

Laboratory Contact Hours, 1 unit: 48-54; Homework Hours: 0; Total Student Learning Hours: 48-54

Laboratory Contact Hours, 2 units: 96-108; Homework Hours: 0; Total Student Learning Hours: 96-108

Laboratory Contact Hours, 3 units: 144-162; Homework Hours: 0; Total Student Learning Hours: 144-162

CUYAMACA COLLEGE
COURSE OUTLINE OF RECORD

PARALEGAL STUDIES 199 – SPECIAL STUDIES OR PROJECTS IN PARALEGAL STUDIES

48-162 laboratory hours, 1-3 units

Catalog Description

Individual study, research or projects under instructor guidance. Written reports and periodic conferences required. Content and unit credit to be determined by student/instructor conferences and the Office of Instruction. *May be repeated with different content for a maximum of 9 units.*

Prerequisite

None

Course Content

Students will have the opportunity to work under an instructor in particular areas of Paralegal Studies so that students can strengthen their legal knowledge. Content will include topics in Paralegal Studies not presented in the regular curriculum at Cuyamaca College or further emphasis in certain areas of either substantive or procedural legal specialty areas. Students will be better prepared for working in highly specialized areas of the law.

Course Objectives

General choice of independent study directions, topics, timelines and problems to be at the sole discretion of the supervising faculty. This includes but is not limited to the initial conference between supervising faculty and student to agree on topics, timeline and student expectations; faculty presentation of necessary preparation materials, e.g., problems, textbook references, etc.; student homework, reading and testing; student research; and, integration of technology with research and homework where appropriate.

Method of Evaluation

A grading system will be established by the instructor and implemented uniformly. Grades will be based on demonstrated proficiency in the subject matter determined by multiple measurements for evaluation, one of which must be essay exams, skills demonstration or, where appropriate, the symbol system.

- 1) Research papers applicable to the topic
- 2) Projects
- 3) Examinations
- 4) Presentations

Special Materials Required of Student

None

Minimum Instructional Facilities

None outside of various avenues of communication, e.g., email, conferences, Blackboard

Method of Instruction

Individualized guidance/instruction from instructor. The following methods are typical of the instructional methods of this course; however, instructors may employ other related methods and not all methods listed are necessarily performed by each instructor:

- 1) Critique
- 2) Directed study
- 3) Discussion
- 4) Guided inquiry
- 5) Handouts
- 6) Instructor-prepared materials
- 7) Observation and demonstration
- 8) Projects
- 9) Email or other forms of written communication

Out-of-Class Assignments

Assignments will vary according to the nature of the topics discussed in the initial conference with the supervising faculty member. These may range from completion of Judicial Council forms, various types of legal documents, courtroom observations; legal briefs; or any other assignment showing an understanding of the concept being studied as well as written and critical thinking skills.

Texts and References

- 1) Required (representative example): varies depending on the topic but may be similar to the following: Phillips, et al. *E-Discovery, An Introduction to Digital Evidence*. Cengage, 2018.
- 2) Supplemental: as supplied by the instructor

Student Learning Outcomes

Upon successful completion of this course, students will be able to:

- 1) Demonstrate increased knowledge and understanding in diverse areas of Paralegal Studies.
- 2) Develop mastery in a diverse topic in Paralegal Studies not presented in the regular curriculum.