work based outcomes have been outlined. For BUS 113 the course content is being modified and the textbooks are being updated. For BUS 128 there are prerequisite changes that are being made. Reviewed and forwarded for action.
- ♦ **ECON 110:** Modification, SLOs
Pat Newman reviewed the modifications for ECON 110. She explained that this course is up for its 5 year review cycle as well as changes to the method of instruction and some word changes to increase clarity.
- ♦ **MATH 081:** Addition, Assign to Discipline/s, Content Review, SLOs
Tammi Marshall reviewed the addition proposed for MATH 081. She explained this course is being added to give students the option of choosing between Pre-Calculus (MATH 176) and Calculus I (MATH 180) with this support class. This change is being made to promote STEM majors and to close equity gaps. Reviewed and forwarded for action.
- ♦ **PHIL 160: Deletion**
Moriah Gonzalez-Meeks reviewed the deletion for PHIL 160. She explained that this course hasn't been offered in a long time and Grossmont's recently added PHIL 160 is not in alignment with the Cuyamaca course. By deleting the course, we no longer have an alignment issue for PHIL 160. Reviewed and forwarded for action.

♦ **Committee Charge and Composition: Modification**

Jane Gazale reviewed the modifications being proposed for the committee charge and composition. Jane reviewed the original proposal made from SOC and the senate workgroup that was formed to review what they found. This workgroup looked at other colleges and their guidelines to see if there was anything applicable to our charge and composition. With nothing being found, the workgroup came up with their own guidelines based on the number of full time faculty and number of disciplines. Based on this they recommend adding one additional representative for CE, two representatives for Arts and Humanities, and one representative for counseling. The recommendation also proposes changing the faculty members at large (two) representatives to adjunct faculty only and change to one representative. The committee also discussed adding language for reviewing the charge and composition every two years.

OTHER:

♦ P/NP Catalog Draft Statement

♦ Goals for the Curriculum Year (continued)

- Curriculum Software Management System
 - CAT
 - CIM

♦ Chairs Report

♦ Dates:

- First curriculum committee meeting in spring 2023; February 7, 2023.

♦ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year in August (the deadline is typically the end of the third week). The deadline for this submission cycle was August 25, 2022.
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2022 will be effective Fall 2022, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
 - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
 - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2022 will be effective Fall 2023).