

# CUYAMACA COLLEGE

## CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of February 6, 2024

CO-CHAIRS:  Jane Gazale,  Jeanie Machado Tyler  
MEMBERS:  Roula Aoneh,  Annalinda Arroyo,  Josh Eggleton  Josue Franco  Lauren Halsted,  Tania Jabour,  
 Richard Jimenez,  Jonathan Martin,  Kristin McGregor,  Vivi Ricardez Veasey,  Jessica Thompson,  
 Jennifer Tomaschke,  Laurie Woods  
EX-OFFICIO:  Anthony Campbell,  George Dowden,  Tammi Marshall,  Agustin Orozco,  Melissa Salazar,  
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Cyrus Saghafi, Glenn Thurman

The curriculum committee unanimously approved to allow Roula Aoneh and Kristin McGregor to join and vote via zoom.

APPROVAL OF MINUTES of December 05, 2023: *Martin/Arroyo* to approve: 11 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **ANTH 160:** Modification, Assign to Discipline/s, GE (Area D)
- ♦ **BIO 240:** Modification, SLOs  
**BIO 215:** Deactivation
- ♦ **CADD Technology Manufacturing Industry (Associate in Science, Certificate of Achievement):** Modification
- ♦ **CHEM 120, 141:** Modifications  
**CHEM 115:** Deactivation
- ♦ **CWS 115, 116, 206, 216:** Distance Education
- ♦ **ENGL 140, 200:** Modifications, SLOs  
**ENGL 221, 222, 231, 232:** Modification, Content Review, SLOs
- ♦ **ENGR 230:** Addition, Assign to Discipline/s, Content Review, SLOs  
**Mechanical and Aerospace Engineering (Associate in Science):** Modification
- ♦ **ES 061ABC:** Additions, Assign to Discipline/s, SLOs  
**ES 060ABC:** Modifications, SLOs
- ♦ **ETHN 111, 118, 119, 150, 151, 165, 180, 181:** Deletions
- ♦ **HIST 193, 194:** Additions, Assign to Discipline/s, SLOs  
**History for Transfer (AA-T):** Modification
- ♦ **HUM 194:** Addition, Assign to Discipline/s, SLOs  
**HUM 115:** Modification, SLOs
- ♦ **IS 198:** Modification, SLOs
- ♦ **KUMY 160:** Addition, Assign to Discipline/s, GE (Area D), SLOs
- ♦ **MATH 245:** Review, SLOs
- ♦ **PARA 251:** Addition, Assign to Discipline/s, Content Review, SLOs
- ♦ **PDSS 096:** Review
- ♦ **PHIL 115, 117:** Modification  
**PHIL 170:** Deactivation

*Arroyo/Eggleton* to approve consent calendar minus the pulled item: 12 Yes, 0 No, 0 Abstentions.

Pulled from the consent calendar:

**CHEM 120:** Modification

CHEM 120 has a statement regarding CHEM 115. CHEM 115 is being deleted and the statement will be removed from the catalog description.

**ANTH 160:**

Josh Franco noted that ANTH 160 now requires outdoor activity which could run into issues with the Americans with Disabilities Act and could therefore potentially need accommodations for these students.

*Martin/Ricardez Veasey* to approve pulled items: 12 Yes, 0 No, 0 Abstentions.

**INFORMATION ITEMS:**

- ♦ **ARBC 254:** Modification, SLOs  
Jane Gazale reviewed the changes being proposed for ARBC 254. This course is due for its 5-year review cycle. The review focused on looking at the course outline and doing a comprehensive review on entrance skills. The course content language is being cleaned up as well as the language of the objectives to match the course content. The course will now include equitable assessment tools in the method of evaluation and updated method of instruction, textbooks, and SLO language. Reviewed and forwarded for action.
- ♦ **ASTR 110:** Review  
Glenn Thurman explained the review being done to ASTR 110. Glenn reviewed the history of the course prior to this review cycle. Glenn noted that there are potential adjustments to be made to the method of instruction as there are now ASTR 110's being taught in an online modality. The committee noted that adding an optional supplementary text that is more current could be beneficial as there isn't a 12<sup>th</sup> edition of the current textbook and the 11<sup>th</sup> version is from 2019. Reviewed and forwarded for action.
- ♦ **ES 076ABC:** Modifications, SLOs  
These beginning, intermediate, and advanced tennis courses had several comments on from the last curriculum meeting regarding the differences between course levels. Textbook referenced have been added and language has been updated to more clearly differentiate between the different tennis levels. Reviewed and forwarded for action.

**OTHER:**

- ♦ **GE Pathway – Local**  
The committee discussed the GE pathway task force including AB 928, the changes that came with it, and concerns around our local degree general education requirements due to the state applying Cal-GETC. Curriculum reviewed the Title V changes including, removing Elementary Algebra as a prerequisite for Math competency, clarifies course “completion” (“C” or better OR “P”, allowing the district to calculate GPA solely on courses that satisfy degree requirements when a student completes over 60 units for local degrees, the addition of language from Section 55064 regarding using non-credit courses to fulfill credit requirements as a form of CPL, among other changes. Jane and Vivi shared the approved associate degree GE pathway and a comparison of General Education Patterns (Cal-GETC vs CCC Associate degree vs current Cuyamaca local GE pattern).  
  
The sub-group from the GE task force came up with a potential GE pathway proposal with an idea to include Lifelong learning course to the new pathway (3 units) along with 1 unit for exercise science instead of the current 2-3 units solely for exercise science. There is still conversation at the CSU's about keeping their local pattern for their freshman non-transfer students but do Cal-GETC for transfer students. The committee noted that adding “minimum” language to the proposed GE pathway would help with clarification.  
  
Josh Franco presented a GE Patterns chart to share with the curriculum committee. This would be an expansion of sorts to the task-force proposal above. Each area would be reordered to clarify and give each their own space and would be structured to include the sub areas that already exist in Cal-GETC. There are concerns over how the units are being allocated and the justifications around these decisions. The committee noted that there should be a focus around balancing the needs of student and the wants of each area while still prioritizing the students. There was robust conversation over considering the needs of students, enrollment, student completion, and the demand for courses. One idea would be to potentially turn the lifelong learning portion into more of a student's choice for multiple areas that are going to be affected by the unit changes. The curriculum committee also noted that these changes also serve as an opportunity for the disciplines to reflect on their unit requirements for their degrees and ask whether or not they need to have as many units as they've had in the past.  
  
The first campus forum regarding this will be coupled with the next ILAT meeting on March 4th, from 1 pm to 3pm. ILAT will have 1 agenda item, committee updates, and then transition into the forum starting around 1:30 pm. All faculty are welcome and encouraged to attend and give feedback.

## ◆ Goals for the Curriculum Year (Continued)

- Curriculum Software Management System
  - CAT (CourseLeaf Catalog)
  - CIM (CourseLeaf Curriculum Inventory Management)
- Streamline and digitize curriculum process
- Continue to refine our processes with a lens of diversity, equity, and inclusivity

## ◆ Chairs Report

There are curriculum training courses from ASCCC. There will be a link if needed from Jane.

## ◆ Dates:

- Curriculum proposals from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
  - August 23, 2023
  - September 6, 2023
  - September 20, 2023
  - October 4, 2023
  - October 18, 2023
  - November 15, 2023
  - January 24, 2024 (extended to January 29, 2024)
  - February 07, 2024
  - February 21, 2024
  - March 06, 2024
  - April 03, 2024 (next catalog year 2025-2026)
  - April 17, 2024 (next catalog year 2025-2026)
- The deadline date for faculty to turn in curriculum to meet the October 2023 Board Packet was August 23, 2023.
- The deadline date for faculty to turn in Curriculum to meet the November 2023 Board Packet is September 20, 2023.
- The deadline date for faculty to turn in Curriculum to meet the December 2023 Board Packet is October 4, 2023.
- The deadline date for faculty to turn in course additions, course number changes, deactivations and deletions for the 2024-2025 catalog was November 15, 2023. This allows the spring semester to update the courses, and programs affected by these four items.
- December 5, 2023, last meeting to approve CSU GE and IGETC for the next calendar year 2024-2025.
- The deadline date for faculty to turn in curriculum to meet the March 2024 Board Packet was January 24 (extended to February 07, 2024).
- The deadline date for faculty to turn in curriculum to meet the April 2024 Board Packet is February 21, 2024.

## ◆ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year by August 25th.
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective fall 2023, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
  - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
  - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following fall semester (courses submitted in December 2023 will be effective fall 2024).