CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC
POLICIES AND PROCEDURES COMMITTEE

Minutes of May 20, 2025

CO-CHAIRS: ☑ Annalinda Arroyo, ☑ Jeanie Machado Tyler
MEMBERS: ☑ Roula Aoneh, ☑ Josh Eggleton, ☑ Bryan Elliott, ☐ Josue Franco, ☑ Jane Gazale, ☑ Aseel Hanna, ☑ Tania Jabour, ☑ Richard Jimenez, ☑ Jonathan Martin, ☐ Laura Ratto, ☑ Vivi Ricardez Veasey, ☑ Kimberly Wolfe, ☑ Laurie Woods
EX-OFFICIO: ☐ Anthony Campbell, ☐ George Dowden, ☐ Tammi Marshall, ☐ Agustin Orozco, ☐ Marissa Salazar, ☐ Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Karen Marrujo, Jennifer Tomaschke

ACADEMIC SENATE PRESIDENT: Update

Karen Marrujo, President of the Academic Senate, joined the curriculum meeting and talked briefly. There is a new description for the faculty curriculum co-chair. There was a strong need to revise the load for this position, especially given the CCN changes that have come and that will continue to come. This was done especially quickly in collaboration with our VPI. The revised load will be funded for a period of two years. Karen thanked Jeanie, Annalinda, and Jane for all of their work. Karen emphasized this change strongly highlights how we value and validate the efforts of the individuals getting this work done.

APPROVAL OF MINUTES of May 6, 2025: *Elliott/Ricardez Veasey* to approve: 11 Yes, 0 No, 2 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

2026-2027 Catalog:
♦ **Automotive Technology – Maintenance and Light Repair (Certificate of Achievement):** Addition, PLOs
♦ **IDEAA:** Addition
♦ **BP/AP 4020 – Program, Curriculum, Course:** Review
♦ **BP/AP 4103 – Work Experience Education:** Review

Pulled from consent calendar:

IDEAA:
Annalinda reviewed IDEAA. The wording and grammar were updated to ensure it's inclusive of both college names.

BP/AP 4020:
Annalinda reviewed. The latest changes for AP 4020 include some of the recommendations made at the previous meeting. The curriculum committee also recommended discussing the continuous changes from SISC after we make our recommendations. Updates were also made to formatting and the addition of a previously deleted statement. The changes to BP 4020 include recommendations made at the previous meeting and additional language clarifying the collaboration between the Chancellor and the Academic Senate and/or Curriculum Committees at both colleges.

BP/AP 4103:
Annalinda reviewed and noted the retirement of BP 4103. AP 4103 includes some lines that ESS deleted and has since added back.

    Elliott/Martin to approve the consent calendar minus pulled items: 12 Yes, 0 No, 1 Abstention.

    Gazale/Woods to approve the pulled items: 12 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

♦ **ART 140, 141:** CCN Modifications, SLOs
Art History for Transfer (AA-T), Studio Art for Transfer (AA-T), Art-Animation (Associate in Arts), Art-Drawing, Painting, and Printmaking (Associate in Arts), Art-Illustration, Design, and Digital Arts (Associate in Arts), Art-Visual Communication Design (Associate in Arts): CCN Modifications
Josh Eggleton reviewed the CCN changes being made to ART. ART 140 and 141 are being updated for CCN, and are

being moved to the subject code of ARTH for Art History. Josh discussed the work done with his counterparts at Grossmont on the non-required sections of the COR for both ART 140 and ART 141. Both courses are also receiving textbook updates. Several degrees are also being updated to reflect the new CCN changes to ART 140 and 141. Reviewed and forwarded for action.

♦ **BIO 230:** Modification, SLOs
Richard Jimenez reviewed the changes to BIO 230. The outline is out of date and is being updated to bring it up to date. The texts and references are being updated with a minor correction to the year. The SLOs are being updated and condensed. The lab manual used for BIO 230 is being added to the texts and references. The committee also discussed adding ESL 122 to the recommended preparation. Reviewed and forwarded for action.

♦ **ENGL 122:** CCN Modification, SLOs
ENGL 200, 202: Modifications, SLOs
Tania Jabour reviewed the changes being made to ENGL. ENGL 122 is being updated for CCN. Tania noted the collaborative efforts with Grossmont on the non-required sections of the COR. Tania also noted that CCN has added some writing content to the required section that turns this course into more of a writing course. There are discussions with AFT about this, and they are in agreement that a change should be made to this requirement. The SLOs are also being cleaned up. For ENGL 200, updates are being made to reflect the changes to Work Experience, and the course content, course objectives, SLOs, and textbooks are also being updated. For ENGL 202, the course content, course objectives, method of evaluation, text and references, and SLOs are being updated. Reviewed and forwarded for action.

♦ **ES 010, 011, 012, 013, 125ABC, 171ABC, 253, 270:** Deactivations
Jennifer Tomaschke reviewed the changes being made to ES. These deactivations are courses that have not been offered for a long time. ES 010, 011, and 012 were introduced in the mid-90s and were non-repeatable classes, which created scheduling issues. ES 125 and 171 were not sustainable courses, and any attempts to run them were unsuccessful. ES 253 and 270 were low-enrollment courses for preschool and elementary classes. Jeanie Machado Tyler clarified that the intercollegiate golf would remain, but the regular credit courses were being deactivated. The committee discussed keeping ES 253 as it is part of a program that both colleges offer, and Grossmont does offer the course to students, while we do not. Reviewed and forwarded for action.

♦ **ESL 045NC, 045RNC, 050NC, 050SNC:** Additions, Assign to Discipline/s, PLOs
ESL 045, 045R, 050, 050S: Modifications
Laurie Woods reviewed the additions and modifications for ESL. Our college currently offers ESL 045, 045R, 050, and 050S as credit courses, but we want to add non-credit courses to avoid the barriers that students face when trying to apply for financial aid and with residency issues. Adding credit to the title of the credit version of the courses to help clarify which ones are credit and which are not, and this change will drastically help students with these courses. Reviewed and forwarded for action.

OTHER:

♦ AB 1111: Budget and Update

♦ Standard Attendance Accounting Method (SAAM): Dangling Hour Labs

♦ Credit by Exam: Process to approve courses

♦ Goals for the Curriculum Year (Continued)
- Curriculum Software Management System
  - CIM (CourseLeaf Curriculum Inventory Management)
- Streamline and digitize the curriculum process.
- Continue to refine our processes with a lens of diversity, equity, and inclusivity.

♦ Chairs Report
- Curriculum Committee Survey
- Curriculum Faculty Co-Chair

♦ **Dates:**
- Curriculum proposals for the 2026-2027 curriculum year from faculty and deans are due to the Instructional Operations Supervisor by the end of the day on Wednesdays on the following dates:
  - March 26, 2025
  - April 16, 2025

- o May 7, 2025
- o **August 20, 2025**
- o September 3, 2025
- o September 17, 2025
- o October 8, 2025
- o October 22, 2025 (Last submittals for the December board packet)
- o November 5, 2025
- Fall 2025: Curriculum Information Management (CIM) implementation.
  - o After CIM implementation, the deadline dates will remain the same. Curriculum is to be submitted directly to CIM.
- August 20, 2025:
  - o The deadline for faculty to turn in curriculum to meet the Five-Year Curriculum Review Cycle of Courses overdue for Spring 2026
  - o The deadline date for faculty to turn in curriculum to meet the October 2025 Board Packet
- October 1, 2025: Notification of the intention to delete a program (degree or certificate) must be sent to the Instructional Operations Supervisor. This requirement is for Admissions and Records to prepare the next year's student application for the major.
- October 14, 2025: The Governing Board to review and approve October board packet.
- TBA: The deadline date for faculty to turn in Curriculum to meet the December Board Packet and;
  - o Modifications for transfer degrees (ADTs) are due by the December Board Packet deadline.
  - o To ensure the deadlines for Curriculum Committee and Governing Board approval can be met, as well as being mindful of the Articulation timeline, course deactivations and deletions should be submitted as early as possible in the fall semester and by the December board packet deadline.
  - o Transfer GE for the next calendar year must be approved at the last meeting in fall for the next calendar year, 2026-2027
  - o Course numbering changes are to be turned in by the December board packet deadline.
- December 16, 2025: The Governing Board to review and approve December board packet.
- March 2026: The Governing Board to review and approve March board packet. Deadline date to turn in curriculum and board meeting date: TBA.

- ♦ Articulation Timeline (GE approvals):
- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year between August 1st – August 25th.
  - o UC transferability decisions are typically returned no later than October (following submission).
  - o Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2025 will be effective fall 2025, if approved).
- Courses that were approved as UC transferable can be submitted in December of each year to be approved for Cal-GETC
  - o Only Curriculum Committee approval of COR is needed, not the Board.
  - o Cal-GETC decisions are typically returned in May and go into effect the following fall semester (courses submitted in December 2025 will be effective fall 2026).