

CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of October 7, 2025

CO-CHAIRS: ☒ Annalinda Arroyo, ☒ Jeanie Machado Tyler

MEMBERS: ☒ Roula Aoneh, ☒ Nancy Bahena ☒ Josh Eggleton, ☒ Bryan Elliott, ☒ Josue Franco, ☒ Jane Gazale,
☒ Aseel Hanna, ☒ Debra Hills, ☒ Tania Jabour, ☒ Richard Jimenez, ☒ Laura Ratto, ☒ Vivi Ricardez Veasey,
☒ Kimberly Wolfe, ☒ Laurie Woods

EX-OFFICIO: ☐ Anthony Campbell, ☒ George Dowden, ☐ Tammi Marshall, ☐ Victoria Marron, ☐ Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Amy Huie, Julie Godfrey, Cyrus Saghafi, Marissa Salazar

Ricardez Veasey/Hills to allow Jeanie Machado Tyler to vote via Zoom. 15 Yes, 0 No, 0 Abstentions.

APPROVAL OF MINUTES of September 2, 2025: *Elliott/Ratto* to approve: 15 Yes, 0 No, 1 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **AUTO 171, 171L, 171T:** Modifications
AUTO 211: Review, SLOs
- ♦ **BUS 125:** Review
- ♦ **CADD 132:** Modification, SLOs
CADD 128, 131, 133: Modifications
CADD 126: Deactivation
- ♦ **EHSM 221, 223, 225, 226, 227, 228, 229:** Additions, Assign to Discipline/s, Content Review, SLOs
EHSM 115, 117, 220: Additions, Assign to Discipline/s, SLOs
Stormwater Management SWRCB Construction (Certificate of Specialization): Addition, PLOs
- ♦ **ES 121, 209, 218, 230:** Modifications, SLOs
ES 224: Review, SLOs
- ♦ **ESL 010:** Modification, SLOs
- ♦ **MUS 105, 117, 118, 126, 127, 170, 171, 184, 205, 226, 227, 270, 271:** Review
- ♦ **OH 118:** Review
OH 105: Deactivation
Floral Design Operations (Certificate of Achievement): Addition, PLOs
Landscape Design (Certificate of Achievement): Addition, PLOs
- ♦ **PARA 180:** Addition, Assign to Discipline, Content Review, SLOs
PARA 175, 176: Review
Paralegal Studies (Associate in Science): Modification
- ♦ **PSY 205:** Modification, Content Review, SLOs
PSY 121: Modification, SLOs
PSY-Behavioral Training (Certificate of Achievement): Modification
- ♦ **RE 193:** Review, SLOs
- ♦ **SW 110, 120:** Modifications, Content Review, SLOs
Social Work (Certificate of Achievement): Modification
- ♦ **WEX 110:** Modification

Jabour/Woods to approve the consent calendar not including pulled items: 16 Yes, 0 No, 0 Abstentions.

Pulled from consent calendar:

- ♦ **AUTO 211:** Review, SLOs
Annalinda updated the committee on AUTO 211. This course was reviewed, and the textbook from 1931 was updated. This update created an issue because the textbook was being referenced in the course objectives. This COR has been fixed in collaboration with the AUTO department. Reviewed and forwarded for action.

- ♦ **CADD 132:** Modification, SLOs
CADD 128, 133: Modifications
 Cyrus Saghafi updated the committee on the CADD courses. CADD 132 will now be CADD 130. This course needs an entrance skills form, and Cyrus just gave this form to Julie at the meeting. Curriculum was concerned about the prerequisite changes affecting entrance skills, but Cyrus clarified that they wouldn't need to change. The course objectives also required some minor changes that Cyrus clarified. CADD 128 also needed an entrance form that Cyrus gave to Julie at the meeting. SLO 4 is a multi-tiered list and will need to be adjusted to be single-tiered. For CADD 133, the committee recommended condensing six SLOs as much as possible. Cyrus is okay with removing the first two SLOs and changing the last SLO into a single-tiered list. Reviewed and forwarded for action.
- ♦ **EHSM 221, 223, 225, 226, 227, 228, 229:** Additions, Assign to Discipline/s, Content Review, SLOs
EHSM 115, 117, 220: Additions, Assign to Discipline/s, SLOs
Stormwater Management SWRCB Construction (Certificate of Specialization): Addition, PLOs
 Annalinda explained that several updates were needed throughout the courses. Several courses need SLO work that has not started yet. Tania and Julie Godfrey will meet with the context expert and go over them together. EHSM 221 needs the prerequisite language to be updated. EHSM 223 and 225 have the updated prerequisite language. EHSM 220 needed exit skills, and they now have them. These proposals will appear on the next consent calendar for approval, allowing time for all the necessary changes.
- ♦ **Floral Design Operations (Certificate of Achievement):** Addition, PLOs
 Amy Huie and Annalinda explained that the Floral Design certificate had some proposed changes to PLOs, but those are being rescinded for now and will come back during review. The proposal needs to stay within the approval of the regional deans' meeting. Reviewed and forwarded for action.
- ♦ **PSY 205:**
 Bryan Elliott noted that the STAT C1000 course is being removed as a prerequisite, which is concerning for the Math department. Marissa Salazar pointed out that PSY students who take STAT C1000 don't know how to use the SPSS software program. A lab was added to PSY 205 several years ago, so it qualifies for the articulation agreement with other colleges. STAT C1000 doesn't have a lab, which would force students to take a 1-unit lab course to qualify. Bryan noted that several other colleges, such as Southwestern, Mesa, Palomar, and Mira Costa, still have STAT C1000 available, and there are other options for taking a 1-unit class to bridge the gap. Marissa noted that her department is aware of this and has chosen not to pursue the option. In consultation with the Dean of MSE and the chair of Math, the decision was made to remove STAT C1000 from PSY 205. Reviewed and forwarded for action.

Woods/Wolfe to approve the pulled items not including the EHSM courses, the Stormwater Certificate, and PSY 205: 15 Yes, 0 No, 0 Abstentions.

Woods/Franco to approve PSY 205. 14 Yes, 1 No, 0 Abstentions.

INFORMATION ITEMS:

- ♦ **CADD 120, 125, 129:** Modifications, SLOs
CADD 127: Modification, Content Review
 Cyrus reviewed the changes being made to CADD. CADD 120 is being changed to CADD 119 and officially cross-listed with ENGR 119. Cyrus and the committee discussed whether the prerequisite should stay as a prerequisite or be updated to a corequisite for this course. Cyrus said that leaving this as a prerequisite is fine. The dangling hours are also being removed from this course to decrease the lab hours from 4 to 3. The committee noted that the out-of-class assignments need reading, writing, and other examples, or else they will be returned. CADD 125 is receiving extensive changes to the outline. CADD 127 is cross-listed with SURV 127, and the dangling hours are being removed and the prerequisite updated. This COR will need an entrance skill form. CADD 129, removing the dangling hours, small wording changes, removing the last SLO, and textbook updates. The CADD degrees will need to come back to reflect the changes made to the CADD courses. Reviewed and forwarded for action.
- ♦ **ENGR 119, 125, 129:** Modifications, SLOs
Civil Engineering (Associate in Science): Modification
 Cyrus reviewed the changes being made to ENGR. The changes to ENGR 119, 125, and 129 are identical to the CADD changes noted above. Civil Engineering is being updated to reflect CADD changes and the removal of MATH 170. Reviewed and forwarded for action.

- ♦ **ES 253: Modification**
Laura Ratto reviewed the changes being made to ES 253. This COR was going to be deactivated, but Grossmont still offers it, so we will continue to keep it on the books. The title is being updated to align with Grossmont, and the texts and references are being updated. Reviewed and forwarded for action.
- ♦ **HIST 108, 109: CCN Modifications**
Annalinda reviewed the changes being made to HIST 108 and 109. Both of these courses are up for CCN changes. HIST 108 is being updated to C1001. HIST 109 is being updated to C1002. Reviewed and forwarded for action.
- ♦ **OH 225, 250 (SLOs), 260: Review**
Annalinda reviewed the changes being made to OH 225, 250, and 260. These courses are late on the 5-year review cycle. All of these courses are receiving textbook and reference updates. OH 250 is receiving updates to SLOs as well. Reviewed and forwarded for action.
- ♦ **PDSS 087: Deactivation**
Annalinda reviewed the deactivation of PDSS 087. This course is not of interest to students at this time, so it is being deactivated. Reviewed and forwarded for action.
- ♦ **Psychology for Transfer (AA-T): Modification**
Marissa Salazar reviewed the changes being made to the Psychology for Transfer (AA-T). There are courses offered at our college that are not on list C, and those courses have been added. STAT C1000 has been removed. Tania and Marissa spoke about PLOs, and Marissa noted that she will get feedback from her department and bring the PLOs back. Reviewed and forwarded for action.
- ♦ **SURV 127: Modification, Content Review**
Surveying (Associate in Science, Certificate of Achievement): Modification
George Dowden and Cyrus Saghabi reviewed the changes being made to SURV 127 and the Surveying certificate. The changes to SURV 127 are identical to the CADD 127 changes noted above. The changes to the Surveying certificate include renaming CADD 120 to CADD 119, removing MATH 170, and updating the units. Reviewed and forwarded for action.

OTHER:

- ♦ Credit by Exam: Process to approve courses
- ♦ ESL Placement
- ♦ Goals for the Curriculum Year (Continued)
 - Curriculum Software Management System
 - CIM (CourseLeaf Curriculum Inventory Management)
 - Streamline and digitize the curriculum process.
 - Continue to refine our processes with a lens of diversity, equity, and inclusivity.
- ♦ Chairs Report
 - Fall 2025 Curriculum Committee Training
 - Assess 2023-2025 CC Curriculum Committee Goals
 - 2023-2024 goals agendized @ Curriculum 10/17/23
 - 2023-2024 goals adopted @ College Council 10/25/23;
 - 2023-2024 goals agendized & readopted for 2024-2025 @ Curriculum 09/03/2024;
 - Draft 2025-2026 CC Curriculum Committee Goals (09/23 Tech Review – 10/07 Curriculum)
 - Program Discontinuance (continued)

This was introduced at the last meeting. We will need to dive into what our policy is so curriculum can make a recommendation. Is discontinuance a term we even want to be using? Should we focus on terminology such as viability? The co-chairs will discuss a way to dedicate more time to this topic in future meetings.

♦ Dates:

- Curriculum proposals for the 2026-2027 curriculum year from faculty and deans are due to the Instructional Operations Supervisor by the end of the day on Wednesdays on the following dates:
 - March 26, 2025
 - April 16, 2025
 - May 7, 2025
 - August 20, 2025
 - September 3, 2025
 - September 17, 2025
 - **October 8, 2025**
 - October 22, 2025 (Last submittals for the December board packet)
 - November 5, 2025 (**Start of March board packet curriculum**)
- Fall 2025: Curriculum Information Management (CIM) implementation.
 - After CIM implementation, the deadline dates will remain the same. Curriculum is to be submitted directly to CIM.
- August 20, 2025:
 - The deadline for faculty to turn in curriculum to meet the Five-Year Curriculum Review Cycle of Courses overdue for Spring 2026
 - The deadline date for faculty to turn in curriculum to meet the October 2025 Board Packet
- October 1, 2025: Notification of the intention to delete a program (degree or certificate) must be sent to the Instructional Operations Supervisor. This requirement is for Admissions and Records to prepare the next year's student application for the major.
- October 14, 2025: The Governing Board to review and approve October board packet.
- **October 22, 2025:** The deadline date for faculty to turn in Curriculum to meet the December Board Packet and;
 - Modifications for transfer degrees (ADTs) are due by the December Board Packet deadline.
 - To ensure the deadlines for Curriculum Committee and Governing Board approval can be met, as well as being mindful of the Articulation timeline, course deactivations and deletions should be submitted as early as possible in the fall semester and by the December board packet deadline.
 - Transfer GE for the next calendar year must be approved at the last meeting in fall for the next calendar year, 2026-2027
 - Course numbering changes are to be turned in by the December board packet deadline.
- December 16, 2025: The Governing Board to review and approve December board packet.
- March 2026: The Governing Board to review and approve March board packet. Deadline date to turn in curriculum and board meeting date: TBA.

♦ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year between August 1st – August 25th.
 - UC transferability decisions are typically returned no later than October (following submission).
 - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2025 will be effective fall 2025, if approved).
- Courses that were approved as UC transferable can be submitted in December of each year to be approved for Cal-GETC
 - Only Curriculum Committee approval of COR is needed, not the Board.
 - Cal-GETC decisions are typically returned in May and go into effect the following fall semester (courses submitted in December 2025 will be effective fall 2026).