

CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of December 5, 2023

CO-CHAIRS: Jane Gazale, Jeanie Machado Tyler
MEMBERS: Roula Aoneh, Annalinda Arroyo, Josh Eggleton Lauren Halsted, Tania Jabour,
 Richard Jimenez, Jonathan Martin, Kristin McGregor, Vivi Ricardez Veasey, Jessica Thompson,
 Jennifer Tomaschke, Laurie Woods
EX-OFFICIO: Anthony Campbell, George Dowden, Tammi Marshall, Agustin Orozco, Melissa Salazar,
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Laura Ratto, Cyrus Saghafi, Teresa Hodges, Michelle Garcia, Moriah Gonzalez-Meeks, Keenan Murray, Joe Young, Mary Graham

APPROVAL OF MINUTES of November 7, 2023: Aoneh/Ricardez Veasey to approve: 12 Yes, 0 No, 0 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **COMM 145:** Modification, Content Review, SLOs
- ◆ **GD 110:** Review, SLOs
- ◆ **HUM 116, 117:** Modifications
HUM 118, HIST 128, HIST 129: Modifications
- ◆ **MATH 060:** Modification
- ◆ **MUS 263, 272, 273:** Additions, Assign to Discipline, SLOs
- ◆ **SW 120:** Review

Pulled from the consent calendar:

MATH 128: Modification, SLOs

Curriculum has received the alignment form from Grossmont College who agreed with the proposed changes to the units. Grossmont has not made the changes yet so these cannot go in the next board packet until the document is received as per the alignment process. Our Curriculum committee is recommending voting this through so the Articulation Officer can begin working on this course. The changes to the units are designed to align with SDSU.

Ricardez Veasey/Jabour to approve consent calendar minus the pulled item: 13 Yes, 0 No, 0 Abstentions.

Ricardez Veasey/Jabour to approve MATH 128: 13 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **ANTH 160:** Modification, Assign to Discipline/s, GE (Area D)
Moriah Gonzalez-Meeks reviewed the proposed changes for ANTH 160. This course is cross-listed with KUMY 160 and the changes are the same as the KUMEY 160 changes below. Reviewed and forwarded for action.
- ◆ **BIO 240:** Modification, SLOs
BIO 215: Deactivation
Michelle Garcia reviewed the proposed changes for BIO 240 and 215. For BIO 240 the prerequisite for MATH 110 is being removed, SLO adjustments are being made, and updates to texts and references. BIO 215 was last taught approximately 8 years ago. There is a statistics course in math that is similar, creating a redundancy so this course is being deactivated. Reviewed and forwarded for action.
- ◆ **CADD Technology: Manufacturing Industry (Associate in Science, Certificate of Achievement):** Modification
Cyrus Saghafi reviewed the proposed changes for CADD Technology: Manufacturing Industry (Associate in Science, Certificate of Achievement). CADD 128 was part of the optional courses the students could take. The advisory committee said CADD 128 is imperative to the field so it is being changed from an elective to a core class. This will cause the total units will increase from 24 to 27. Reviewed and forwarded for action.

- ♦ **CHEM 120, 141:** Modifications
CHEM 115: Deactivation
Tammi Marshall reviewed the proposed changes for CHEM 120, 141, and 115. CHEM 120 and 141 removing the MATH 110 prerequisite due to its deletion. CHEM 141 will be worked on to align with Grossmont. CHEM 115 hasn't been taught in years so it will be moved for deactivation. Reviewed and forwarded for action.
- ♦ **CWS 115, 116, 206, 216:** Distance Education
Joe Young reviewed the proposed changes for CWS 115, 116, 206, 216. Seeking approval to teach these courses through distance education. Would be taught fully online which would add flexibility to the schedules for instructors and make the courses more accessible to students. Reviewed and forwarded for action.
- ♦ **ENGL 140, 200:** Modifications, SLOs
ENGL 221, 222, 231, 232: Modification, Content Review, SLOs
Tania Jabour reviewed the proposed changes for ENGL 140, 200, 221, 222, 231, and 232. ENGL 140 is brand new and the hope is to run it for the first time next academic year and will be resubmitted for articulation by adding prerequisite language. ENGL 221, 222, 231, and 232 are part of the American literature and British literature series and are being revised and updated. There will be a meeting with Grossmont regarding their concerns for these courses and could cause these to possibly be pulled or updated depending on how the meeting goes. ENGL 200 is up for its regular review cycle and will have an additional SLO as well as updated texts. Reviewed and forwarded for action.
- ♦ **ENGR 230:** Addition, Assign to Discipline/s, Content Review, SLOs
Mechanical and Aerospace Engineering (Associate in Science): Modification
Tammi Marshall reviewed the proposed addition of ENGR 230 and the proposed changes for Mechanical and Aerospace Engineering (Associate in Science). ENGR 230 is a basics of mechatronics course that is transferable and would be a class for mechanical engineering majors that lines up with SDSU and their changes to their engineering path. The associate's degree is being modified to reflect the addition of ENGR 230. Reviewed and forwarded for action.
- ♦ **ES 061ABC:** Additions, Assign to Discipline/s, SLOs
ES 121: Addition, Assign to Discipline/s, GE (Area D), SLOs
ES 060ABC: Modifications, SLOs
Laura Ratto reviewed the proposed additions of ES 061ABC, and ES 121, as well as the proposed changes for ES 060ABC. ES 121 is a GE course for the ES associate degree that will hopefully get CSU and IGETC approval next year and will eventually be cross-listed with psychology. This course applies to coaching, athletic training, and more careers. ES 060 and 061, will be coming back to curriculum due to comments around differentiating basic, intermediate, and advanced. The language is also being updated in content, objectives, SLOs, and exit skills. Reviewed and forwarded for action.
- ♦ **ETHN 120, 128, 145:** Additions, Assign to Discipline/s, GE (Area C, D), SLOs
ETHN 111, 118, 119, 150, 151, 165, 180, 181: Deletions
Teresa Hodges reviewed the proposed additions of ETHN 120, 128, and 145, as well as the proposed changes for ETHN 111, 118, 119, 150, 151, 165, 180, and 181. Teresa Hodges explained that ETHN 120 is applying for areas C, D, F, and 7. The cross-listing to other disciplines is being removed from these courses as well. ETHN 120 will be an introduction to ethnic studies course. ETHN 128 will be an introduction to Chicana/o studies course. The cross-listing is also being removed for this course. This course will be a part of a series of courses and will apply for area D under CSU as a backup in case area F doesn't get approved. ETHN 145 will be an introduction to black studies with the same changes as ETHN 128. ETHN deletions are being done to remove cross-listed courses. Reviewed and forwarded for action.
- ♦ **GEND 116, 117:** Additions, Assign to Discipline/s, Distance Education, GE (Area D), SLOs
Moriah Gonzalez-Meeks reviewed the proposed additions of GEND 116 and 117. GEND 116 will be an intro to women's studies with an overview of the discipline including: history, women's rights movement, family life, etc. This would be a new discipline. GEND 117 would be an intro to LGBTQ+ studies, having courses like this will encourage learning, provide information, and ties into our goals as a college. Reviewed and forwarded for action.
- ♦ **HIST 157:** Addition, Assign to Discipline/s, Distance Education, GE (Area C, D), SLOs
HIST 193, 194: Additions, Assign to Discipline/s, SLOs
Moriah Gonzalez-Meeks reviewed the proposed additions of HIST 157, 193, and 194. HIST 157 will be a history through comics using sequential art and will tell stories and communicate history. This course is also relevant to our community. HIST 194 is being proposed due to a desire to offer the course similar to Grossmont with a title change to clarify the course for students as well as changes made to course content. HIST 193 would be a job and career exploration course

where students would be learning different options available in History and Humanities career fields. Reviewed and forwarded for action.

- ◆ **History for Transfer (AA-T):** Modification
Moriah Gonzalez-Meeks reviewed the proposed modifications for History for Transfer (AA-T). The “E” is being removed from the KUMEY course code designator to make it KUMY. Reviewed and forwarded for action.
- ◆ **HUM 193, 194:** Addition, Assign to Discipline/s, SLOs
HUM 115: Modification, SLOs
Moriah Gonzalez-Meeks reviewed the proposed additions of HUM 193 and 194 as well as the proposed changes for HUM 115. The changes for HUM 193 and 194 are the same as the changes being made to HIST 193 and 194. HUM 115 needed to be updated as it hasn’t been offered in several years and is not offered at Grossmont. This course focuses on the local humanities in San Diego and is being updated to be more inclusive in terms of content as well as updates to the books and SLOs. Reviewed and forwarded for action.
- ◆ **IS 198:** Modifications, SLOs
Mary Graham reviewed the proposed changes for IS 198. The outline has gone dormant and the goal is to return to collecting apportionment on tutoring. This course is being reworked to better reflect the course content. Reviewed and forwarded for action.
- ◆ **KUMY 160:** Addition, Assign to Discipline/s, SLOs
Moriah Gonzalez-Meeks reviewed the proposed additions of KUMY 160. This course is cross-listed with ANTH 160 and would be an introduction to archeological field work and would be a practical course for fields like cultural resource management. The units are being reduced from 4 to 3 as it is not feasible to have a 4-unit class with 2 lab units meeting once a week. Reviewed and forwarded for action.
- ◆ **MATH 245:** Review, SLOs
Annalinda Arroyo reviewed the proposed changes for MATH 245. Two SLOs are being deleted from MATH 245. Reviewed and forwarded for action.
- ◆ **PARA 251:** Addition, Assign to Discipline/s, Content Review, SLOs
Joan Rettinger reviewed the proposed addition of PARA 251. This would be a practicum course and would serve as an alternative to students who can’t do an internship, serving as an internship style course where students can come to campus after work hours and gain experience. Reviewed and forwarded for action.
- ◆ **PDSS 096:** Review
Jane Gazale reviewed the proposed changes for PDSS 096. This course is up for its 5-year review with the plan being to offer this course in fall of 2024. Reviewed and forwarded for action.
- ◆ **PHIL 115, 117:** Modification
PHIL 125, 130, 141: Modifications, SLOs
PHIL 170: Deactivation
Moriah Gonzalez-Meeks reviewed the proposed changes for PHIL 115, 117, 125, 130, 141, and 170. Moriah Gonzalez-Meeks explained with changes happening to Cal-GETC, Phil 125 wouldn’t meet the same requirements so it is being updated to hopefully meet the new requirements. The changes are to how students demonstrate knowledge and to the writing portion. PHIL 130 has an issue with CID approval and is being put on contingent approval with requested modifications. Additional changes were made to keep CID approval. PHIL 141 did not have GE approval and is being revised and updated in hopes of getting approval. PHIL 115 and 117 are both on the curriculum 5-year review cycle and are being updated to make the courses more interesting and student friendly. The course descriptions and textbooks are also being updated. PHIL 170 has not offered in over 10 years due to lack of enrollment and is being deactivated. Reviewed and forwarded for action.
- ◆ **RELG 135:** Addition, Assign to Discipline/s, Distance Education, GE (Area C), SLOs
RELG 175: Addition, Assign to Discipline/s, Distance Education, GE (Area C, D), SLOs
Moriah Gonzalez-Meeks reviewed the proposed additions of RELG 135 and 175. Moriah Gonzalez-Meeks explained RELG 135 would focus on the religions of the middle-east and with a significant local middle-eastern population this would be worth creating. This course would cover a diverse group of historical religions of the region as well as more modern religions. RELG 175 would focus on how religion intersects with politics within the United States such as how religion influences the government, constitution, etc. These courses will apply to meet American Institution requirement. Reviewed

and forwarded for action.

♦ **BP/AP 4101: Modification**

Jane Gazale reviewed the proposed changes for BP/AP 4101. This was an independent study and there were no recommended changes from the Curriculum Committee. Reviewed and forwarded for action.

Tomaschke/Ricardez Veasey to suspend the rules in order to vote on the items, listed below, curriculum requested to move forward on as soon as possible for articulation: 13 Yes, 0 No, 0 Abstentions.

Aoneh/Martin to move forward on the items listed below: 13 Yes, 0 No, 0 Abstentions.

ES 121: Addition, Assign to Discipline/s, GE (Area D), SLOs

ETHN 120, 128, 145: Addition, Assign to Discipline/s, GE (Area C, D), SLOs

GEND 116, 117: Additions, Assign to Discipline/s, Distance Education, GE (Area D), SLOs

HIST 157: Addition, Assign to Discipline/s, Distance Education, GE (Area C, D), SLOs

PHIL 125, 130, 141: Modifications, SLOS

RELG 135: Addition, Assign to Discipline/s, Distance Education, GE (Area C), SLOs

RELG 175: Addition, Assign to Discipline/s, Distance Education, GE (Area C, D), SLOs

BP/AP 4101: Modification

Jabour/Eggleton to vote on extending the curriculum meeting by approximately 5 minutes: 13 Yes, 0 No, 0 Abstentions.

OTHER:

♦ GE Work Group

♦ Goals for the Curriculum Year (Continued)

- Curriculum Software Management System
 - CAT (CourseLeaf Catalog)
 - CIM (CourseLeaf Curriculum Inventory Management)
- Streamline and digitize curriculum process
- Continue to refine our processes with a lens of diversity, equity, and inclusivity

♦ Chairs Report

♦ Dates:

- Curriculum proposals from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
 - August 23, 2023
 - September 6, 2023
 - September 20, 2023
 - October 4, 2023
 - October 18, 2023
 - November 15, 2023
- The deadline date for faculty to turn in curriculum to meet the October Board Packet was August 23, 2023.
- The deadline date for faculty to turn in Curriculum to meet the November Board Packet is September 20, 2023.
- The deadline date for faculty to turn in Curriculum to meet the December Board Packet is October 4, 2023.
- The deadline date for faculty to turn in course additions, course number changes, deactivations and deletions for the 2024-2025 catalog is November 15, 2023. This allows the spring semester to update the courses, and programs affected by these four items.
- December 5, 2023, last meeting to approve CSU GE and IGETC for the next calendar year 2024-2025.

♦ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year by August 25th.

- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective fall 2023, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
 - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
 - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following fall semester (courses submitted in December 2023 will be effective fall 2024).