

# CUYAMACA COLLEGE

## CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of February 20, 2024

CO-CHAIRS: ☒ Jane Gazale, ☒ Jeanie Machado Tyler

MEMBERS: ☒ Roula Aoneh, ☒ Annalinda Arroyo, ☒ Josh Eggleton ☒ Josue Franco ☒ Lauren Halsted, ☐ Aseel Hanna,  
☐ Tania Jabour, ☒ Richard Jimenez, ☒ Jonathan Martin, ☒ Kristin McGregor, ☒ Vivi Ricardez Veasey,  
☒ Kelly Togerson, ☒ Jennifer Tomaschke, ☒ Laurie Woods

EX-OFFICIO: ☒ Anthony Campbell, ☐ George Dowden, ☒ Tammi Marshall, ☐ Agustin Orozco, ☐ Melissa Salazar,  
☒ Rita Ghazala

RECORDER: RECORDER/MINUTES: Julie Kahler/Taylor Owen

GUESTS: Nancy Jennings, Scott Herrin, Angham Yousif, Rachel Jacob-Almeida, Nicole Hernandez, Anver Alam, Michael Aubry,  
Joan Rettinger

APPROVAL OF MINUTES of February 06, 2024: *Franco/Martin* to approve: 12 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **ARBC 254: Modification, SLOs**
- ♦ **ASTR 110: Review**
- ♦ **ES 076ABC: Modifications, SLOs**
- ♦ **HUM 193: Addition, Assign to Discipline/s, SLOs**

*Ricardez Veasey/Eggleton* to approve consent calendar minus the pulled item: 13 Yes, 0 No, 0 Abstentions.

Pulled from the consent calendar:

**HUM 193:** Addition, Assign to Discipline/s, SLOs

HUM 193 was pulled to advise the committee this item never made it on the consent calendar from the 12/05/2023 agenda.  
HUM 193 has been added to the consent calendar for this meeting.

*Woods/Aoneh* to approve pulled items: 14 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ♦ **ARBC 221:** Modification, Content Review, SLOs  
Jane Gazale reviewed the modifications being made to ARBC 221. The prerequisite is being modified to include ARBC 122 as an option to fulfill the requirement. The course content language is being cleaned up as well to enhance the course outline and update the SLOs to become current. Reviewed and forwarded for action.
- ♦ **BOT 223, 224, 225:** Modifications, SLOs  
Roula Aoneh reviewed the modifications being made to BOT 223, 224, and 225. The course content language is being cleaned up to enhance the course outline by reducing entrance skills and streamlining SLOs. SLOs are being updated to become current. A recommendation was made by the committee to update the first entrance skill to spell out words per minute (WPM) and to add the word “exercise” or “task” at the end of 5-minute writing to clarify to students what is required of them. Reviewed and forwarded for action.
- ♦ **CADD 127:** Modification  
Jane Gazale reviewed the modification being made to CADD 127. The mention of CADD 115 in the catalog description confused students as being the prerequisite for the course. It is being modified to state the current prerequisite course of CADD 120. A recommendation was made by the committee to update the course textbooks. Reviewed and forwarded for action.
- ♦ **CHEM 102:** Modification  
Tammi Marshall reviewed the modification being made to CHEM 102. The catalog description is being updated to add “both offered at Grossmont College” as CHEM 115 is being deactivated at Cuyamaca College. Reviewed and forwarded for action.

- ♦ **Early Childhood Education for Transfer (AS-T):** Modification, PLOs  
Nicole Hernandez reviewed the modifications being made to the Early Childhood Education for Transfer (AS-T) degree. The Chancellor's Office updated the Transfer Model Curriculum (TMC), therefore requiring an update of the degree. The PLOs were also updated to condense and simply to the students what the program learning outcomes are. Reviewed and forwarded for action.
- ♦ **COMM 120, 122:** Modifications  
Nancy Jennings reviewed the modifications being made to COMM 120 and 122. The course content is being updated to align with the new CalGETC standards. Reviewed and forwarded for action.
- ♦ **CS 182:** Modification  
Anver Alam reviewed the modification being made to CS 182. The prerequisite is being updated to "appropriate placement or immediate algebra" due to the deletion of MATH 110. The committee requested a representative example of a current textbook be added to the course outline within five years for articulation. Reviewed and forwarded for action.
- ♦ **ECON 120, 121:** Modifications  
Michael Aubry reviewed the modifications being made to ECON 120 and 121. The prerequisite is being removed to align with AB1705 that requires that community colleges maximize the probability that a student will enter and complete college-level coursework in English and mathematics within a one-year time frame. Reviewed and forwarded for action.
- ♦ **Elementary Teacher Education for Transfer (AA-T):** Modification  
Nicole Hernandez reviewed the modification being made to the Elementary Teacher Education for Transfer (AA-T) degree. The CHEM 115 requirement is being removed and replaced with CHEM 120 due to CHEM 115 being deactivated. List C requirements for this degree is being shortened to make room for the Ethnic Studies requirement. A recommendation was made to add HIST 107 to the degree since it is cross-listed with ETHN 107. Reviewed and forwarded for action.
- ♦ **ENGR 225:** Modification, Content Review  
**ENGR 220:** Review, SLOs  
**ENGR 120, 270:** Review  
**Civil Engineering (Associate in Science):** Modification  
Tammi Marshall reviewed ENGR 120, 220, 225, and 270 and the Civil Engineering Associate in Science degree. ENGR 120 and 270 are being updated to bring the textbooks current. ENGR 220 is being updated to condense and update SLOs along with the textbook update. ENGR 225 is being modified to realign the prerequisites to match SDSU's requirements. The Civil Engineering Associate in Science degree is being modified to remove ENGR 120 and ENGR 260 which are no longer required at SDSU. Reviewed and forwarded for action.
- ♦ **GD 217:** Review  
Jane Gazale reviewed GD 217. Textbooks are being updated to become current. Reviewed and forwarded for action.
- ♦ **HIST 181:** Modification  
**History for Transfer (AA-T):** Modification  
Lauren Halsted reviewed the modification being made to HIST 181 and the History for Transfer (AA-T) degree. HIST 181 is being modified to remove the cross-listing with ETHN 181 and add an item to the course content. The History for Transfer (AA-T) degree is being modified to update all KUMEY listings to correct the KUMY subject identifier. All deactivated ETHN cross-listings are being removed from the degree. Reviewed and forwarded for action.
- ♦ **Paralegal Studies (Associate in Science):** Modification  
Joan Rettinger reviewed the modification to the Paralegal Studies Associate in Science degree. All courses being deleted were removed from the degree. The math minimum requirement was updated from MATH 110 to the "MATH 160 or higher" statement due to MATH 110 being deleted. PARA 251 was added to the degree requirement electives. Reviewed and forwarded for action.
- ♦ **PHIL 125:** Modification  
**Philosophy for Transfer (AA-T):** Modification, SLOs  
Lauren Halsted reviewed the modification being made to PHIL 125 and the Philosophy for Transfer (AA-T) degree. PHIL

125 is being modified to update the title of the course to align with Grossmont's PHIL 125 to meet the upcoming Cal-GETC requirements. The Philosophy for Transfer (AA-T) degree is being updated to update PLOs and remove PHIL 170 which is being deactivated. Reviewed and forwarded for action.

♦ **POSC 165:** Modification

Josh Franco reviewed the modification being made to POSC 165. The course is being modified to remove the ETHN 165 cross-listing. Updated two textbooks with current edition dates. Reviewed and forwarded for action.

♦ **PSY 215:** Modification

Jane Gazale reviewed the modification being made to PSY 215. PSY 215 is being modified to update the prerequisite to align with MATH 160 and PSY 215 at Grossmont College. Reviewed and forwarded for action.

♦ **Public Health for Transfer (AS-T):** Addition

**Public Health Science for Transfer (AS-T):** Deletion

Scott Herrin reviewed the deletion of the Public Health Science for Transfer (AS-T) degree and the addition of the Public Health for Transfer (AS-T) degree. The Public Health Science for Transfer (AS-T) is being deleted due to a new ADT being formed and implemented. The Public Health for Transfer (AS-T) degree is being added to replace the previous Public Health Science for Transfer degree. Reviewed and forwarded for action.

♦ **SOC 150:** Modification

**Sociology for Transfer (AA-T):** Modification

Rachel Jacob-Almeida reviewed the modifications made to SOC 150 and the Sociology for Transfer (AA-T) degree. SOC 150 is being modified to remove the ETHN 150 cross-listing and to update the textbook to become current. The Sociology for Transfer (AA-T) degree is being modified to add PSY 205 and SOC 150 to the degree to articulate with the state AA-T. Reviewed and forwarded for action.

♦ **Spanish for Transfer (AA-T):** Modification

Jane Gazale reviewed the modification being made to the Spanish for Transfer (AA-T) degree. Updated the Transfer Model Curriculum (TMC) by removing the deleted courses ETHN 118 and ETHN 119. Reviewed and forwarded for action.

♦ **SURV 127:** Modification

Jane Gazale reviewed the modification being made to SURV 127. The mention of CADD 115 in the catalog description confused students as being the prerequisite for the course. It is being modified to state the current prerequisite course of CADD 120. A recommendation was made by the committee to update the course textbooks. Reviewed and forwarded for action.

♦ **Distance Education Addendum:** Modification

Jane Gazale reviewed the modification being made to the Distance Education Addendum. The addendum has been modified to reduce the form to three pages and update language to remove repetitiveness. Reviewed and forwarded for action.

*Martin/Arroyo* to suspend the rules to approve all information items for the March Board Packet, with the exception of the Distance Education Addendum: 14 Yes, 0 No, 0 Abstentions.

*Aoneh/Martin* to approve information items: 14 Yes, 0 No, 0 Abstentions.

OTHER:

♦ Title 5 Work Experience Education Changes

♦ Goals for the Curriculum Year (Continued)

- Curriculum Software Management System
  - CAT (CourseLeaf Catalog)
  - CIM (CourseLeaf Curriculum Inventory Management)
- Streamline and digitize curriculum process

- Continue to refine our processes with a lens of diversity, equity, and inclusivity

♦ Chairs Report

- There are curriculum training courses from ASCCC. There will be a link if needed from Jane.

♦ Dates:

- Curriculum proposals from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
  - August 23, 2023
  - September 6, 2023
  - September 20, 2023
  - October 4, 2023
  - October 18, 2023
  - November 15, 2023
  - January 24, 2024 (extended to January 29, 2024)
  - February 07, 2024
  - February 21, 2024
  - March 06, 2024 (next catalog year 2025-2026)
  - April 03, 2024 (next catalog year 2025-2026)
  - April 17, 2024 (next catalog year 2025-2026)
- The deadline date for faculty to turn in curriculum to meet the October 2023 Board Packet was August 23, 2023.
- The deadline date for faculty to turn in Curriculum to meet the November 2023 Board Packet is September 20, 2023.
- The deadline date for faculty to turn in Curriculum to meet the December 2023 Board Packet is October 4, 2023.
- The deadline date for faculty to turn in course additions, course number changes, deactivations and deletions for the 2024-2025 catalog was November 15, 2023. This allows the spring semester to update the courses, and programs affected by these four items.
- December 5, 2023, last meeting to approve CSU GE and IGETC for the next calendar year 2024-2025.
- The deadline date for faculty to turn in curriculum to meet the March 2024 Board Packet was January 24 (extended to February 07, 2024).
- The deadline date for faculty to turn in curriculum to meet the April 2024 Board Packet is February 21, 2024.

♦ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year by August 25th.
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective fall 2023, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
  - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
  - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following fall semester (courses submitted in December 2023 will be effective fall 2024).