

CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of September 5, 2023

CO-CHAIRS: Jane Gazale, Jeanie Machado Tyler
MEMBERS: Roula Aoneh, Annalinda Arroyo, Josh Eggleton Lauren Halsted, Tania Jabour,
 Richard Jimenez, Kristin McGregor, Vivi Ricardez Veasey, Jessica Thompson,
 Jennifer Tomaschke, Laurie Woods
EX-OFFICIO: Tammy Marshall, Anthony Campbell, George Dowden, Agustin Orozco, Melissa Salazar,
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Michelle Garcia, Curtis Sharon, Joe Young

APPROVAL OF MINUTES of May 02, 2023 and of August 29, 2023: *Ricardez-Veasey/Woods* to approve: 11 Yes, 0 No, 1 Abstinence.

ACTION ITEMS: Adoption of the Consent Calendar:

♦ **Course Addition and Deactivation Guidelines**

Jane Gazale reviewed the document with the curriculum committee. The language was updated and the addition process was added to the guidelines.

Halsted/Tomaschke to approve consent calendar: 12 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

♦ **Studio Arts for Transfer (AA-T):** Modification

Josh Eggleton reviewed the proposed changes for the Studio Arts for Transfer (AA-T). The changes were made to align the AA-T so that it fits better with CSU and to more closely align with Grossmont College. Various art classes were added to the AA-T to give students more options. Reviewed and forwarded for action.

♦ **BIO 112:** Deactivation

Michelle Garcia reviewed the deactivation for BIO 112. This course hasn't been offered in quite some time. However, there is some interest in rewriting the course to work within KUMEY, one option would be to potentially cross-list this course. Deactivation might not be necessary anymore due to this renewed interest so long as the rewritten course works. This proposal is pulled for now.

♦ **CIS 205, 206, 207, 208:** Deactivations

Curtis Sharon reviewed the deactivations for CIS 205, 206, 207, and 208. These courses were designed for Cisco networking professional certification but the demand has dropped significantly and classes are experiencing extreme difficulty in being filled. Part of the reasoning is also due to Cisco changing their certification and the industry not feeling as though it needs it right now. These courses will be revisited for potential reactivation in 2-4 years given that the need returns as well. Reviewed and forwarded for action.

♦ **CWS 110, 210, 290:** Modifications, SLOs

CWS 207, 232, 268, 270, 280: Review, SLOs

Joe Young reviewed the proposed changes for the various CWS courses. Several of these courses are up for review and are having textbook and references updated. Modifications are also being made to CWS 110 for changes to the method of instruction with field trips being changed to labs. Minor grammar/word changes to SLOs have also been made to improve consistency. Reviewed and forwarded for action.

♦ **Economics for Transfer:** Modification

The committee reviewed the proposed modifications to Economics for Transfer. Language changes were made for clarification and MATH 280 has been added. Reviewed and forwarded for action.

- ◆ **ETHN 132, 133:** Deactivations
Lauren Halsted explained these courses are being deactivated to establish unique subject identifiers for KUMEY and these courses belong more to KUMEY than to ETHN. Reviewed and forwarded for action.
- ◆ **HUM 120:** Deactivation
Lauren Halsted explained this course has not been offered in a long time and that there is insufficient enrollment. Reviewed and forwarded for action.
- ◆ **KUMEY 133, 134, 135:** Distance Education
Michelle Garcia reviewed the changes for KUMEY. These courses are cross-listed with BIO 133, 134, and 135. The BIO cross-listings have already been approved for DE so this change is designed to bring consistency to the KUMEY counterparts. KUMEY 133 would be completely online while KUMEY 134 and KUMEY 135 would be hybrid. There will be a special board packet in October to get these approved. Reviewed and forwarded for action.
- ◆ **MATH 125, 160, 170, 175, 178:** Modifications
MATH 088, 090, 096, 103, 110: Deletions
Annalinda Arroyo explained the modifications and deletions proposed for MATH. The modifications are due to the deletion of MATH 110 and the corresponding courses are being updated to reflect the new appropriate placement language. MATH 110 hasn't been taught in a long time and is no longer necessary. After several meetings regarding this course during the spring semester, this course has finally been deleted. Textbook updates are being made to several courses and will be ready for the next meeting when this will be voted on under consent calendar. The deletions are being made to make room for support course changes. Reviewed and forwarded for action.
- ◆ **PHIL 115:** Modification
Lauren Halsted and Julie Kahler reviewed PHIL 115. The proposed modification is to change the title. Grossmont sent through an alignment form as a result of adding PHIL 115 to their catalog. Modification to title needs to be made to align with Grossmont. Textbook update is also being made. Reviewed and forwarded for action.
- ◆ **Political Science for Transfer (AA-T):** Modification, PLOs
Jane Gazale explained the modification for Political Science for Transfer (AA-T). The core requirements are being updated with additional options being added to list A and B and to add PLO modification. Vivi will reach out to Josh Franco regarding the catalog description. Reviewed and forwarded for action.
- ◆ **RELG 130:** Deactivation
RELG 160: Deletion
Lauren Halsted explained the proposed deactivation of RELG 130 and the deletion of RELG 160. The long-term vision is to update religious studies as a whole to shift the focus of reading scriptural text and text based analysis and instead move toward religion from more of a broader social and political context. RELG 130 has never been offered. Reviewed and forwarded for action.

OTHER:

- ◆ Curriculum Updates and Presentation
- ◆ Curriculum Committee Training
- ◆ Goals for the Curriculum Year (Continued)
 - Curriculum Software Management System
 - CAT
 - CIM
- ◆ Chairs Report
 - Faculty Co-Chair Nominations and Election

◆ Dates:

- Curriculum proposals from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
 - August 23, 2023
 - September 6, 2023
 - September 20, 2023
 - October 4, 2023
 - October 18, 2023
 - November 15, 2023
- The deadline date for faculty to turn in curriculum to meet the October Board Packet was August 23, 2023.
- The deadline date for faculty to turn in Curriculum to meet the November Board Packet is September 20, 2023.
- The deadline date for faculty to turn in Curriculum to meet the December Board Packet is October 4, 2023.
- The deadline date for faculty to turn in course additions, course number changes, deactivations and deletions for the 2024-2025 catalog is November 15, 2023. This allows the spring semester to update the courses, and programs affected by these four items.
- December 5, 2023, last meeting to approve CSU GE and IGETC for the next calendar year 2024-2025.

◆ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year by August 25th.
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective fall 2023, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
 - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
 - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following fall semester (courses submitted in December 2023 will be effective fall 2024).