

CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of March 5, 2024

CO-CHAIRS: Jane Gazale, Jeanie Machado Tyler
MEMBERS: Roula Aoneh, Annalinda Arroyo, Josh Eggleton Josue Franco Lauren Halsted, Aseel Hanna,
 Tania Jabour, Richard Jimenez, Jonathan Martin, Kristin McGregor, Vivi Ricardez Veasey,
 Kelly Togerson, Jennifer Tomaschke, Laurie Woods
EX-OFFICIO: Anthony Campbell, George Dowden, Tammi Marshall, Agustin Orozco, Melissa Salazar,
 Rita Ghazala

RECORDER: RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Joan Rettinger, Michelle Garcia, Rob Wojtkowski

The committee voted to allow Josh Franco to attend and vote via Zoom: 12 Yes, 0 No, 0 Abstentions.

APPROVAL OF MINUTES of February 20, 2024: *Martin/Ricardez Veasey* to approve: 14 Yes, 0 No, 0 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

◆ **Distance Education Addendum:** Modification

Aoneh/Martin to approve consent calendar: 14 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

◆ **ARBC 122, 123, 145, 220:** Modification

Jane Gazale and Roula Aoneh reviewed the modifications being made to ARBC 122, 123, 145, and 220. For ARBC 122, Grossmont had a technical error in the title and Cuyamaca planned to change our title to for alignment. After some searching, Julie Kahler found that this was in fact an error on Grossmont's part so Cuyamaca is rescinding the change. Other updates are being made and some verbiage is being cleaned up for clarity as well as updates to the textbooks. For ARBC 123, similar changes are being made with updates to textbooks and cleaning up the verbiage. Roula Aoneh reviewed the ARBC 145 course and found that the catalog description needed to be updated to include English as this course can be taught in Arabic and English depending on student need. We want to be inclusive of any students that want to take this course. Other changes include updated course content and objectives to better reflect relevant material as well as updated textbooks and references and method of instruction as this is an online course. For ARBC 220 the course method of instruction has been updated as well as the catalog description, course outline, course content, and textbooks and references to be more inclusive and relevant. Reviewed and forwarded for action.

◆ **ART 151:** Modification

Art History for Transfer (AA-T), Studio Arts for Transfer (AA-T): Modifications, PLOs

Art and Design (Associate in Arts), Art-Drawing and Painting (Associate in Arts): Modifications

Josh Eggleton reviewed the changes being made to ART 151 and the Art History for Transfer (AA-T), Studio Arts for Transfer (AA-T), Art and Design (Associate in Arts), and Art-Drawing and Painting (Associate in Arts) degrees. The cross-listing information is being removed from the catalog description for ART 151. Art History for Transfer is receiving updated language to clarify that this is a transfer degree. Studio Arts for Transfer is receiving similar changes to Art History for Transfer as well as removing ART 144. This will come back in the fall for resubmission. The cross-listing for Ethnic studies is being removed from Art and Design. Art-Drawing and Painting is receiving some clean-up work. Reviewed and forwarded for action.

◆ **BIO 120:** Addition, Assign to Discipline/s, GE (Area B), SLOs

BIO 152: Modification

Biological Sciences (Associate in Science): Modification

Tammi Marshall and Michelle Garcia reviewed the addition of BIO 120, the modifications being made to BIO 152, and the modification to the Biological Sciences (Associate in Science) degree. BIO 120 is being proposed as a way to combine the BIO 130 lecture and BIO 131 lab courses. They are currently offered together at Grossmont as BIO 120 and without a BIO 120 of our own this creates alignment issues as well as issues with students not taking the lab and wanting the prerequisite clearing which is confusing for students. Aligning these two courses by combining our 130 and 131 into 120 like Grossmont will make this better for students. This would also add 1 unit to the GE units being taken if this is chosen. BIO 130 and 131 would eventually be deleted, 131 will need at least 1 section running in case students hadn't taken it and still need it after this change. Removing CHEM 115 and adding CHEM 102 to BIO 152, updated "BIO 130, 131" language to "130 and 131". The Biological Sciences degree is being cleaned up and BIO 215 is being removed and replaced with MATH 160 or PSY 215 which will add 1 unit to the degree. Reviewed and forwarded for action.

- ◆ **Elementary Education (Associate in Arts):** Modification, PLOs
Vivi Ricardez-Veasey reviewed the modification being made to the Elementary Education (Associate in Arts) degree. This degree was created for students transferring to SDSU for their Liberal Studies with an emphasis in Elementary Education. SDSU made changes to theirs and we are mirroring those changes. Reviewed and forwarded for action.
- ◆ **English (Associate in Arts, Certificate of Achievement):** Modification
Jane Gazale reviewed the modifications being made to the English (Associate in Arts) degree and Certificate of Achievement. This degree and certificate are being cleaned up and ETHN 111 is being removed. Reviewed and forwarded for action.
- ◆ **Ethnic Studies (Associate in Arts):** Modification
Lauren Halsted reviewed the modifications being made to the Ethnic Studies (Associate in Arts) degree. Three of the classes being added are from last fall and other diluted courses are being removed. Reviewed and forwarded for action.
- ◆ **Exercise Science (Associate in Sciences):** Modification
Rob Wojtkowski reviewed the modification being made to the Exercise Science (Associate in Sciences) degree. The changes are mostly clean up. CHEM 115 or BIO 215 are no longer being offered so they're being taken out and pickleball 061ABC is being added to the degree. Reviewed and forwarded for action.
- ◆ **General Studies: Humanities and Fine Arts (Associate in Arts), General Studies: Science and Mathematics (Associate in Science):** Modifications, PLOs
General Studies: Business and Technology (Associate in Science), General Studies: Social and Behavioral Sciences (Associate in Arts): Modifications
Vivi Ricardez Veasey reviewed the modifications being made to the General Studies (Associate in Arts) degrees including: Humanities and Fine Arts, Science and Mathematics, Business and Technology, and Social and Behavioral Sciences. All of these are receiving clean-up changes including deleting deactivated courses and adding courses that fit the criteria. PLO updates on Humanities and Fine arts as well as Science and Mathematics. Reviewed and forwarded for action.
- ◆ **HIST 118, 119, 180:** Modifications
History (Associate in Arts): Modification
Lauren Halsted reviewed the modification being made to HIST 118, 119, 180, and the History (Associate in Arts) degree. HIST 118 is being cleaned up and the texts and references are being updated. Curriculum will reach out over removal of older technology language. The changes being made to HIST 119 mirror the changes to HIST 118 minus the texts and references changes as they are fine for this course. HIST 180 is undergoing the same type of changes as HIST 118. Reviewed and forwarded for action.
- ◆ **HUM 111:** Modification
Lauren Halsted reviewed the modifications being made to HUM 111. These changes are the same as HIST 118. Reviewed and forwarded for action.
- ◆ **Landscape Architecture (Associate in Science, Certificate of Achievement):** Modification
George Dowden reviewed the changes being made to the Landscape Architecture (Associate in Science) degree and Certificate of Achievement. ART 144 is being deleted from the degree and CADD 120 is being removed and replaced with CADD 200/OH 200. Reviewed and forwarded for action.
- ◆ **NUTR 255:** Modification
Jane Gazale reviewed the modification being made to NUTR 255. Removing CHEM 115 from prerequisite language and updating textbooks and references. Reviewed and forwarded for action.
- ◆ **Real Estate (Associate in Science, Certificate of Achievement):** Modification
Joan Rettinger reviewed the modification to the Real Estate (Associate in Science) degree and Certificate of Achievement. RE 204 is being deactivated as it has not been offered in some time and when it was offered it wasn't filling well. If there is enough student interest it could be brought back but until then it is being removed from the degree and certificate. Reviewed and forwarded for action.
- ◆ **Social Work (Associate in Arts):** Modification, PLOs
Lauren Halsted reviewed the modification being made to the Social Work (Associate in Arts) degree. Removing BIO 215 as well as updates to the catalog description and program learning outcomes. Reviewed and forwarded for action.
- ◆ **SPAN 221:** Modification, SLOs

SPAN 250, 251: Modifications

Karla Gutierrez reviewed the modification being made to SPAN 221, 250, and 251. Work-based learning is being added to the SLOs of SPAN 221 as well as modifications to the course description and course objectives to reflect the SLO changes. There are also updates to the technology and textbooks and references. For SPAN 250 and 251 the technology language is being updated. There is also updates to texts and references as well as the addition of some clarifying language. Reviewed and forwarded for action.

♦ University Studies: Humanities and Fine Arts (Associate in Arts), University Studies: Science and Mathematics (Associate in Science): Modifications, PLOs**University Studies: Social and Behavioral Sciences (Associate in Art): Modification**

Vivi Ricardez Veasey reviewed the modification being made to the University Studies degrees. These changes are the same as the changes to the General Studies degrees listed above. Reviewed and forwarded for action.

OTHER:

♦ Title 5 Work Experience Education Changes**♦ Goals for the Curriculum Year (Continued)**

- Curriculum Software Management System
 - CAT (CourseLeaf Catalog)
 - CIM (CourseLeaf Curriculum Inventory Management)
- Streamline and digitize curriculum process
- Continue to refine our processes with a lens of diversity, equity, and inclusivity

♦ Chairs Report

- There are curriculum training courses from ASCCC. There will be a link if needed from Jane.

♦ Dates:

- Curriculum proposals from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
 - August 23, 2023
 - September 6, 2023
 - September 20, 2023
 - October 4, 2023
 - October 18, 2023
 - November 15, 2023
 - January 24, 2024 (extended to January 29, 2024)
 - February 07, 2024
 - February 21, 2024
 - March 06, 2024 (next catalog year 2025-2026)
 - April 03, 2024 (next catalog year 2025-2026)
 - April 17, 2024 (next catalog year 2025-2026)
- The deadline date for faculty to turn in curriculum to meet the October 2023 Board Packet was August 23, 2023.
- The deadline date for faculty to turn in Curriculum to meet the November 2023 Board Packet is September 20, 2023.
- The deadline date for faculty to turn in Curriculum to meet the December 2023 Board Packet is October 4, 2023.
- The deadline date for faculty to turn in course additions, course number changes, deactivations and deletions for the 2024-2025 catalog was November 15, 2023. This allows the spring semester to update the courses, and programs affected by these four items.
- December 5, 2023, last meeting to approve CSU GE and IGETC for the next calendar year 2024-2025.
- The deadline date for faculty to turn in curriculum to meet the March 2024 Board Packet was January 24 (extended to February 07, 2024).
- The deadline date for faculty to turn in curriculum to meet the April 2024 Board Packet is February 21, 2024.

♦ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.

- Courses are submitted for UC transferability once per year by August 25th.
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective fall 2023, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
 - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
 - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following fall semester (courses submitted in December 2023 will be effective fall 2024).