# CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of February 21, 2023

CO-CHAIRS:  ☑ Jane Gazale, ☑ Alicia Muñoz
MEMBERS:  ☑ Roula Aoneh, ☑ Annalinda Arroyo, ☑ Bryan Elliott, ☑ Lauren Halsted, ☑ Vivi Ricardez Veasey, ☐ Tania Jabour, ☑ Richard Jimenez, ☑ Emma Laraby, ☐ Kristin McGregor, ☑ Jessica Thompson, ☑ Jennifer Tomaschke, ☑ Laurie Woods
EX-OFFICIO:  ☐ Kim Dudzik, ☑ Anthony Campbell, ☐ George Dowden, ☐ Agustin Orozco, ☐ Melissa Salazar, ☑ Rita Ghazala
RECORDER/MINUTES: Julie Kahler/Aiden Lovewell
GUESTS:  Steve Weinert, Curtis Sharon, Joan Rettinger

APPROVAL OF MINUTES of February 7, 2023: *Jimenez/Halsted* to approve: 11 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

♦ **ARBC 256:** Addition, Assign to Discipline/s, Content Review, GE (Area C), Distance Education, SLOs
**Arabic Studies (Associate in Arts):** Modification

♦ **BIO 140:** Modification, SLOs

♦ **BOT 100, 101A, 101B, 104, 118, 121, 122, 124, 125, 127, 128, 129, 130:** Review, SLOs

♦ **BUS 128:** Modification, Content Review, SLOs

♦ **Catalog Rights & Continuous Enrollment**

♦ **Pass/No Pass:** Modification

*Aoneh/Halsted* to approve consent calendar: 11 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

♦ **BUS 109, 150:** Distance Education, SLOs
**BUS 115, 129**: Modifications, SLOs
Joan Rettinger reviewed the changes being made to BUS 109, 150, 115, and 129. For BUS 109 and 150 Joan explained new forms have been sent and distance education is being offered to make the classes more accessible to students who have different needs. The courses will be very similar to the in-person and will teach the same content. Joan also reviewed the changes being made to BUS 155 and 129. BUS 115 changes include an overall update to the course including: content, method of evaluation, SLOs, and student outcomes. The changes being made to BUS 129 include: the removal of prerequisites and entrance skills, updates to textbooks and SLOs. Reviewed and forwarded for action.

♦ **CIS 264:** Review
Curtis Sharon reviewed CIS 264. CIS 264 is up on the five-year curriculum review cycle. Texts and references have been brought current. Reviewed and forwarded for action.

♦ **MATH 080:** Addition, Assign to Discipline/s, Content Review, SLOs
**MATH 176:** Modifications, SLOs
**MATH 180:** Review, SLOs
Annalinda Arroyo reviewed MATH 080, 176 and 180. For MATH 080, she explained this course was MATH 080. Grossmont has deleted their MATH 080. For Cuyamaca support course alignment MATH 081 is being changed to 080 to match the support course with MATH 180. Curriculum then voted to suspend the rules to vote on pushing this addition through to meet the March board packet deadline.

Vote to suspend the rules for MATH 080:
*Arroyo/Woods* to approve. 12 Yes, 0 No, 0 Abstentions.

Vote to approve MATH 080:
*Arroyo/Munoz* to approve. 11 Yes, 0 No, 0 Abstentions.

Annalinda Arroyo reviewed the changes being made to MATH 176. The prerequisites are being removed and the SLOs are being updated. This is a first step in testing the removal of MATH 110 from the prerequisites for the existing MATH courses. For MATH 180 the SLOs are being updated to hit key points of the course better. Reviewed and forwarded for action.

♦ **PARA 100:** Review, SLOs
Joan Rettinger reviewed the changes being made to PARA 100. She explained that the SLOs are being updated. Reviewed and forwarded for action.

- **PSY 132:** Distance Education
  Steve Weinert reviewed the changes being made to PSY 132. He explained they are adopting distance education to increase accessibility for students. Reviewed and forwarded for action.

- **RE 194, 201:** Modifications, SLOs
  Joan Rettinger reviewed the changes being made to RE 194 and RE 201. She explained both of these courses are receiving updates to the method of instruction, textbooks and references, and SLOs. Reviewed and forwarded for action.

- **RE 192, 197:** Review, SLOs
  Joan Rettinger reviewed the changes being made to RE 192 and RE 197. She explained both of these courses are receiving updates to the texts and references, SLOs, and work-based learning outcomes. Reviewed and forwarded for action.

- **Brown Act/AB2449-Meeting Modality**
  Jane Gazale reviewed the modality options for future curriculum meetings. Currently we are using AB 361 to meet in-person and through Zoom. This modality exists so long as there is an emergency declaration in place. The current emergency declaration is ending of February 28th therefore, starting March 1st, the Curriculum Committee must choose a new modality. The two options available are the traditional Brown Act and the new AB 2449. AB 2249 requires that quorum must be in person and that members can meet virtually on zoom but must provide just cause or a valid emergency ahead of time to do so. The reason shall be approved by vote at the beginning of the meeting. Attendance by Zoom cannot exceed 3 meeting per calendar year based on 14-16 meeting for curriculum. Video and audio must be on at all times and all minors present in the room must be disclosed. The curriculum committee member's location will remain private. The traditional Brown Act allows members to meet by Zoom an unlimited amount of time but with stipulations. The location of each member must be made public and physically accessible to the public to participate. Agenda must be posted at location of meeting. Quorum still needs to be in-person. The committee votes to suspend the rules to vote on which modality to pass and then vote to pass said modality.

  Vote to suspend the rules:
  *Ricardez-Veasey/Thompson.* 12 Yes, 0 No, 0 Abstentions.

  Poll to decide which Modality was preferred. 10 votes for AB 2449, 2 votes for Traditional Brown Act.
  Vote to adopt AB 2449 as the new modality:
  *Thompson/Woods to approve.* 10 Yes, 0 No, 1 Abstention.

OTHER:

- AB 928

- Goals for the Curriculum Year (continued)

  - Curriculum Software Management System

    - CAT

    - CIM

- Chairs Report

- Dates:

  - The curriculum deadline for faculty was January 25, 2023 to meet the March Board packet due date
  - The curriculum deadline for faculty is February 22, 2023 to meet the April Board packet due date
  - The curriculum deadline for faculty was March 22, 2023 to meet the May Board packet due date

- Articulation Timeline (GE approvals):

  - The Articulation Officer determines if courses are CSU transferable.

  - Courses are submitted for UC transferability once per year by August 25th

  - UC transferability decisions are typically returned no later than October (following submission).

- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective Fall 2023, if approved).

- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.

    o   Only Curriculum Committee approval of COR is needed, not Board.

- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.

    o   Only Curriculum Committee approval of COR is needed, not Board.

- CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2022 will be effective Fall 2023).