CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of May 02, 2023

CO-CHAIRS: ☑ Jane Gazale, ☑ Alicia Muñoz

MEMBERS: ☑ Roula Aoneh, ☑ Annalinda Arroyo, ☐ Bryan Elliott, ☑ Lauren Halsted, ☑ Vivi Ricardez Veasey, ☑ Tania Jabour, ☑ Richard Jimenez, ☑ Emma Laraby, ☑ Kristin McGregor, ☑ Jessica Thompson, ☑ Jennifer Tomaschke, ☑ Laurie Woods

EX-OFFICIO: ☐ Kim Dudzik, ☑ Anthony Campbell, ☐ George Dowden, ☐ Agustin Orozco, ☐ Melissa Salazar, ☑ Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: None

APPROVAL OF MINUTES of April 18, 2023: *Halsted/Arroyo* to approve: 11 Yes, 0 No, 1 Abstention.

APPROVAL OF MINUTES of April 25, 2023: *Halsted/Arroyo* to approve: 11 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- **CADD 125:** Review, SLOs
  CADD 126: Review
- **ENGR 125:** Review, SLOs

Ricardez-Veasey/Jabour to approve consent calendar: 11 Yes, 0 No, 1 Abstentions.

INFORMATION ITEMS:

- **Course Addition and Deactivation Guidelines**
  Jane Gazale reviewed and gave the Curriculum committee context around these guidelines. The purpose of modifying the guidelines is to align with articulation guidelines and GE approval. The deactivation and addition guidelines are being combined into one document with updated language. These guidelines will be added to "Other" items on the curriculum agendas in the future to keep everyone informed. Vivi Ricardez-Veasey added the deadline for CSU and IGETC are in December for following fall. The committee noted minor changes to grammar and switching the title from "Course Deactivation and Addition Guidelines" to "Course Addition and Deactivation Guidelines."

OTHER:

- Alignment Process Review

- Goals for the Curriculum Year (continued)

  - Curriculum Software Management System

    - CAT

    - CIM

- Chairs Report

- Plenary Update

- Dates:

  - The First curriculum meeting in the fall of 2023 will be September 5, 2023
  - The curriculum deadline for faculty was March 22, 2023 to meet the May Board packet due date

- Articulation Timeline (GE approvals):

  - The Articulation Officer determines if courses are CSU transferable.

- Courses are submitted for UC transferability once per year by August 25th

- UC transferability decisions are typically returned no later than October (following submission).

- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective Fall 2023, if approved).

- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.

    o   Only Curriculum Committee approval of COR is needed, not Board.

- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.

    o   Only Curriculum Committee approval of COR is needed, not Board.

- CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2022 will be effective Fall 2023).