

CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of October 03, 2023

CO-CHAIRS: Jane Gazale, Jeanie Machado Tyler
MEMBERS: Roula Aoneh, Annalinda Arroyo, Josh Eggleton Lauren Halsted, Tania Jabour,
 Richard Jimenez, Kristin McGregor, Vivi Ricardez Veasey, Jessica Thompson,
 Jennifer Tomaschke, Laurie Woods
EX-OFFICIO: Anthony Campbell, George Dowden, Tammy Marshall, Agustin Orozco, Melissa Salazar,
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Julie Godfrey, Nicole Hernandez, Jessica Hurtado Soto, Josh Franco

APPROVAL OF MINUTES of September 19, 2023: *Arroyo/Ricardez Veasey* to approve: 9 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **ANTH 160:** Review
- ♦ **ART 100:** Modification, SLOs
ART 140, 141, 145: Review, SLOs
- ♦ **ASL 121, 140:** Modifications, SLOs
- ♦ **BUS 111:** Review
- ♦ **CD 123, 133, 134, 210:** Review
CD 127, 128: Review, SLOs
- ♦ **CIS 267:** Review, SLOs
CIS 294: Review
- ♦ **GD 110:** Review, SLOs
- ♦ **PARA 145, 146, 150, 151:** Review, SLOs
- ♦ **PSY 201, 211:** Review
- ♦ **RE 204:** Deactivation
- ♦ **SW 110, 120:** Review
- ♦ **BP/AP 4100 Catalog Rights and Continuous Enrollment**

Pulled from the consent calendar:

Art 100: Modification, SLOs

ASL 121: Modifications, SLOs

BP/AP 4100: Catalog Rights and Continuous Enrollment

Woods/Jabour to approve consent calendar: 9 Yes, 0 No, 1 Abstention.

Art 100: Modification, SLOs

ASL 121: Modification, SLOs

BP/AP 4100: Catalog Rights and Continuous Enrollment

ART 100 and ASL 121 were pulled from the consent calendar due to lack of alignment forms from Grossmont. ART 100 has been out for signatures for 11 workdays and ASL has been out for signatures for 13 workdays. These will be pulled for now and will hopefully be ready for the next meeting. Jane reviewed BP/AP 4100. There has been some confusion about BP 4100 as the district did not send the right version of edits. CCLC has made their suggestions, under update 33, to update the language. We are also suggesting to add the new language from the catalog rights that we approved last spring and the statement from the last curriculum meeting. Jane Gazale explained that AP 4100 didn't have a lot of changes. CCLC proposed adding ethnic studies requirements and other minor edits including a bullet point regarding direct assessment competency language. We are proposing to add statement regarding ADTs as well, on top of CCLC changes.

Eggleton/Aoneh to approve BP/AP 4100: 10 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **ARBC 250:** Modification, SLOs
ARBC 251: Modification, Content Review, SLOs
Jane Gazale reviewed the proposed changes for ARBC 250, 251. Roula Aoneh also helped work on these. ARBC 251 needed to include 2 dialect courses under the prerequisites. Learning a dialect includes learning the standard dialect which would qualify them for these courses as prerequisites. There were also some Language updates including clean-up of the course content, entrance skills, method of evaluation, method of instruction, textbooks, and SLOs. There were some concerns regarding the status of the alignment forms. Reviewed and forwarded for action.
- ◆ **ART 144, 148:** Deactivations
Lauren Halsted reviewed the proposed changes for ART 144, 148. These will need to be removed from the Studio Arts for Transfer ADT and will require further work. Reviewed and forwarded for action.
- ◆ **BIO 251:** Modification, SLOs
Richard Jimenez reviewed the proposed changes to BIO 251. This is a human dissection course offered in spring. Fabienne Bouton wanted to: update course objectives as to not repeat from BIO 140, update the entrance skill language, textbooks, SLOs, and add facemasks to special materials as well as out-of-class assignments. Reviewed and forwarded for action.
- ◆ **CADD 140, 141, 150:** Modifications
Jane Gazale reviewed the proposed changes for CADD 140, 141, 150. Small error changes and updates for 140 and 141. CADD 150, attempted change to the standard statement which will be changed back to the original language, changes to the method of evaluation. Reviewed and forwarded for action.
- ◆ **EHSM 100:** Modification, SLOs
EHSM 110, 130, 135, 145, 150, 200, 205, 210, 215: Modifications
Julie Godfrey reviewed the proposed changes to EHSM 100 and 110, 130, 135, 145, 150, 200, 205, 210, 215. For EHSM 100, the language and catalog description are being updated to make them more student and user friendly, the SLOs are being updated and an unnecessary exit skill is being removed. The other courses are receiving updated textbooks. Concerning four of the pre-requisite removals, for these courses to remain at their current coding level they need to have pre-requisites. Julie Godfrey will check with George concerning this and get back to the Curriculum committee on how she wants to move forward with these four courses. Reviewed and forwarded for action.
- ◆ **ES 060ABC, 076ABC:** Review, SLOs
The Curriculum Committee reviewed the proposed changes to ES 060ABC and 076ABC. Textbook and SLO updates. Curriculum noted that there are some fixes that could be addressed concerning repetition and wording of the SLOs and these will be discussed further before approval. Reviewed and forwarded for action.
- ◆ **KUMEY 116, 117, 118, 120, 121, 128, 129, 133, 134, 135, 150, 166, 170, 220:** Modifications
Jane Gazale reviewed the proposed changes for KUMEY 116, 117, 118, 120, 121, 128, 129, 133, 134, 135, 150, 166, 170, and 220. The descriptor is being changed from KUMEY to KUMY. Jeanie Machado-Tyler explained that Lauren did a lot of work to make this a five-character code correctly and thoroughly but, unfortunately, IT didn't do a follow-up test to ensure it would work correctly within the system. We have found out that there are system limitations to having the course codes be 5 characters long and there is now concern over how this is currently affecting students in several ways. The consensus is to update KUMEY to KUMY to better serve students. Lauren Halsted explained that she and Stan Rodriguez are in support of doing this as it is in the best interest of the students. There are several questions regarding how to implement this course code change actively and possibly retroactively to fix things. The committee will vote these in now to try to implement these changes as soon as possible.

Woods/Arroyo to suspend the rules: 12 Yes, 0 No, 0 Abstentions.

Ricardez Veasey/Eggleton to approve KUMEY changes: 12 Yes, 0 No, 0 Abstentions.

◆ **Distance Education Form: Modification**

Jessica Hurtado reviewed the proposed changes to the Distance Education form. The modality section of the form is being updated, there were checked boxes unintentionally removed and are being added back in. The acknowledgment statement will also be updated to reflect the checked boxes. The curriculum committee then discussed the HyFlex language in the form and Jessica Hurtado noted that excluding the language completely would be a disservice to the students. Nicole Hernandez noted that faculty have to be DE trained to teach HyFlex classes. HyFlex is currently being coded as in-person. The Committee then discussed options to acknowledge the HyFlex option and whether or not this would fall under this committee's purview. The committee then recommended an asterisk be placed as a disclaimer instead of a separate checkbox. Jessica Hurtado agreed to update the form with this asterisk and not a checkbox. This will be brought back to the committee after Jessica's team can work on it. Reviewed and forwarded for action.

OTHER:

◆ ZTC Grant

◆ Goals for the Curriculum Year (Continued)

- Curriculum Software Management System
 - CAT
 - CIM

◆ Chairs Report

- Faculty Co-Chair Nominations

◆ Dates:

- Curriculum proposals from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
 - August 23, 2023
 - September 6, 2023
 - September 20, 2023
 - October 4, 2023
 - October 18, 2023
 - November 15, 2023
- The deadline date for faculty to turn in curriculum to meet the October Board Packet was August 23, 2023.
- The deadline date for faculty to turn in Curriculum to meet the November Board Packet is September 20, 2023.
- The deadline date for faculty to turn in Curriculum to meet the December Board Packet is October 4, 2023.
- The deadline date for faculty to turn in course additions, course number changes, deactivations and deletions for the 2024-2025 catalog is November 15, 2023. This allows the spring semester to update the courses, and programs affected by these four items.
- December 5, 2023, last meeting to approve CSU GE and IGETC for the next calendar year 2024-2025.

◆ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year by August 25th.
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective fall 2023, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
 - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
 - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following fall semester (courses submitted in December 2023 will be effective fall 2024).